

Harlan County Board Minutes



Supervisors Room, Alma, NE
10:00 am. January 3rd, 2023

The Harlan County Board of Supervisor's met in regular session Tuesday, January 3rd, 2023, as advertised, with Supervisor's Chris Schluntz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor Max Schultz was absent. At 10:00 am Chairman, Cindy Boehler, called the meeting to order and announced that there is a copy of the open meetings act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Clerk, Janet Dietz, left the meeting at 10:05 am. Newly elected Clerk, DaLynn Burgeson, was present while the county board reviewed payroll and vendor claims. A motion was made by Bash, 2nd by Gulizia to approve and pay the payroll and vendor claims as submitted. Roll call votes, all ayes. Motion carried.

Minutes from the December 20th, 2022, meeting were reviewed. Chairman Boehler called for any additions or corrections. Motion was made by Clements, 2nd by Imm to approve the December 20, 2022, minutes as written, roll call votes, all ayes. Motion carried. The meeting was recessed for lunch at 11:45 am by the Chairman.

Chairman Boehler reconvened the meeting at 1:02 pm. In addition to Supervisor's Schluntz; Clements; Boehler; Bash; Imm; and Gulizia; County Clerk, Janet Dietz; newly elected Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; County Treasurer, Sandy Artz; and County Assessor, Kim Fouts, were present.

Highway Superintendent, Burgeson presented the board with a General Highway Map indicating his proposed 2023 1 & 6 Year Plan, with a tentative date of February 7th, 2023, for a public hearing on said Plan. Deadline for submission of the 1 & 6 Year Plan is March 1st, 2023. Burgeson advised the Road Committee of an upcoming meeting scheduled with the City of Alma regarding a drainage project. Burgeson also advised that Oak Creek would be available to complete bridge inspections as required.

Harlan County Extension Educator, Rebecca Dahlgren, joined the meeting on behalf of Ben Dutton in regards to an Extension Interlocal Agreement and contract for the 2023-2024 year. Upon discussion, it was determined that further information was needed and it would be brought back to the board at a later date. Ms. Dahlgren provided the Board with a copy of the Annual Report.

BOARD OF EQUALIZATION

Motion was made by Clements, 2nd by Schluntz to move into the Board of Equalization. Roll call votes, all ayes. Motion carried. Assessor Fouts presented the Board with two (2) tax list corrections, #1370 (duplication of personal property assessed) and #1371 (combined lots / duplicated tax). Motion made by Schluntz, 2nd by Bash to approve the correction #1370 and #1371. Roll call votes, all ayes. Motion carried. Fouts presented the Pritchard and Abbot 2023-2024 contract for the Chairman's signature.

Treasurer Artz presented a tax exemption request submitted by the Villa for a motor vehicle with an estimated value of \$5000. Motion was made by Bash, 2nd by Schluntz to approve the exemption. Roll call votes, all ayes. Motion carried. Motion was made by Bash, 2nd by Gulizia to return to regular session.

REGULAR SESSION

Clerk, Janet Dietz, presented District Court reports for the boards' review. Building and Grounds Committee gave an update to the Courthouse remodeling project.

Sheriff Chris Becker was unable to join the meeting to provide further details on the proposed Avtec software contract but advised the board by phoning in to not take any action in this regard at this time.

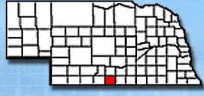
The board discussed the process for the closing of the Courthouse offices due to inclement weather. County Attorney, McQuay will review the current policy and advise the board for further discussion.

With no further business, motion was made by Schluntz, 2nd by Gulizia to adjourn the meeting. Roll call votes, all ayes. Motion carried. The next scheduled meeting is January 10th, 2023, at 10:00 am for reorganization of the board.

ATTEST:

DaLynn Burgeson, County Clerk

Cindy Boehler, Chairman



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(harlancounty.ne.gov)

(Seal)

CLAIMS

GENERAL: Adams County Clerk of the District Court-EPC Health Board \$173.25; American Family Life Assurance-Life Ins. \$432.89; Ameritas Life Insurance-Vision Ins. \$257.58; Ameritas Life Insurance-Retirement \$9,721.93; Anderson, Klein, Swan & Brewster-Attorney Fees \$228.00; Harlan County Court-Payroll/Garnishment \$355.50; Sandra Artz-Mileage \$66.75; City of Alma-Utilities \$880.00; Communications Engineering-Services \$1,532.25; Community Bank-Health Ins/HSA \$14,420.00; Credit Management-Garnishment \$394.57; Daake Law Office-Salary & Court Appointed Attorney Fees \$4,104.50; Wayne Dietz, Surveyor/Retirement \$25.00; Eakes Office Solutions-Office Supplies \$570.87; Electronic Systems-Inspections \$104.00; Filter Shop-Boiler Supplies \$381.75; First National Bank-Credit Card \$4,450.06; First State Bank-Payroll Taxes \$18,282.55; Kim Fouts-Meals/Mileage \$162.91; Government Forms-Supplies \$770.00; Harlan County Journal-Publications \$214.17; Harlan County Sheriff-Mileage/Fees \$1,175.14; Harlan County Treasurer-Inter Fund Transfer \$65,000.00; HD Arms LLC-Sheriff's Supplies \$1,828.50; Dawn Hetrick-Mileage \$9.75; Hogeland Market-Jail Supplies \$48.47; Hometown Leasing-Maintenance/Equipment \$678.69; John Pool-Deputy Sheriff PT Salary \$556.25; Medica-Health Ins. \$14,907.86; Ron Melbye-Planning & Zoning/Mileage \$76.88; Mid-America Benefits-Ins Premium \$201.50; MIPS Inc.-County Office Services \$1,437.74; NE Child Support Payment Ctr-Child Support \$373.00; NE Law Enforcement Training Ctr-Sheriff Deputy Training \$165.00; NE Department of Revenue-State Income Tax \$2,676.03; NE Public Power District-Utilities \$527.30; NE Secretary of State-Notary \$30.00; Person & McQuay Law Office-County Attorney Bar Dues \$140.00; Pitney Bowes-Postal Services \$100.56; Darcie Porter-Telephone Service \$45.00; Quill-Office Supplies \$263.88; Randy Brink-Sheriff Deputy PT Salary \$575.00; DAS State Accounting-Central Finance-Data Processing/Equipment rent \$667.64; Lincoln National Life Insurance-Dental/Life Premiums \$1,377.08; Urbom Law Office-Attorney Fees \$261.25; Verizon Wireless-Cell phone \$242.81; Vyve Broadband-Phone Service \$1,698.63; Waggoner Insurance Agency-Notary Bond \$40.00; Whitney Schroeder-Child Support Contract \$1,100.00; General Fund total: \$212,436.58; Payroll/Salaries \$ 58,704.09

ROAD DEPARTMENT – EQUIPMENT SINKING FUND

Nebraska Machinery CO-Motor Grader \$255,100.00

TOURISM

Viaero Wireless-Phone Service \$59.40; Emily White-Admin Salary \$1,200.00

DRUG TRUST FUND

HD Arms LLC-Sheriff's Office Supplies \$2,550.76

COVID-AMERICAN RELIEF-ARPA FUND

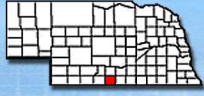
Motorola Solutions-Equipment \$51,367.50; Wilcox Rural Fire Dept-Communications Equip \$20,000

911 EMERGENCY FUND

City of Holdrege-Emergency Service \$408.06; Vyve Broadband \$20.00

ROAD DEPARTMENT

Alma Auto Parts-Repair/supplies/tools \$23.65; American Family Life Insurance-Employee Life Ins. \$1,074.05; Ameritas Life Insurance-Vision \$180.48; Ameritas Life Insurance-Retirement \$5,233.90; B.H. Hesemann Shop-Steel Products \$18.48; Bosselman Energy-Fuel \$3,750.05; CHS Agri Service-Heating Fuel \$2,340.63; City of Alma-Trash Service \$43.71; Community Bank-Employee Ins./HSA \$1,285.00; Cooperative Producers Inc.-Fuel/Oil \$1,310.20; Credit Management-Garnishment \$147.98; Curly's Radiator Service-Equip Repair \$161.00; Jim Dietz-Retirement \$25.00; First National Bank-Testing/Office Supplies \$48.23; First State Bank-Payroll taxes \$9,967.21; Holdrege Auto Parts-



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Equipment/Parts/Repair \$4,614.47; Holdrege Well Service-new well \$15,000.83; Huntley Service-Equipment Repairs \$253.27; J & A Traffic Products-Signs/posts \$3,736.25; Jim's OK Tire-Equipment Tires \$5,579.60; M.J. Lubeck-Equipment Storage \$300.00; Medica-Employee Health Ins. \$12,925.46; MIPS Inc.-Data Processing \$127.16; Murphy Tractor & Equipment-Equip Repairs \$7,454.70; NACO-Dues \$150.00; NE Department of Revenue-Payroll Taxes \$1,464.12; Nebraska Machinery-Freight/Equip repair \$49.30; NE Public Employees-Local 251-Union Dues \$250.00; NE Weed Control Association-Conference Dues 120.00; Oak Creek Engineering-Contact Service \$3,228.05; Paddington Service Station-Fuel \$217.31; Purple Wave Inc.-Wood Chipper \$11,500.00; Quill-Office Supplies \$151.98; RDO Truck Centers-Freight/Equip repairs \$191.69; S & W Auto Parts-Repairs/supplies/tools \$505.00; Sappa Valley Farm & Auto-Fuel \$178.66; T & F Sand & Gravel-Gravel/Rock \$10,799.52; Lincoln National Life Ins-Dental/Life \$659.16; Titan Machinery-Freight/Equip repairs \$4,059.64; Trustworthy Hardware-Supplies/tools \$103.95; Twin Valleys Public Power District-Utilities \$337.65; Van Diest Supply-Noxious Weed Supplies \$1,264.50; Verizon-Cell phone \$131.74; Village of Republican City-Utilities \$30.06; Vyve Broadband-Telephone \$35.00; Road Fund Total: \$113,174.11; Salaries \$32,574.31



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HARLAN COUNTY BOARD OF SUPERVISOR'S REORGANIZATIONAL MEETING MINUTES

Supervisors Room, Alma, NE
10:00 am. January 10th, 2023

The Harlan County Board of Supervisor's held a Reorganizational Meeting on Tuesday, January 10th, 2023, pursuant to the Agenda posted at the Post Office, Hogelands Market and Courthouse, with Supervisor's Chris Schluntz-District 1; Max Schultz-District 2; Mike Clements-District 3; Cindy Boehler-District 4; Jeff Bash-District 5; Ron Imm-District 6; and Tony Gulizia-District 7 present. Also present were Highway and Weed Superintendent, Tim Burgeson; and County Treasurer, Sandy Artz. The Meeting was called to order at 10:00 a.m. by DaLynn Burgeson, County Clerk. DaLynn announced that there is a copy of the open meetings act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. DaLynn called for nominations for Chairperson of the Harlan County Board of Supervisors for 2023. Clements nominated Tony Gulizia, seconded by Schluntz; Imm nominated Cindy Boehler, seconded by Clements. Motion to cease nominations was made by Bash, seconded by Schultz. Each Supervisor submitted their vote by secret ballot. DaLynn collected the ballots and tallied the votes (4 for Gulizia – 3 for Boehler). DaLynn announced that Tony Gulizia received the most votes. Motion was made to elect Tony Gulizia as the new Chairman, seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-abstained. Motion carried. At 10:10 a.m. DaLynn turned the meeting over to the newly elected Chairman, Tony Gulizia.

Chairman Gulizia and the other Supervisors thanked Cindy Boehler for her time, leadership and work she provided while serving as the County Board Chairperson.

Chairman Gulizia called for nominations for Vice Chairperson. Schluntz nominated Mike Clements, seconded by Imm. Motion to cease nominations was made by Schultz, seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-abstained; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion Carried. Mike Clements was elected Vice Chairman.

Chairman Gulizia asked for any changes to the previous (2022) committee appointments. With no changes, the Committees will remain the same for 2023.

Appointment for NIRMA contact person for Harlan County. Motion was made to elect DaLynn Burgeson as the NIRMA contact person, seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Designation of the legal newspaper for Harlan County was discussed. Motion was made by Imm, seconded by Boehler to approve the Harlan County Journal as the legal newspaper for Harlan County. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Designation of publication source for Harlan County was discussed. Motion was made by Clements, seconded by Bash to approve the "harlancounty.ne.gov" Website as the Harlan County publication source. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Sandy Artz, County Treasurer, presented information to the Board pursuant to a letter she received in regards to an Investment Fund through Nebraska CLASS (Cooperative Liquid Asset Securities System). The Board asked Sandy to check further into Nebraska CLASS. Sandy then presented the Board with a letter which requested five institutions in Harlan County be designated as official depositories of Harlan County funds. Motion was made by Bash, seconded by Schultz to approve the requested institutions and designate the First State Bank of Alma, NE, the Heritage Bank of Orleans, NE, the Community Bank of Alma and Stamford, NE, the Commercial State Bank of Republican City, NE, and the Banner Capital Bank of Alma, NE, as the official depositories for Harlan County funds. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Appointment of Harlan County Highway Superintendent. Motion to appoint Tim Burgeson was made by Boehler, seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.



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Appointment of Civil Defense Director. Motion to appoint Sheriff Chris Becker was made by Bash, seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Tim Burgeson, Highway Superintendent, invited the Road Committee to a meeting with the City of Alma being held January 11th, 2023, at 1:00 p.m. at the Alma City Office to discuss a drainage project. Chairman Gulizia requested that at least one supervisor attend the meeting with Tim to represent the County.

Chairman Gulizia provided the Board with an update on the progress of the Courthouse restroom renovations.

With no further business. Motion was made by Bash to adjourn the meeting, seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 10:27 a.m.

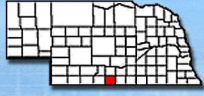
Next regular meeting of the County Board is January 17th, 2023, at 10:00 a.m. in the Supervisor's Room of the Harlan County Courthouse.

ATTEST:

Dalynn Burgeson, County Clerk

Tony Gulizia, Chairman

(harlancounty.ne.gov)



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HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

Supervisors Room, Alma, NE
January 17th, 2023, @ 10:00 a.m.

The Harlan County Board of Supervisor's met in regular session Tuesday, January 17th, 2023, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor Cindy Boehler was absent. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; and County Treasurer, Sandy Artz..

At 10:00 a.m. Chairman, Tony Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Chairman Gulizia asked the Board if they had reviewed the Minutes from the January 10th, 2023, Reorganizational Board Meeting and called for any additions or corrections. Motion was made by Bash, 2nd by Clements to approve the January 10th, 2023, minutes as written. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-Abstained; Gulizia-yes. Motion carried.

Highway Superintendent, Burgeson presented the Board with an Agreement with Oak Creek Engineering for 2023 Fracture Critical Bridge Inspections. After discussion, Burgeson made the recommendation to the Board to continue with Oak Creek Engineering. Motion was made to approve the Agreement by Clements, seconded by Bash.

Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Burgeson provided the Board with his 2022 Year End Gravel Report. The report was reviewed by the Board. Burgeson then advised that his crew was preparing for the forecasted snow storm.

Dustin Will, with Benefit Management, joined the meeting and at 10:30 a.m. presented handouts with information for renewing County Employee health insurance with Medica and provided comparable options for the Board to consider. Questions were discussed. The deadline for renewal or changes is March 1, 2023.

County Treasurer, Artz presented a Pledged Security Report for the Boards information and an Imprest Account Calculation Sheet dated January 3, 2023, and Delinquent Tax Listing.

County Clerk, Burgeson provided a letter from NIRMA in regards to the Property Value Update Report as of October 25, 2022. Highway Superintendent, Burgeson will review the values upon the request of the Chairman.

County Clerk, Burgeson proposed a few changes to the current claims process for the Board to consider. Questions were discussed. A motion was made to approve the proposed changes by Clements, seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Payroll claims will continue to be submitted the first meeting of the month being the first Tuesday and all other claims will be submitted at the second meeting of the month which is the third Tuesday of every month.

Sheriff Chris Becker joined the meeting to answer any questions related to the Quarterly Report for October - December 31, 2022, that was provided to the Board. There were no questions. Sheriff Becker left the meeting.

The appointment of the Harlan County Surveyor was discussed. It was requested to the County Clerk that Ed Amelang be appointed with Wayne Dietz. Upon discussion, the matter will be moved to the next regular Board meeting.

OLD BUSINESS:

Appointment of the new hospital trustee to fill a vacancy on the hospital board was discussed. Rueben Chavez was appointed previously by the Harlan County Board of Supervisor's but Mr. Chavez was not sworn to office within the statutory time requirement. Therefore, Rueben Chavez was reappointed as of this date and will need to be sworn in and take his Oath of Office within thirty (30) days per state statute.

Next, the closing of the Courthouse due to inclement weather was discussed. The current policy in the County Handbook was reviewed. After discussion, it was determined that County Attorney McQuay will draft some revisions to



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the policy and present them to the Board for consideration. If the Courthouse or County Offices are closed due to inclement weather, the closing information can be found under the Weather, Closing and Cancellations on KUVR of Holdrege, KRVN & KRVNFM of Lexington, Nebraska.tv and on the Harlan County Journal Facebook page under Closing and Cancellations.

The Building and Grounds Committee provided an update on the progress of the Courthouse remodeling project.

PUBLIC FORUM: No one from the Public was present.

With no further business, motion was made to adjourn the meeting by Bash, seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The next regular meeting will be February 7, 2023, at 1:00 p.m.

ATTEST:

Dalynn Burgeson, County Clerk

Tony Gulizia, Chairman

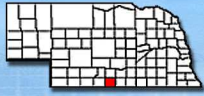
(harlancounty.ne.gov)

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CLAIMS

GENERAL: Blue 360 Media LLC-Sheriff/Supplies \$90.75; Consolidated Management Company-Sheriff /Meals \$97.75; Eakes Office Solutions-Office Supplies, Copier Contract \$203.58; Tana Fye Henry-Court Appointed Fees \$1,125.13; Galls-Sheriff/Uniforms \$249.54; Harlan County Court-Court costs \$72.00; Hays Pharmacy-Jail/Medical \$6.29; M & B Business Machine Service-County Court/Maintenance Agreement \$153.00; NE Clerks of District Court Assn.-Clerk of the District Court Dues/Registrations \$125.00; NESCA Communications Association-Jail/Dues \$15.00; Phelps County Emergency Management Agency-Civil Defense/Emergency Dues \$1,000; Platte Valley Communications-Sheriff/Supplies \$361.77; Rebecca Dahlgren-Extension/Mileage \$45.06; South Central Economic Development-County Membership Dues \$2,500; Tripe Motor Company-Sheriff/Car repair \$30.00; Trustworthy Hardware-Buildings & Grounds/Janitorial Supplies \$66.03; Twin Valleys Public Power District-Civil Defense/Utilities \$98.51. General Fund Total: \$6,239.41

ROAD FUND: Metrocount USA INC.-Road Supplies/Freight \$257.00. Road Fund Total: \$257.00



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HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

Supervisors Room, Alma, NE
February 7, 2023, @ 1:00 p.m.

The Harlan County Board of Supervisor's met in regular session Tuesday, February 7th, 2023, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Deputy County Attorney, Melodie Bellamy; Highway and Weed Superintendent, Tim Burgeson; County Assessor, Kim Fouts; County Treasurer, Sandy Artz; Courthouse Caretaker, Joe Torrey and two representatives from Vyve with an Electrician working with Vyve.

At 1:00 p.m. Chairman, Tony Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Chairman Gulizia asked the Board if they had reviewed the Minutes from the January 17, 2023, regular Board meeting and called for any additions or corrections. Motion was made by Bash, Seconded by Boehler to approve the January 17, 2023, minutes as written. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Abstained; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Claims were reviewed. Chairman Gulizia's payroll claim was corrected to include the new chairman rate as set by resolution previously. One claim was withheld to be discussed in executive session later. Motion was made by Clements to approve all claims with the exclusion of the one being withheld. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

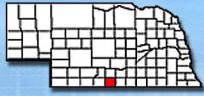
Extension Agent, Rebecca Dahlgren joined the meeting and approached the Board with an update regarding job applicant interviews that were held for the open position within the Extension office. There were five applicants for the advertised position. Ms. Dahlgren advised that Anna Fisher was the applicant that was chosen to fulfil the position and asked for the Board's approval to hire Anna Fisher full-time at 35 hours per week with full County benefits. Ms. Fisher would be available to start May 10th, 2023, upon graduating from college. Discussion was held. Motion was made by Boehler to approve the hiring of Anna Fisher as requested. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Rebecca Dahlgren then proposed the need for a County credit card for the extension office to be able to purchase necessary materials to avoid using a personal credit card. Rebecca also advised that a County email was not needed at this time since she had one provided through the University of Lincoln. These matters were tabled to allow for further discussion.

Rebecca also advised that an Extension Board member resigned effective immediately and there was a need to find another member to fulfil the vacancy. She further advised that she found someone and requested that this matter be placed on the Agenda for the next board meeting.

Ron Melbye with Zoning provided the Board with a summary report showing the number of Zoning Applications for 2022. He was not present at the meeting.

Treasurer, Sandy Artz provided the Board with a Fund Balance Listing Report as of January 31, 2023, and a Delinquent Tax Listing Report.



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Assistant Veterans Officer, Marge Melroy, was unavailable to provide an update.

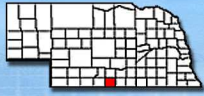
County Clerk, DaLynn Burgeson presented the Board with a proposed Resolution (Resolution #2023-2) to move funds within the General Funds account to the Child Support Enforcement Budget to correct an oversight that occurred when the County Budgets were adopted. After discussion, a motion was made by Bash to approve Resolution #2023-2. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia requested the Board's input in regards to revising the commencement time for future Board meetings. Discussion was held to have both the first and third Tuesday meetings commence at 10:00 a.m. or 1:00 p.m. to be consistent or continue with the 1:00 p.m. commencement time for the meetings held on the first Tuesday of the month and 10:00 a.m. for the meetings held on the third Tuesday of the month. It was also suggested that the meetings start at 9:00 a.m. This matter was tabled for further discussion.

BOARD OF EQUALIZATION: At 1:45 p.m. Bash made the motion to go into the Board of Equalization. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor, Kim Fouts advised of tax list corrections #1372, 1373, 1374 and 1375. Corrections needed were due to changes in personal property. After discussion, motion was made by Clements to approve the tax list corrections as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. With no further Board of Equalization business, motion to go out of Board of Equalization was made by Schluntz. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 1:50 p.m., the Board returned to regular session. Janis Lovitt and Mike (Engineer) with Vyve along with Corbin (an independent Electrician working with Vyve) addressed the Board in regards to a project in which they submitted a bid of \$57,112.00 for the updating and relocation of the cable and network tower currently located in the clerk's office. Vyve proposed that by relocating the tower it would be placed in a secure location locked in the Sheriff's office, expanded services would be available, Vyve would update the wiring with new cables, and install new modems and switches. Vyve would then be responsible for maintaining the tower. Discussion was held by the Board regarding the funds being available from a Grant (\$50,000) to complete the project and asked Joe Torrey if additional funds were available in the Buildings and Grounds Budget to provide the additional funds needed to cover the bid for the project. Joe advised that there are funds available for this and proceeded to further explain some of the reasons for the request to move the tower. There are multiple splitters that are completely unnecessary, there will be new video conferencing upgrades to the Courtroom in which efficient internet service will be needed and the benefits to having new cables with unnecessary wires and splitters removed. Vyve also advised that, if, the Board approved the project, the project would take approximately two to three weeks to complete, that the work should not affect daily business in that the down time would be evenings and weekends. Vyve should be able to start the project around March 1st, 2023. After questions and further discussion related to the current internet service provided by Vyve, the Board asked Joe to assist Vyve with testing of the internet speeds coming into the building and report back to the Board. Once the testing has been completed, Joe will request that the Clerk place this matter back on the Agenda as old business.

2:30 p.m., Chairman Gulizia opened the Public Hearing for the One & Six Year Plan proposed by, Tim Burgeson, Highway Superintendent. No one was present from the public. Discussion was held. With no further questions, concerns or changes, a motion was made by Bash to close the Public Hearing. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Motion was made by Imm to adopt Resolution #2023-01 approving the One & Six Year



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Plan of improvements for 2023. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway Superintendent, Burgeson provided the Board with a handout for their review of an Agreement that was submitted by the Railroad in regards to a proposed bridge project. Burgeson advised that County Attorney, McQuay had reviewed the proposed agreement. Discussion was held. This matter was tabled to allow time to gather further information, to request bids, if needed, and for Burgeson and McQuay to prepare a counteroffer. Burgeson then provided the Board with details and pictures of a 2001 Freightliner service truck that is coming up for sale and explained how this type of service truck would be used and how it could substantially benefit the Road Department. He also advised that the Road Department was continuing to clear ice and remove snow.

OLD BUSINESS:

Appointment of Wayne Dietz as the Harlan County Surveyor was discussed. Wayne has provided a valid surveying license. Motion to appoint Wayne Dietz as County Surveyor was made by Schultz. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Health Insurance Renewal. Dustin Will with Benefits Management provided further information requested by the Board. A quote was received for increasing the amount of life insurance and AD&D coverage for employees from the current amount of \$25,000 to \$30,000 or \$35,000 and also a quote for a lower deductible plan (\$3000) through Medica. After discussion, a motion was made by Schultz to increase the current \$25,000 life insurance and AD&D coverage to \$35,000 for County employees as part of the County benefits. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Discussion was held regarding health insurance, rather to choose a new plan or renew with the current provider, Medica. A motion was made by Boehler to accept the renewal plans as offered through our current provider, Medica. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

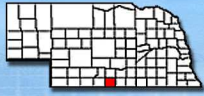
Appointment of Rueben Chavez to Hospital Board. Has not been sworn in yet. Discussion was held. Schultz will contact Mr. Chavez.

Buildings and Grounds Committee. Update provided by Clements. Restrooms are finished and available. Discussion was held regarding the new doors that are being installed on the South side of the Courthouse. Chairman Gulizia will speak with Joe Torrey in regards to the concerns.

Supervisor Boehler, whom is on the Two Rivers committee alerted the Board that one of the current Two Rivers Board members was resigning and that position would need to be filled.

At 3:05 p.m. a motion to go into executive session to discuss the personnel payroll claim that was withheld earlier was made by Bash. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board went into executive session. At 3:25 p.m., a motion was made by Schluntz to exit executive session and return to the regular meeting. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

In regular session, a motion was made by Boehler to approve the personnel payroll claim as submitted. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.



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Chairman Gulizia advised that there were a few vendor claims that were not addressed with the claims previously. Discussion was held. Motion was made by Clements to approve the claims as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

With no further business, motion was made to adjourn the meeting by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The next regular meeting will be Feb. 21st, 2023, at 10:00 a.m.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman .

CLAIMS:

GENERAL: Payroll/Claims \$130,866.54; including Region III Behavioral Health \$2,185.99; Darcie Porter-Phone Service \$45.00.

TOURISM: Emily White-Administrative Salary \$1,200.

ROAD FUND: Payroll/Claims \$67,927.49.

Grand total of Payroll / Claims: \$199,994.03

Agenda and Minutes are also available on the harlancounty.ne.gov website

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

Supervisors Room, Alma, NE
February 21, 2023, @ 10:00 p.m.

The Harlan County Board of Supervisor's met in regular session Tuesday, February 21st, 2023, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; County Treasurer, Sandy Artz; and Courthouse Caretaker, Joseph Torrey.

At 10:00 a.m. Chairman, Tony Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Chairman Gulizia asked the Board if they had reviewed the Minutes from the February 7, 2023, regular Board meeting and called for any additions or corrections. With no additions or corrections, motion was made by Bash to approve the February 7th, 2023, minutes as written, Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Claims were reviewed and discussed. Motion was made by Schluntz to approve all claims as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Veterans Officer, Pat George, joined the meeting, introduced himself and provided a brief background about himself. He also provided an update about how the transition is going for him in regards to learning and getting things set up in the Veteran's office and that the Veteran's office is open on Tuesday's. Discussion was held upon the request to get a cell phone in case there is an emergency after hours, when the office is closed or on weekends so the Veteran's Officer could be reached as needed in an emergency. Options to be explored and further discussed, if needed.

Tim Burgeson, Highway & Weed Superintendent, approached the Board to provide a Road and Weed Department update. Burgeson advised that the Mac dump truck had broken down again and repairs were getting extensive on this piece of equipment, that a road grader broke down while pushing snow during the last snowstorm but with the backup grader, they were fortunately able to keep pushing snow. He is scheduled to go inspect the 2001 Freightliner service truck that was discussed at the last board meeting. Discussion was held regarding replacing the Mac truck. Burgeson then reported that the weed department is currently slow during this time of year. Burgeson also reported that the meeting with the Railroad representatives regarding the proposed agreement for the bridge project located on F Road was rescheduled to March 1st.

Bonnie Kresser and another representative from the Harlan County Senior Center joined the meeting to provide a public transit update in which Kresser reported that the Senior Center is

providing 17-20 boardings per day and that federal funds were used to assist in providing this service to our community. Discussion was held in regards to the need for a UEI number to be able to apply for the federal grant funds. After discussion, Kresser indicated that she will continue to pursue with the application process to get a UEI number for the Senior Center's Public Transit service. Inquiry was made regarding the status of payment for a claim that was submitted. Chairman Gulizia advised that the claim was approved by the Board this morning during the claims process and payment would be forthcoming.

Sandy Artz, County Treasurer, provided the Board with a Delinquent Tax Listing Report for their information and a Pledged Security Report for their review. The Board reviewed the Pledged Security Report.

OLD BUSINESS:

Joseph Torrey, Courthouse Caretaker, approached the Board and provided the results from the internet speed testing conducted by Vyve with an extensive update on further research that he had completed in regards to the testing results, Vyve's current contract & services being provided, and Vyve's Bid submitted to upgrade and relocate the equipment tower, other options and inquiries that he had made in regards to the upgrading project. DaLynn Burgeson, County Clerk, provided information that she received on Cyber Security from a new clerk's training that she attended, and an available grant related to Cyber Security. Discussion was held and it was decided to table this matter until the next regular Board meeting.

Buildings and Grounds and Joseph Torrey provided an update on the Courthouse and office remodeling projects. Discussion was held.

Appointment of Hospital Board Member to fill the vacancy. Discussion was held and tabled until the next regular Board meeting.

The Clerk gave a brief update in regards to getting the necessary forms and information for Health Insurance renewal to the County employees.

Chairman Gulizia requested further discussion from the Board in regards to revising the commencement time for future Board meetings. Discussion was held. County Attorney, Bryan McQuay will prepare a Resolution necessary to make any changes. This matter was tabled until the next regular Board meeting.

Chairman Gulizia inquired, and with no further business, a motion was made to adjourn the meeting by Bash. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 11:55 a.m.

The next regular meeting will be March 7th, 2023, with consent agenda items at 9:45 a.m. and regular session will commence at 10:00 a.m. Agenda can be found on our Harlan County website at <https://harlancounty.ne.gov> or posted in the Post Office, in the Courthouse and at Hogeland's Market.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

CLAIMS:

911 EMERGENCY FUND: Vyve-911 Emergency \$20.00; City of Holdrege-911 Emergency \$649.02; 911 Emergency Fund Total: 669.02

GENERAL: Vyve Broadband-Phone Services/Internet \$1710.05; Verizon-Cell phone \$242.83; Vanguard Appraisals-Contract Services \$150.00; USDA, APHIS, Wildlife Services-Predator Control \$2694.28; Urbom Law Office-Court Appointed Attorney \$1459.20; UNL AEM Business Center-Extension Dues/Sub/Reg/Fee \$175.00; Tyler Technologies-Veteran's Service Office Equip \$449.00; Twin Valleys Public Power District-Utilities \$98.42; Trustworthy Hardware-Janitorial Supplies/Tools \$253.68; Tripe Motor CO-Car Repair \$656.60; Joseph Torrey-Office Supplies \$43.54; Thomas S Stewart-Court Appointed Attorney \$168.00; Steve's Countryside Carpentry-Maintenance/repair \$200.00; DAS State Accounting-Data Processing/Equip Rental \$1335.28; Republican Valley Animal Center-Animal Impoundment \$52.50; Rebecca Dahlgren-Mileage \$55.54; Quill-Office Supplies \$616.91; Quill-Office Supplies \$408.40; Police Officers Association-Supplies \$53.10; Person & McQuay Law Office-County Attorney Dues/Sub/Reg/Fee \$49.00; Nebraska State Fire Marshal-Boiler Supplies \$72.00; NE Public Power District-Utilities \$537.59; NE Public Health Environmental-Jail Blood Tests \$210.00; NE Law Enforcement Training Center-Sheriff Dues/Sub/Reg/Fee \$175.00; NE Association of County Assessors-Assessor Dues/Sub/Reg/Fee \$60.00; NACT-Treasurer Dues/Sub/Reg/Fees \$50.00; NACO Planning & Zoning-Zoning Dues/Sub/Reg/Fees \$40.00; NACO-County Board/Clerk Dues/Sub/Reg/Fees \$600.00; Kevin Molzahn-Snow Removal \$1250.00; MIPS-Data Processing /supplies/Agreements /Equip Rental \$1836.95; Main Street Variety-Office Supplies \$12.57; Hometown Leasing-Office Equip \$226.50; Holdrege Electric-Maintenance/Repairs \$3230.13; Holdrege Daily Citizen-Printing/Pub \$198.00; Hogeland's Market-Supplies \$66.99; Hogeland's Market-Jail/Prisoner Supplies \$233.03; Hogeland's Market-Extension Supplies \$135.12; Dawn Hetrick-Postal Services/Mileage/Off Supplies/Furniture \$532.96; Hays Pharmacy-Jail Medical Supplies \$21.18; Harlan County Treasurer-Postal Service \$500.00; Harlan County Sheriff-Sheriff's Fees \$62.53; Harlan County Senior Center-Senior Citizen Transit/Meals \$1304.00; Harlan County Journal-Printing/Publishing \$725.67; Harlan County Health Systems-Jail Meals/Laundry \$1366.50; Harlan County Court-Court Costs \$34.00; Harlan County Abstract-Tax Foreclosure \$200.00; Geoland Management-Assessor Contractual Services \$600.00; Tana Fye Henry, Attorney at Law-Court Attorney \$632.07; Kim Fouts-Assessor Mileage \$128.40; First State Bank-Computer Consult \$35.00; First National Bank-Credit Card \$3809.41; Electronic Systems-Inspections \$199.00; Eakes Office Solutions-Office Supplies \$853.95; Displays 2 Go-Office Supplies \$130.94; Wayne Dietz-Retirement \$25.00; Dier, Osborne, Cox & Nelsen-Court Attorney \$1090.85; DeWald Deaver P.C.-Court Attorney \$352.50; Des Moines Stamp-Office Supplies \$56.00; Daake Law Office-Court Attorney \$256.50; Cummins Sales & Service-Maintenance Agreement \$655.66; Consolidated Management Company-Sheriff Meals \$196.00; CMH Interiors-Maintenance/Repairs \$1902.72; Clerk of the District Court-Court Costs \$87.00; City of Alma-Utilities \$980.00; Central NE County Assessor's Assn-Dues/Sub/Reg/Fees \$25.00; Dianne Calkins-Jail Groceries \$5.59; DaLynn Burgeson-Training Mileage/Meals \$646.20; Brent Dunse-Extension Program Supplies \$200.55; Bauer-Torrey & Mach Funeral Home-Removal/Transportation \$610.00; Auto Kreations Body Shop-Car Repair \$1647.00; Anderson, Klein, Swan & Brewster-Court Attorney \$3005.50; General Fund total: \$42,682.89

TOURISM: Viaero Wireless-Telephone \$60.47; KRVN-Promotion \$350.00; Hoesch Memorial Public Library-Printing & Publishing \$37.50; First National Bank- Promotion \$36.80; Jason Bonnicksen-Consulting fees \$100.00; Tourism Fund Total: 584.77

COURTHOUSE IMPROVEMENT SINKING FUND: TL Sunds Construction-Courthouse Improvements/Remodeling \$121,365.00

ROAD FUND: Vyve Broadband-Telephone Service \$35.00; Verizon-Phone Service \$263.60; Village of Republican City-Utilities \$60.00; Twin Valley's Public Power-Utilities \$1601.10; Tripe Motor CO-Equipment Repairs \$4995.81; Sappa Valley Farm & Auto-Machinery/Equip. \$425.44; S & W Auto Parts-Repair, Supplies, Tools \$758.37; Rudy's Tire Alma-Machinery/Equip/Supplies \$1104.00; Reliable Pest Control Services-Pest Control \$240.00; Quill-Office Supplies \$35.99; Platte Valley Communications-Radio Equip \$1767.61; Paddington Service Station-Fuel \$424.79; NMC Exchange LLC-Freight, Equip Repair \$7057.97; NACE-Dues, Sub \$110.00; Murphy Tractor & Equip-Freight, Road Equip \$79.86; Morbark, INC-Freight, Equip Repair \$312.38; MIPS Inc., Data Processing \$127.16; Michael Todd Industrial Supply-Freight, Safety Supplies, Grader Blades \$8315.92; Main Street Variety-Shop Supplies \$51.00; Ludeke Diesel-Equip Repair \$155.20; M.J. Lubeck-Equip Storage \$300.00; Jim's OK Tire Store-Machinery/Equip \$490.00; Huntley Service-Machinery/Equip \$161.71; Holdrege Auto Parts-Freight, Equip Repair, Supplies \$987.93; Hireright Solutions Inc.-Drug/Alcohol \$273.75; Harlan County Treasurer-Check Misc. Vehicle title \$10.00; Harlan County Journal-Printing/Publication \$7.73; First National Bank-Postal Services \$10.01; Jim Dietz-Retirement \$25.00; Dept of Agriculture Central - Noxious Weed Pesticide Application License \$90.00; Cooperative Producers-Machinery/Equip, Fuel Additive \$1431.56; Comfort Inn-Lodging \$359.85; City of Alma-Trash \$43.71; CHS Agri Service-Heating Fuels \$1043.36; Broken Bar C Electric-Building Repair \$4966.76; Brent Stroebel-Misc. Lab \$200.00; Bosselman Enterprises-Machinery/Equip Fuels \$893.51; Bosselman Energy Inc-Machinery/Equip Fuels \$19,691.60; Barco Municipal Products-Freight, Signs & Posts \$2614.94; B.H. Hesemann Shop-Equip Repair, Steel Products \$239.93; Alma Auto Parts-Equip Repairs/Supplies/Tools \$115.73; Road Fund Total: \$61,878.28

Claims Grand Total: \$227.179.96

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

Supervisors Room, Alma, NE
March 7, 2023, @ 1:00 p.m.

The Harlan County Board of Supervisor's met in regular session Tuesday, March 7th, 2023, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Union Steward, Roger Gehrig; and Deputy County Treasurer, Brittany Artz.

At 1:00 p.m. Chairman, Tony Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Chairman Gulizia asked the Board if they had reviewed the Minutes from the February 21st, 2023, regular Board meeting and called for any additions or corrections. Motion was made by Boehler to approve the February 21, 2023, minutes as written. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-Abstained; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

*Clarification from the February 7th, 2023, Minutes, page 2, last paragraph – “from a grant (\$50,000)” to clarify it should be “from the Tribal Consistency Fund received on behalf of Harlan County”

Payroll Claims / Claims / Vendor Claims: Chairman Gulizia addressed the Board and stated that a Preapproval Claims report had been emailed for their review and that the claims were available in the Clerk's office for review prior to this meeting. He asked if any of the Board members had not had a chance to review the claims or claims report and if any claim needed reviewed or discussed at this time. Discussion was held. Motion was then made by Bash to approve the claims as submitted. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Bonnie Kresser with the Harlan County Senior Center was present, with other Harlan County citizens. Chairman Gulizia addressed the room and welcomed the representatives from the Senior Center and citizens present. In regards to the Harlan County Public Transit, Chairman Gulizia stated that public transit was a great service being provided for our Harlan County seniors, thanked the Senior Center for the work in making the service available and advised that the County's elected officials were in support of doing what was needed to help keep the public transit functioning. Chairman Gulizia continued with a brief summary of events that affected the Harlan, County of, federal DUNS number that changed to an UEI number and the Senior Center's federal grant funds and local match funds being provided by the County. As stated, in August of 2020, the County's emails through MIPS became obsolete. The obsolete email was the one used to access SAM.gov and for verification purposes. On November 11, 2022, the former Clerk received an email stating: “As of 10/29/2022, Harlan County Of's SAM registration had not been renewed for Fiscal Year 2023.” November 14, 2022, a new registration was submitted under the County UEI and Cage Code numbers for “County of Alma Clerk”. January 4, 2023, Clerk Burgeson was sworn into office. January 10, 2023, County Board held a Reorganizational meeting. January 11, 2023, Clerk's office received an email from the Senior Center asking if the County had an UEI number. Clerk Burgeson responded we had looked and did not find that the County had an UEI number. Senior Center responded with would you like to get one? Or should I just do it? Clerk Burgeson, at this time could not find a file or any information regarding an UEI (Unique Entity Identification) number or SAM.gov. Clerk Burgeson checked with the County Attorney, was told he did not have any information on this matter but would do some checking and to please relay that to the Senior Center and suggest that they proceed with getting a UEI number on behalf of the Senior Center, if that was something they could

do. Clerk Burgeson then responded to the Senior Center that upon doing some checking, was not sure we needed the UEI number and to just get one for their needs. After the contested election, transition from the former Clerk to the newly elected Clerk was brief. Clerk Burgeson was not given a file or information nor made aware of the SAM.gov upcoming expiration date. After continued searching Clerk Burgeson was able to locate a SAM.gov file, reviewed the file notes, attempted to login to complete the requirements to keep the UEI number active. Through the validation process, it was determined that the email for continued validation was the obsolete email. February 7, 2023, Chairman Gulizia was advised of the situation. On February 11, 2023, Clerk Burgeson submitted a Point of Contact "Role Change" to remove the former Clerk and request authorization to access the account. February 27, 2023, Clerk Burgeson contacted Jon Cannon, Executive Director of NACO and further consulted with Candace Meredith, Deputy Director of NACO on February 28, 2023. Clerk Burgeson was advised that the "Role Change" request was the correct step in the process. Ms. Meredith provided a contact number to check the status of the validation request. On March 1, 2023, Clerk Burgeson after holding 1 hr 20 minutes, spent another 35 minutes on the phone and was advised to submit a Notarized Letter designating her role as the Entity Administrator to expedite the validation process in which it could take 2-5 business days for validation and then another 10-15 business days to reactivate the UEI number. The login email was updated during the call. As of March 6th, 2023, validation process was still pending. Chairman Gulizia opened the meeting for questions. Questions were received. Supervisor Clements advised that the County changed from paying claims the first Tuesday of the month to paying them the third Tuesday of the month. Discussion was held on paying of claims and the delay in paying the Senior Center's November claim submitted on January 13, 2023, in which was paid February 21, 2023, the third Tuesday of the month. County Attorney, McQuay advised that he had been in contact with State Transit, and he was told they would work with the Senior Center and extend the March 31st deadline. Supervisor Boehler stated how much the Senior Center is valued. Supervisor Clements advised that in the last two weeks he had met with Bonnie at the Senior Center and that continued updates would be provided by the Board. Concerns, suggestions and information was provided regarding the importance of the UEI number and not letting it expire. Chairman Gulizia offered solution options to the Senior Center. Further discussions were held. Motion was made by Boehler to approve an ARPA grant through Harlan County in the amount of \$21,600 for the Harlan County Public Transit service provided through the Senior Center. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia advised the Senior Center that if their January claim was received within 2 weeks, or by the claim deadline, the County would be able to review and pay the claim through the March 21st, 2023, meeting. The Senior Center will submit an Application to Harlan County for said ARPA Grant.

Executive Director, Sharon Hueftle, with South Central Economic Development District (SCEDD) joined the meeting and handed out Annual Report 2022. Ms. Hueftle provided information and an update of what has been going on in and around Harlan County. Questions and discussion were held.

Chairman Gulizia provided a clarification regarding Lincoln Financial Group premium rates for the County employees dental insurance through Benefit Management. Upon the annual renewal, Benefit Management provided the Employee, Employee +1 and Employee +2 rates. As part of the County benefits, upon eligibility, the County pays 100% of the employee's dental insurance premium. An employee can add his or her spouse and or child or children and the premium will be deducted through payroll.

OLD BUSINESS:

Rebecca Dahlgren, UNL Extension Agent, joined the meeting. Ms. Dahlgren asked the Board members if they received a copy of the Interlocal Agreement between UNL and Harlan County and were able to review it. She then stated that the Extension Board recommendation to the Harlan County Board of Supervisors was to approve the latest Interlocal Agreement provided by UNL. Discussion was held. Motion was made by Boehler to approve the Interlocal Agreement between UNL and Harlan County as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-No; Imm-yes; Gulizia-yes. Motion

carried. Further discussion was held regarding a previous request for an extension office credit card through the County. Motion made by Clements to approve a credit card for the extension office with a \$500 limit. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Ms. Dahlgren gave a brief BIO on Stephanie Adams and requested approval for the appointment of Stephanie Adams to fill the vacancy on the Extension Board. Motion to approve the appointment of Stephanie Adams by Bash, Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Marge Melroy, Temporary Veteran's Service Officer, joined the meeting to provide the Board with an update. She provided a handout to the Board and discussed the handout contents and statistics included.

Pat George, Veteran's Service Officer, joined the meeting. Clerk Burgeson provided information she acquired from the State Auditor's Office pursuant to the request made to set up a checking account through the County to have funds available to provide aid to a Harlan County Veteran in an emergency. Clements suggested that 2 signatures be required on the checks and that there be more authorized people on the account to sign in case someone is unavailable to sign when needed. Marge provided information about funds available through NVA as an option as well. The checking account discussion was tabled until next meeting to allow the County Attorney and the Veteran's Service Officer time to discuss and prepare a Resolution. Discussion was held. VSO George is eligible to receive a monthly cell phone stipend of \$45.

Courthouse Caretaker, Joseph Torrey joined the meeting. He provided the Board with handouts which contained further information he gathered related to the internet speed testing and results, current internet contract information, proposed contract to increase internet speeds as needed throughout the Courthouse and for the Courtroom technology upgrades. Motion was made by Boehler to approve the internet speed increase provided through VYVE to 500 Mbps. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Caretaker Torrey provided information on Third Party IT providers and their services that would be available to meet the County needs. Discussion was held. The IT service provider must be NCJIS certified. Request was made to have two of the four IT providers come before the Board with a proposal. Update was given on the Cyber Security Grant that was submitted.

Buildings and Grounds update. Caretaker Torrey provided an update regarding the replacement of the Clerk's office security window, the replacement of the Courthouse entrance doors and status of painting in the Clerk's office. He also advised that he spoke with the remodeling contractor and there will be an upcoming walk-through to inspect the completed and still in progress projects. The Buildings and Grounds Committee wants to be included in the walk-through.

Supervisor Boehler, of the Two Rivers committee provided a brief update in that Two Rivers Public Health Department is still seeking a new Board member to fill the vacancy due to a former members resignation.

Chairman Gulizia attended a County Board Chairman training and informed the Board that, in regards to the ARPA funds, the deadline to obligate the funds is 12/31/2024 and the deadline for spending is 12/31/2026. The \$50,000 award from the Tribal Consistency Fund received on behalf of Harlan County does not have a spending deadline.

Supervisor Schultz advised that there is still a vacancy on the Hospital Board. That he was given a list of names to contact in hopes to fill the vacancy.

Treasurer, Sandy Artz had provided the Board with a Fund Balance Listing Report as of February 28, 2023, and a Delinquent Tax Listing Report.

Proposed Resolution to set the commencement time for future Board meetings in which both the first and third Tuesday meetings would commence at the same time for consistency purposes was discussed in which consent agenda items shall be at 9:45 a.m. and business agenda items at 10:00 a.m. Motion was made by Clements to approve and sign Resolution 2023-3. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Burgeson came before the Board to provide an update on the Service Truck that on Saturday, he and foreman, Mike Eckmann traveled to Thedford, NE to test drive and inspect before purchasing for the road department. Discussion was then held regarding the need to purchase a dump truck. This matter was tabled to allow Burgeson time to gather more information regarding the cost of a dump truck and report back to the Board at the next meeting. Roger Gehrig from the Road Department attended the meeting as well. He also provided input on the need for another dump truck. Burgeson said he was informed that the Simple Signs program that he currently uses through GIS is no longer going to be available soon and provided the Board with information on a new program called Simple Roads with the cost and features the new program has to offer. Discussion was held. Burgeson also provided an update on the meeting he had regarding Crossing Safety projects and the Railroad Bridge proposed agreement.

At 4:00 p.m., a motion to go into executive session for a personnel matter was made by Bash. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Clerk Burgeson exited the meeting. County Attorney, McQuay was asked to stay. The Board went into executive session.

At 4:14 p.m., a motion was made and seconded to exit the executive session and return to regular session. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Public Forum: No citizens came before the Board at this time

With no further business, motion to adjourn the meeting was made by Boehler. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The meeting was adjourned at 4:20 p.m.

The next regular meeting will be held on March 21st, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

(County website: harlancounty.ne.gov)

CLAIMS:

GENERAL: Payroll / Claims \$143,814.42, including City of Alma-Utilities \$880; Darcie Porter-Cell phone allowance \$45.00; Quadient Leasing-Postage \$382.80; Harlan County Senior Center-Dec 2022 Claim \$1866.00
ROAD FUND: Payroll / Claims \$63,826.22; TOURISM: Emily White-Admin Salary \$1200.00.
COVID AMERICAN RESCUE PLAN FUND: Harlan County Senior Center-ARPA Grant \$21,600
Grand total: \$230,440.64

HARLAN COUNTY BOARD OF SUPERVISOR'S

MINUTES

Supervisors Room, Alma, NE

March 21, 2023

9:45 a.m. Consent Agenda

10:00 a.m. Business Agenda

The Harlan County Board of Supervisor's met in regular session Tuesday, March 21st, 2023, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler, Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; and County Treasurer, Sandy Artz. Courthouse Caretaker, Joseph Torrey, Justin Daake, Public Defender, Craig Peshek of Intellicom and Kelly Jensen of CASA joined the meeting. Also joining the meeting were Bonnie Kresser with the Harlan County Senior Center, Doris Brandon, Janet and Jerry Dietz, Angy Bellware with the Harlan County Journal and Emily White, Harlan County Tourism.

At 9:50. a.m. Chairman, Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the Claims. Discussion was held on claims, prior minutes and claims process. Motion was made by Clements to approve all claims as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-no; Imm-yes; Gulizia-yes. Motion carried.

At 10:02 a.m. Chairman Gulizia opened the business meeting. He then asked the Board if they had reviewed the Minutes from the March 7th, 2023, regular Board meeting and called for any additions or corrections. With no additions or corrections, motion was made by Schluntz to approve the March 7th, 2023, minutes as written, Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-no; Imm-yes; Gulizia-yes. Motion carried.

Kelly Jensen, Executive Director of CASA was present. Motion was made by Boehler to amend the agenda and allow Ms. Jensen to appear before the Board. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Ms. Jensen asked the Board for permission to place a banner and pinwheels on the Courthouse lawn through April which is Child Abuse Awareness Month. The banner and pinwheels will be put up on March 31st, 2023, and taken down on May 1st, 2023. Questions were asked, discussion was held. The Board granted permission for CASA to put the banner and pinwheels up through April for Child Abuse Awareness Month.

Justin Daake, Public Defender, came before the Board to start re-negotiating the Public Defender Contract for the term beginning July 1, 2023. The current two-year contract expires June 30, 2023. Attorney Daake explained his proposed contract in which has three material changes from the current contract. Questions were asked by the Board. Discussion was held. The proposed contract was taken under advisement and will be placed on the next meeting agenda (April 4, 2023).

Harlan County Tourism. Emily White provided the Board with Tourism information regarding past, present and future happenings. She also shared other brainstorming ideas that she and the Tourism Board have been coming up with to further promote all that Harlan County currently has to offer and some new and exciting things to potentially offer within Harlan County. Questions were asked. Discussions were held.

Discussion was held in regard to a request by the Homemakers Club to utilize the Courthouse community room for a meeting to be held on an evening in May. (Unknown date at this time). The Board all agreed that the Homemakers Club could use the community room as requested. The Clerk will contact the requester and get the date added to the calendar.

Harlan County Senior Center. Bonnie Kresser and Doris Brandon came before the Board regarding a Title VI plan that must be updated every 5 years for only the public transit. Discussion was held. Chairman Gulizia signed the Title VI plan as requested. Further discussions were held related to the SAM.gov Unique Entity Identifier (UEI) number status. Current status is still pending validation of the Entity Administrator role change request submitted. Due to the still pending status, there was discussion about the Department of Transportation's March 31st, 2023, deadline in which both the County Attorney and Bonnie Kresser advised that the deadline was extended and that the Department of Transportation would continue to work with the Senior Center providing the public transit service. Supervisor Bash inquired and discussion was held about prior claims that had been withheld from the meeting held on the first Tuesday of February (Feb. 7th, 2023). Discussion then reverted again to the SAM.gov UEI number and the current inactive status. Former Clerk, Janet Dietz said that she gave the current Clerk a file (SAM.gov) on January 3rd and advised that it needed renewed as soon as possible and that there was ample time to get this taken care of. Supervisor Imm spoke up and said that it was time to move on. That nothing can be done about how it happened, that he believes that it won't happen again and that there was no ill-intent. Also, that we need to just move forward and focus on getting the UEI number active again, in which it sounds like that is being done, and to not have ill feelings going forward. Supervisor Boehler also spoke up and agreed that it was time to move on, that there may be trust issues moving forward but that with open communication we can all work together going forward. Bash again inquired on which claims were withheld from the Feb. 7th meeting and advised that when answers are being sought about an issue, particularly regarding the Senior Center getting their own UEI number in that one should correctly call it what it is, which is senior center not rest home because the answers could be different in regard to their classification. County Attorney McQuay advised that an entity that has a tax identification number should have their own Unique Entity Identifier (UEI) number per NACO (Nebraska Association of County Officials). Further discussion was held about the UEI number and then discussion was held in regard to a specific (local match) claim submitted by the Senior Center on January 13th, 2023, for November 2022's transit and meal expenses and the timeliness of when the claim was presented to the Board for approval to issue payment. The deadline to file claims for the January 17, 2023, meeting was Thurs., January 12th, 2023, by noon (same deadline as prior months). The claim was submitted on Fri., January 13th, 2023. Monday, January 16th, 2023, was a holiday and the Courthouse offices were closed. During the January 17, 2023, Board meeting a motion to update the claims process was made, seconded and by roll call votes (7-0), the motion carried. As part of the claims process update, payroll and associated payroll claims would be presented to the Board for approval at the meetings held on the first Tuesday of the month and all other claims/vendor claims would be presented at the meetings held on the third Tuesday of the month. The claim in question was presented and approved by the Board on the third Tuesday (Feb. 21, 2023) pursuant to the updated claims process. An email was sent to the Senior Center letting them know that the claim would be presented on Feb. 21st, 2023. Treasurer Artz addressed the room and wanted to make clear that the County has been affected also by the inactive UEI number. County Attorney McQuay said that currently it appears that the Senior Center public transit is acting as a subcontractor of the County in which there is a Resolution that is acting as the agreement and that the funds are awarded through the County level and believes the Senior Center's UEI number is needed for "back end" tracking. A question was asked as to who receives the award money and currently it is sent directly to the Senior Center. Supervisor Boehler asked Bonnie Kresser how long she thought the previous ARPA funds that the County granted in the amount of \$21,600 on March 7th, 2023, would cover. Ms. Kresser advised that she could not answer that as every month things vary. The Board suggested that the funds balance be closely monitored to be proactive so the public transit service would not be affected again.

Craig Peshek, Sr. Account Manager for Intellicom Computer Consulting, INC., came before the Board, provided an introduction and passed out a handout about the company, their tiers, the services they offer and, in conferring with Joseph Torrey (Courthouse Caretaker), what Intellicom could provide for Harlan County in regard to three areas: providing the IT services to the County offices, upgrading and moving of the communications tower in the Clerk's office, and providing internet and phone services to the Road departments new office location when it's completed North of Alma. Discussion was held. Joseph Torrey advised that an Intellicom technician was here to view the tower in the Clerk's office and viewed the radios for transmission of services to the Road Department. The Board thanked Mr. Peshek for coming.

Treasurer, Sandy Artz provided a Pledged Security Report for the Boards review.

Highway and Weed Superintendent, Tim Burgeson advised the Board that he had sent out Interlocal Agreements to the Villages and surrounding Counties to update the agreements. He has received one back from Phillips County, Kansas, and Furnas County, NE. Discussion was held. Motion was made by Boehler to approve the Interlocal Agreement between Harlan County and Phillips County, Kansas, as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Motion was made by Clements to approve the Interlocal Agreement between Harlan County and Furnas County as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Burgeson provided three Right-of-Way permits that he received for the Board to review. (#'s 2023-1, 2, 3). Burgeson provided an update in regard to when he will receive the service truck he recently purchased, the status on the dump truck and need to upgrade the retriever disc. Discussion was held. Burgeson advised that, in regard to, the job opening in the Road Department that he offered internally to the road crew and advertised for, was offered to Justin Dodson and Justin accepted the offer. Justin is scheduled to start April 3rd, 2023.

OLD BUSINESS:

Highway Superintendent, Burgeson advised that a response letter was sent to the Railroad in regard to the F Road bridge and he is waiting for a response. Discussion was held on the L Road bridge.

Schultz advised that he spoke with Deb Jensen and she has agreed to fill the hospital board vacancy. Motion was made by Schultz to approve and appoint Deb Jensen as the new hospital board member. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Supervisor Boehler, whom is on the Two Rivers committee alerted the Board that one of the current Two Rivers Board members was resigning and that position would need to be filled. – *No update at this time.*

Building and Grounds Committee. Update provided. The Architect and contractor will be here March 22, 2023, to complete a walk-through with the committee to review the completed projects and discuss any issues. Phase II of the building and grounds upgrades will be the outside improvements.

Veteran's Service Office. County Attorney McQuay reported that he and Veteran Service Officer, Pat George, have been working on a resolution in regard to the Veteran Service Office getting a bank account and using checks or a debit card. McQuay and George will continue to work on the resolution. Discussion was held.

With no further business, motion was made by Imm to adjourn the meeting. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The meeting was adjourned at 12:42 p.m.

The next regular meeting will be April 4th, 2023, with consent agenda items at 9:45 a.m. and business agenda at 10:00 a.m.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

(harlancounty.ne.gov)

CLAIMS:

General: Jesse Adams-Juror \$ 35.00, Anderson Klein Swan & Brewster-Attorney Fees \$754.75, Ask Supply Co - Supplies \$114.40, Darlene Bantam-Juror \$64.34, Kevin Baskup-Juror \$51.90, Pamela Becker-Juror \$35.00, Boarders Inn- Lodging \$288.00, Leigh Borgman-Juror \$58.45, Business World-Office Equipment \$67.49, Dianne Calkins- Supplies \$33.47, Cames Publishing-Publication \$98.00, Central Ne Cremation and Mortuary-Corner \$75.00, City of Alma-Utilities \$880.00, Combined Public Communications-Supplies \$ 240.00, Consolidated Management Co-Sheriff Meals \$ 271.75, CVSOAN-Dues \$60.00, Dewald Deaver -Attorney Fees \$ 5944.13, Dier Osborne Cox and Nelsen-Attorney fees \$376.75, Wayne Dietz-Retirement \$25.00, Robert Doles-Juror \$45.09, Eakes Office Solutions-Office Supplies \$699.43, First National Bank-Credit Cards \$4,007.44, Tana Fye Henry-Attorney Fees \$ 1,610.64, Hanna Graff-Juror \$ 44.56, Graham Tire Company- Car Repair \$ 615.56, Harlan County Health Systems-Jail Meals and Laundry \$819.00, Harlan County Journal-Publishing \$1,295.14, Harlan County Sheriff-Service Fees \$47.46, Harlan County Treasurer-Duplicate Title Fees \$ 14.00, Harlan County Treasurer-Transfer \$ 10,000.00, Hays Pharmacy-Jail Medical \$63.51, Dawn Hetrick-Supplies \$202.28, Hogeland Market-Extension Supplies \$7.30, Hogeland Market-Jail Supplies \$ 207.71, Hogeland Market- County Court Supplies\$97.45, Holdrege Electric LLC-maintenance and Repairs \$2,623.32, Hometown Leasing-Office Equipment \$113.25, Jennifer Howsden-Juror \$ 54.52, Brendan Johnsen-Juror \$ 35.00, Bryce Jorgeson-Juror \$56.69, Rebecca Kahrs-Juror \$53.73, Jessie Koch-Juror \$55.31, Lakeview K Lawn Service- Lawn Maintenance \$1,855.92, Sara Mahalek-Juror \$35.00, Main Street Variety-Office Supplies \$ 2.49, Matthew Massey-Juror \$44.83, Mid-American Benefits-Insurance \$331.25, Mips-Data Processing \$1,437.74, Debra Moore-Juror \$45.22, NACO-Dues \$50.00, Ne Law Enforcement Training Center-Law Enforcement Training \$75.00, NPPD-Electricity \$508.75, Paul Ogier-Juror \$35.00, John Peterson-Juror \$ 35.00, Christina Platt-Juror \$50.59, Johanna Popple-Juror \$35.00, Ross Poyser-Juror \$45.74, Quadiant Finance Usa Inc- Postal Service \$ 1,500.00, Quill Corp-Office Supplies \$773.61, Rebecca Dahlgren-Mileage \$64.58, Marvin Reeder-Juror \$56.54, Julie Schippert-Juror \$49.41, Brian Seyler-Juror \$44.69, Sherwin Williams- Maintenance and Repair \$227.50, South Central LEPC- Dues \$100.00, Kenneth Stacy-Juror \$ 65.23, Das State Accounting-Data Processing \$219.64, Tripe Motor Co-Car Repair \$105.15, Craig Tripe-Juror \$39.59, Braden Trosper-Supplies \$118.24, Trustworthy Hardware-Supplies \$ 36.24, Twin Valley PPD-Utilities \$95.38, Urbom Law Office-Attorney Fees \$ 747.70, Verizon Wireles-Phones \$242.83, Vyve Broadband-Phones And Internet \$ 1,716.010, Doug Winz-Juror \$64.21, Thalia Woodworth-Juror \$54.13, Total: \$43,309.62; **Road:** Andrew Dibles-Machinery and Equipment \$45,000.00, B.H Hesemann Shop- Equipment Repair \$ 123.27, Barco Municipal Products-Signs and Post \$1,411.37, Bess Machining LLC-Signs and Post \$863.00, Bosselman Energy Inc-Fuel \$9,967.38, Bosselman Enterprises-Fuel \$1,019.55, CHS-Propane \$2,273.98, City Of Alma-Trash Services \$ 43.71, Cooperative Producers Inc-Supplies \$1,743.00, Jim Dietz-Retirement \$25.00, First National Bank-Credit Card \$79.97, Harlan County Journal-Publishing \$37.50, Hogeland Market-Supplies \$30.78, Huntley Service-Fuel \$369.26, J&a Traffice Products-Signs and Post \$1,975.00, Jim's Ok Tire Store-Tire Repair \$270.00, M.J Lubeck-Rent \$300.00, Main Street Variety- Supplies \$17.98, Mips-Data Processing \$127.16, Murphy Tractor-Repairs \$23,910.18, Northern Safety Co-Supplies \$ 1,061.90, Paddington Service Station-Fuel \$65.52, Quill Corp-Supplies \$134.11, S&W Auto parts-Repairs \$2762.42, Sappa Valley Farm & Auto-Rd Equip Repair \$\$1081.20, Trustworthy Hardware-Supplies \$50.89, Twin Valleys Public Power District-Utilities \$807.24, Verizon-Cell Phone \$131.80, Village of Republican City-Utilities \$30.00, Vyve Broadband-Telephone Service \$35.00, White's Auto Glass-Equip Repair \$406.70, Total: \$96,154.87; **Tourism:** First National Bank-Media Advertising \$470.47, Harlan County Journal-Advertising \$350.00, Viaero Wireless-Cell phone \$60.47, Total: \$880.94; **Reappraisal Fund:** Standard Appraisal Services-Appraisers Fee \$843.75; **Covid American Rescue Plan Fund:** Alma Fire Dept.- Communications Equipment \$19,957.00; **Lottery Fund:** Phelps/Harlan County CASA-Funding \$12,000; **911 Emergency Fund:** City of Holdrege-911 Emergency \$768.44, Vyve Broadband-911 Emergency \$20.00, Total: 788.44; Grand Total: \$173,934.62

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

April 4, 2023

The Harlan County Board of Supervisor's met in regular session Tuesday, April 4th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; and Ron Imm present. Chairman, Tony Gulizia was absent. Also present were County Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz; Zoning Administrator, Ron Melbye, Veteran Service Officer, Pat George, Marge Melroy and Courthouse Caretaker, Joseph Torrey.

At 9:47 a.m., Vice Chairman, Mike Clements called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited.

Vice Chairman Clements asked the Board if they had reviewed the payroll and other claims. Discussion was held. Motion was made by Schluntz to approve the Transfer of Funds claim submitted by the Road Department. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried 6-0. Motion was made by Bash to approve the Harlan County Senior Center claim. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried 6-0. Motion was made by Boehler to approve the payroll and payroll associated claims as submitted. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried 6-0.

Bash requested that there be an addition to the Minutes from the March 21st, 2023, board meeting to include that Sheriff Becker joined the meeting and advised during the discussion regarding the SAM.gov UEI number that is currently inactive, that the inactive status has affected the Sheriff's Department grant(s) also.

At 10:00 a.m. Vice Chairman Clements opened the business meeting. He then asked the Board if they had reviewed the Minutes from the March 21st, 2023, regular Board meeting and called for any other additions or corrections. With no further additions or corrections, Vice Chairman Clements asked for a motion to approve the addition requested by Bash and the March 21st, 2023, minutes as written, Motion was made by Schluntz to approve the addition and minutes as written. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried 6-0.

Vice Chairman Clements announced that a household clean-up date is scheduled for Saturday, April 22nd, 2023, from 2-4 p.m., location North of Rudy's Tire in Alma and the date for tires is September 19th, 2023.

Hannah Wick from Turner Technology of Holdrege NE came before the Board and announced that there will be electronics recycling and paper shredding available on April 22nd, 2023, from 10:00 a.m. to 12:00 p.m. at the Tassel, in Holdrege. These services are made available, free to the public, on April 22nd by Turner Technology. Ms. Wick then handed flyers out to the Board that provided a general overview of the services available through Turner Technology. Brad Larson with Turner Technology was also present. Discussion was held in regards to what Turner Technology could provide for IT support, moving of the server rack and updating and rewiring of the cables throughout the Courthouse, the link between the Courthouse and the Road Department's office North of Alma, and the benefits that Turner Technology could provide. Vice Chairman Clements suggested that there be a request for proposal (RFP) for potential business and or IT solutions to collect comparable information. Courthouse Caretaker Torrey and County Attorney McQuay will work together to compile a list of what is

needed in each office, inventory of current hardware, services and expenditures for the purpose of getting quotes.

Brian Bieghler came before the Board on behalf of the Stamford Fire Department to request ARPA funds in the amount of \$19,800.00 to purchase a PyroHMA Ultra High Pressure Unit for their grass rig which will allow them to fight more fire with less water. Discussion was held. The Board approved the request and advised Mr. Bieghler to submit the invoice with a claim before the next board meeting.

Pamela Pape of Harlan County and Gosper County joined the meeting and came before the Board to provide educational information about wind turbines coming into Harlan County and the effects to the citizens of Harlan County and neighboring counties. Ms. Pape presented the Board with detailed information to view about the wind turbines, statistical information, the processes of the wind turbine companies, and zoning matters. Zoning Administrator Melbye advised that the Harlan County Zoning Book does not address wind turbines. County Attorney McQuay further advised that the Zoning Book does require Special Permits for towers that could apply. Ms. Pape spoke of what neighboring counties are doing, plan to do or have done in regards to the wind turbines. She also gave multiple references for anyone to research the wind turbine matters and highly encouraged all to do so. County Attorney McQuay will check into this and provide the Board with the “first step” to address zoning in Harlan County related to the wind turbines. The Board thanked Ms. Pape for her time and information.

Highway and Weed Superintendent, Burgeson provided an update on receiving the newly purchased service truck, other equipment matters, and road department projects. Discussion was held on two particular railroad crossing/Department of Transportation projects, one located on 721 road and one on 724 road. State proposes crossing arms and signals but will need a commitment letter from the Board of Supervisors to continue with bids for each project. The Board will provide a letter for Burgeson to submit. Burgeson told the Board about the Weed Department Conference that he just attended and provided an update on projects, weather permitting. There is no news on the F Road bridge railroad agreement at this time.

Clerk Burgeson provided an update on the job opening in the Clerk’s office. Interviews were held and she plans to offer the job to one of the applicants this week. Discussion was held.

Marge Melroy, the temporary Veteran Service Officer came before the Board to announce that, as of today, she was done and turning over everything to Veteran Service Officer, Pat George. Marge provided a brief update and thanked the Board for allowing her to provide her services as the Veterans Service Officer. The Board thanked Marge for her time, efforts and contributions to the Veteran Service Department.

Veteran Service Officer George provided an update of his “work in progress’ and how many Veterans have been in contact and visited the office. The Veteran Service office located in the Courthouse is open on Tuesday’s from 8:30 a.m. to 4:30 p.m. County Attorney McQuay will have the resolution regarding the checking / debit card for the Veteran Service Officer to allow for Veteran aid in an emergency situation ready for the next board meeting. Vice Chairman Clements requested that VSO George provide the Board with quarterly updates.

Public Defender Contract renewal. County Attorney McQuay advised that, upon reviewing the contract, there were a few updates needed. Discussion was held. Imm stated that the contract was good for the County. McQuay will contact Justin Daake and will have the updated contract at the next meeting. McQuay also advised that he has reached out to Child Support Enforcement Officer, Whitney Schroeder, regarding the renewal of the Child Support Enforcement contract.

Building and Grounds Committee. An update on the remodeling projects was provided by Boehler. There were concerns expressed regarding the new doors on the Courthouse as they won’t close all the time, clothes get snagged, issues with the bullet proof door at the Sheriff’s office and adjustments needed in the new restrooms.

Discussion was held. Regarding the upcoming Courthouse exterior projects, there was a surveyor here last week.

Supervisor Boehler, of the Two Rivers committee provided a brief update in that Two Rivers Public Health Department is still seeking a new Board member to fill the vacancy due to a former members resignation.

Clerk Burgeson provided a status update on the SAM.gov UEI number. Discussion was held. The status is “still in process”.

Treasurer, Sandy Artz had provided the Board with a Fund Balance Listing Report as of March 31, 2023, and a Delinquent Tax Listing Report for their review.

Public Forum: No citizens came before the Board.

With no further business, motion to adjourn the meeting was made by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried 6-0. The meeting was adjourned at 11:47 a.m.

The next regular meeting will be held on April 18th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Mike Clements, Vice Chairman

(County website: harlancounty.ne.gov)

CLAIMS:

GENERAL: Payroll / Claims \$125,274.96 including Harlan County Senior Center- Claim \$3,630.00 and Inter Fund Transfer (Road Dept.) \$60,000. ROAD FUND: Payroll / Claims \$135,471.21; TOURISM: Emily White-Admin Salary \$1200.00. Grand total: \$261,946.17

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

April 18, 2023

The Harlan County Board of Supervisor's met in regular session Tuesday, April 18, 2023, as advertised, with Supervisor's Chris Schluntz; Cindy Boehler, Jeff Bash; Ron Imm; and Tony Gulizia present. Max Schultz and Mike Clements were absent. Also present were County Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; and County Treasurer, Sandy Artz. Courthouse Caretaker, Joseph Torrey; Zoning Administrator, Ron Melbye; County Attorney, Bryan McQuay and County Assessor, Kim Fouts joined the meeting. At 9:48 a.m. Chairman, Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted in the room and will be followed by the Board. The Pledge of Allegiance was recited. Chairman Gulizia asked the Board if they had reviewed the Claims. Discussion was held on claims. Motion was made by Schluntz to approve all claims as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:00 a.m. Chairman Gulizia opened the business meeting. He then asked the Board if they had reviewed the Minutes from the April 4th, 2023, regular Board meeting and called for any additions or corrections. With no additions or corrections, motion was made by Imm to approve the April 4th, 2023, minutes as written, Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Stacy Neubauer, RN, MHA, Chief Executive Officer of Harlan County Health Systems provided the Board with hospital updates which included patient statistics, new services being offered, financial status, quantity of staff members, new recruitment for physicians and that Kayla Rhynalds was hired as the Chief Financial Officer. Marisa Gulizia, PT, DPT, CSCS, 200 RYT, Director of Therapy, was also present and provided the Board with a power point handout on the Harlan County Health Systems Rehab Department Vision for Expansion and a handout with results from a survey conducted in regard to the need for community wellness. She also spoke of the services that the Therapy Department offers to include speech, occupational and physical therapy. Discussion was held. The Board thanked the ladies for their time and information provided.

Cooper Wright appeared before the Board to introduce himself and express his interest in serving as a hospital board member. County Attorney, McQuay provided information as to the guidelines to become a hospital board member. Discussion was held. The Board thanked Mr. Wright for coming in, introducing himself and his interest in becoming a board member.

Courthouse Caretaker, Joseph Torrey came before the Board to provide an update on his continued work with Turner Technologies of Holdrege and Intellicom of Kearney after their presentations to the Board. He is awaiting 3 quotes from both companies for getting phone and internet to the Road Department's new office, the moving of the server rack located in the Clerk's office and recabling of the Courthouse. Torrey also discussed the options for IT services from both entities. Discussion was held. The Board approved setting up a Courthouse account with Intellicom for IT services as needed. An update on the building and grounds remodeling projects was provided and discussed.

Treasurer, Sandy Artz provided the Board with a Pledged Security Report. Discussion was held regarding ARPA fund questions that were provided to the Board. Artz provided the Board with Resolution #2023-05 for authorization to invest surplus funds. Motion to approve Resolution #2023-05 was made by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Kyle Brown, USDA Wildlife Specialist, joined the meeting and provided an update of the predator control services he's provided throughout Harlan County.

Clerk Burgeson provided an update regarding the position available in the clerk's office. Kaylin George of Alma was offered the position and she accepted. Clerk Burgeson provided an example of reports for information that the Board requested and inquired on setting the date and time for the public hearing in regard to the Husker Heights

and Deer Run subdivisions. The Public hearing will be May 16th, at 10:30 a.m. and will be advertised accordingly. Clerk Burgeson provided an (Old Business) update on the status of the SAM.gov UEI number in which she reported that the registration status is now active.

Planning and Zoning. County Attorney, McQuay discussed a proposed resolution for a moratorium regarding wind turbines, solar farms, etc. Zoning Administrator, Ron Melbye provided a copy of the zoning regulations 5.14 on Permitted Special Uses. Discussion was held. Motion was made by Bash to approve the moratorium Resolution #2023-06. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Tim Burgeson gave the Board an employee letter for their information. Tim provided and discussed Noxious Weed Program reports and requirements. Discussion was held. Chairman Gulizia signed the report as needed. Tim then provided updates on what the road department employees are doing, equipment matters, and upcoming weed and road projects. The bridge project on L Road was discussed. Tim will contact the engineer with Oak Creek Engineering and this matter will be put on the Agenda for next meeting.

OLD BUSINESS:

Tim Burgeson advised, for the F Road bridge project, that he had not received anything further at this time.

Veterans Service Officer, Pat George joined the meeting. County Attorney, McQuay prepared the Resolution #2023-04 to authorize the Veterans Service Office to establish a Veterans Aid checking account. The Resolution was reviewed by the Board. Discussion was held. A motion was made to approve the Resolution #2023-04 by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. George then provided a brief update of his trainings.

Supervisor Boehler, whom is on the Two Rivers committee alerted the Board that one of the current Two Rivers Board members was resigning and that position would need to be filled. Boehler advised that Two Rivers was going to advertises to seek a member throughout Harlan County.

County Attorney, McQuay advised that he had received the Public Defender Contract and had reviewed it. The Board had reviewed the contract as presented. A motion to approve the Public Defender Contract dated April 18th, 2023, was made by Schluntz. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

PUBLIC FORUM:

Bob Taylor appeared before the Board to provide his input on the new Husker Heights subdivision. He advised that he represents at least seven families with concerns related to the subdivision being approved. Mr. Taylor spoke of the concerns for the Board to consider which included quality of life for citizens already living in the area, zoning considerations for adding the multiple homes as proposed such as individual wells, individual septic, parking, the cost to the County related to the new subdivisions, current and projected water and drainage issues and dust issues if the roads are dirt. Mr. Taylor also asked if an aquafer water study had been competed or if one would be. The Board thanked Mr. Taylor for presenting his concerns and said they would take them into consideration.

With no further business, a motion was made by Boehler to adjourn the meeting. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The meeting was adjourned at 12:34 p.m.

The next regular meeting will be May 2nd, 2023, with consent agenda items at 9:45 a.m. and business agenda at 10:00 a.m.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

(harlancounty.ne.gov)

CLAIMS:

911 EMERGENCY FUND: Vyve Broadband-911 Emergency \$44.00; City of Holdrege-911 Emergency \$19.00 (Total: \$63.00) **COVID AMERICAN RESCUE PLAN:** Stamford Rural Fire Department-Fire Apparatus \$19,800.00; Platte Valley Communications-Sheriff's Dept. Digital Control Equip. \$17,008.76 (Total: \$36,808.76) **TOURISM:** Viaero Wireless-Cell phone \$60.47; First National Bank-Dues, Subscriptions \$19.99, Office Supplies \$52.74 (Total: 133.20) **ROAD FUND:** Vyve Broadband-Telephone \$35.00; Village of Republican City-Water \$30.00; Verizon-Cell Phones \$131.72; Twin Valleys Public Power District-utilities \$563.03; Tripe Motor Company-Equip Repair \$449.91; Sappa Valley Farm & Auto-Fuel \$209.38; S & W Auto Parts-Shop supplies \$80.35; Rose Plumbing-Building Repairs \$5,464.29; Reliable Pest Control Services-Pest Control \$120.00; RDO Truck Centers-Freight/Equip Repair \$201.94; Paddington Station-Fuel \$222.97; NMC Exchange-Freight/Equip Repair \$20.90; NE Association of County Engineers-Due, Sub, Reg \$50.00; Murphy Tractor & Equipment-Freight/Equip Repair \$4,526.42; Morbark, Inc-Freight/Equip Repair \$634.10; MIPS-Data Processing \$127.16; Main Street Variety-Shop Supplies \$8.49; M.J. Lubeck-Equip Storage \$300.00; Landmark Implement-Equip Repair \$87.44; Kaufman Kawasaki-Noxious Weed Exp \$734.98; Jim's OK Tire Store-Machinery & Equip \$5,079.60; Huntley Service-Machinery & Equip \$299.76; Holiday Inn of Kearney-Lodging Noxious Weed Training \$249.90; Hireright Solutions-Drug & Alcohol Testing \$50.95; gWorks-Data Processing \$3,544.00; Jim Dietz-Retirement \$25.00; City of Alma-Trash Service \$43.71; Central States Aggregate-Freight/Gravel & Rock \$9,442.32; Bosselman Enterprises-Machinery & Equip \$2,445.54; Bosselman Energy-Machinery & Equip \$3,053.62; B.H. Hesemann Shop-Safety Supplies \$339.60 (Total: \$38,572.08) **GENERAL:** Brandon Wright-Planning & Zoning Milage \$10.48; Doug Winz-Planning & Zoning Mileage \$22.92; Vyve Broadband-Phone & Data Processing \$1,738.34; Verizon-Cell Phones \$242.83; University of Nebraska Extension-Office Equip \$2,837.57; Trustworthy Hardware-Maintenance & repair/Program Supplies \$66.24; Tripe Motor Company-Sheriff's Office Vehicle Repair/Pickup \$42,001.24; DAS State Accounting-Data Processing/Equip Rental/Teletype Service \$667.64; Region III Behavioral Health Services-Mental Health Services \$2,186.00; Red Willow County Sheriff-Service Fees \$21.43; Rebecca Dahlgren-Mileage \$23.19; Quill Corp-Office Supplies \$578.93; Pitney Bowes Global Financial Services-Postal Services \$100.56; Physician's Laboratory-Coroner/Autopsy \$2,970.00; Paper Tiger Shredding-Shredding \$87.75; Richard Ohrt-Planning & Zoning Milage \$17.03; Nebraska Public Power District-Utilities \$501.54; NE Emergency Services Comm. Association-Sheriff Dues, Sub, Reg \$100.00; NACT-Treasurer Dues, Sub, Reg \$150.00; NACO-Clerk Dues, Sub, Reg \$125.00; MIPS-Data processing/Maintenance Agreements/Equip Rental \$1,493.99; Mid-American Benefits-Insurance \$208.00; Main Street Variety-Office Supplies \$15.95; MAAS Construction-Assembly Labor \$209.00; M & B Business Machine Services-Maintenance Agreement \$153.00; Lancaster County Sheriff-Service Fees \$6.00; Galen Kronhofman-Planning & Zoning Mileage \$10.48; Jeff's Electric-Maintenance & Repair \$358.00; Douglas Horwart-Planning & Zoning Mileage \$9.17; Hometown Leasing-Equip Rental \$424.08; Hogeland Market-Jail Supplies \$335.61; Hogeland Market-Extension Program Supplies \$118.00; Dawn Hetrick-Postal Services/Mileage Allowance \$12.20; Hays Pharmacy-Jail Meds \$74.46; Harlan County Sheriff-Service Fees \$18.50; Harlan County Health Systems-Jail Meals \$735.00; Harlan County Court-Fees \$419.33; Pat George-Mileage \$150.65; Galls-Uniform Allowance \$101.63; Tana Fye Henry, Attorney-Court Appointed Attorney Fees \$363.01; First National Bank-Office Supplies/Office Equip/Lodging/Computer Expense/Maintenance & Repair/Supplies/Postal Service/Dues, Sub, Reg/Machinery & Equip \$8,038.33; Eakes Office Solutions-Contractual Services/Office Supplies \$1,147.72; Dier, Osborne, Cox & Nelsen-Court Appointed Attorney Fees \$495.50; Diamond Exterminating-Contractual Service \$150.00; Dewald, Deaver, L'Heureux P.C.-Court Appointed Attorney Fees \$1,695.75; CVSOAN-VSO Dues, Sub, Reg \$100.00; Custom Cage-Law Equipment \$1,495.00; Consolidated Management Company-Deputy Meals \$269.75; Clerk of the District Court-Court Fees \$108.00; City of Alma-Utilities/Trash \$880.00; Centec Cast Metal Products-Veteran Grave Markers \$847.19; Business World-Office Supplies \$45.00; DaLynn Burgeson-Clerk of the District Court Training/Mileage \$239.73; Kelsi Bose-Planning & Zoning Mileage \$13.10; Bob Barker Company-Jail Supplies \$170.72; ASK Supply Co-Janitorial Supplies \$35.94; Jeff Artz-Planning & Zoning Mileage \$5.00; Adams County Sheriff's Department-Service Fees \$26.22 (Total: \$77,730.25) Grand Total: \$153,307.29

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

From May 2nd, 2023

The Harlan County Board of Supervisor's met in regular session Tuesday, May 2nd, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz. and Assessor, Kim Fouts.

At 9:49 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board. The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. The claim to transfer funds for the Road Department will come from the General Funds. Motion was made by Schluntz to approve the payroll and payroll associated claims as submitted. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He then asked the Board if they had reviewed the Minutes from the April 18th, 2023, regular Board meeting and called for any other additions or corrections. Clerk Burgeson provided an addition to the minutes due to an oversight on her behalf. **ADDITION** to the Board of Supervisors Meeting Minutes from April 18th, 2023, are as follows: At 12:15 p.m., a motion was made by Boehler to go into Board of Equalization. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor, Kim Fouts, presented the Board with four (4) tax list corrections: #1376, #1377, #1378 and #1379. Fouts explained the corrections needed. Discussion was held. A motion was made by Bash to approve the tax list corrections #1376, #1377, #1378 and #1379 as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 12:20 p.m., a motion to exit Board of Equalization was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-absent; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. With no further additions or corrections, Chairman Gulizia asked for a motion to approve the addition and the minutes as written. Motion was made by Imm to approve the minutes as amended. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-abstain; Clements-abstain; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Bonnie Kresser and Doris Brandon of the Harlan County Senior Center joined the meeting. Chairman Gulizia invited Ms. Kresser and Ms. Brandon to come before the Board. Bonnie Kresser opened by stating that it took 9 days for someone to advise her that the County's Sam.gov UEI number was now active. That on 4/27/2023, Chairman Gulizia called Ms. Kresser and County Attorney McQuay sent an email notifying that the number was successfully reactivated. The Clerk was asked why she didn't contact the Senior Center immediately once the number was active and she stated that the Chairman or the County Attorney was going to do that. County Attorney McQuay indicated that there was still information being gathered to make sure everything with the UEI number was being handled correctly. Ms. Kresser stated that any Federal and State funding is deposited directly into the Harlan County Senior Center account and that it did not go to the Harlan County Treasurer. Discussion was held. County Attorney McQuay left the meeting. Ms. Kresser passed around a Resolution dated March 2, 2021, in which the County Board had approved and instructed the Harlan County Public Transit System to apply for Federal Funds available under Section 5311 of the Federal Transit Act and for the Nebraska Public Transportation Assistance Program for the Board to view. Further discussion was held. Ms. Kresser advised that she has applied for a Unique Entity Identifier (UEI) number on behalf of the Senior Center / Public Transit and is awaiting that number. The Board agreed that for this upcoming budget year, Bonnie Kresser on behalf of the Harlan County Public Transit is allowed to use the County UEI number. Ms. Kresser advised the Board of the Transit Budget for one year of \$20,884 and the Center Budget of \$17,097. The budgets are based on County matching of the funds. The completed budgets go to the State and then on to Federal. Discussion was held on the upcoming scheduling of the Transit services. Motion for the County to guarantee funds to cover the Harlan County Public Transit for ninety (90) days in the event that the transit doesn't get federal funding in a timely manner was made by Boehler. Seconded by Clements. Roll call votes: Schluntz-no; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Ms. Kresser presented the budget documents and a Resolution to Chairman Gulizia for his signature. Further discussion was held. Motion was made by Bash to approve the Resolution (#2023-09), as presented by Ms. Kresser, in which the Harlan County Board of Supervisors hereby instructs Harlan County Public Transit System to apply for said federal funds for the

Budget year 2023-2024, a total of \$37,984. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:41 a.m., motion was made by Bash to go into Board of Equalization. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor, Kim Fouts, presented the Board with three (3) 2020 Homestead Exemption tax list corrections: #1380, #1381, and #1382. Fouts explained the corrections needed. Discussion was held. A motion was made by Clements to approve the three tax list corrections #1380, #1381, and #1382 as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:50 a.m., motion to exit Board of Equalization was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Assessor Fouts requested a County provided cell phone for communicating with her staff while she is out of the office training or out reviewing properties, for taking property photos, and communicating with property owners as needed. Discussion was held. Motion was made by Clements to approve Fouts' request to get a cell phone. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Assessor Fouts presented the need to set property tax protest hearing dates because June 30th, 2023, is the deadline to file protests. Upon discussion, the following dates have been scheduled: July 10, July 11, and July 17, 2023, from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. and July 18, 2023, from 1:00 p.m. to 4:00 p.m.

Assessor Fouts discussed a window glare issue in her office and a request to place anti-glare tint on the outside windows to eliminate the glare made previously to Courthouse Caretaker Torrey. Employees from some of the courthouse offices joined the meeting. Treasurer Artz spoke up and expressed concerns about the lack of communication between Torrey, buildings and grounds committee and getting courthouse projects done in a timely manner and satisfactorily. Further concerns were expressed regarding the scheduling of projects on known busy dates and the inconvenience of trying to assist the public while the projects are being done. Specific issues were discussed and a request to find a good balance of communication and what or who the office employees are to contact regarding courthouse issues. Chairman Gulizia advised that the Building & Grounds Committee will schedule another meeting with the project engineer and Courthouse Caretaker Torrey to discuss issues.

Sheriff Becker joined the meeting to discuss the proposed Resolution setting a fee of \$40.00 per day for housing inmates from other counties, as needed. Motion was made by Schluntz to approve Resolution #2023-07 approving the fee. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Sheriff Becker advised that his new deputy has completed training and started working full time. Discussion was held.

Sheriff Becker requested the closing of a petty cash fund that his office does not need. Discussion was held. Sheriff Becker will get with Treasurer Artz to close out said fund.

Sheriff Becker then addressed his office's computer hardware, security and backup issues and his communications with Intellicom to assist and remedy the matters. The matters were tabled to allow more time to gather information.

Highway and Weed Superintendent Burgeson came before the Board and presented one Driveway Permit #2023-1 (Witte) and one Right-of-Way Permit #2023-4 (Pinpoint Communications) as submitted. The Board reviewed the permits. Discussion was held. Burgeson gave an update from his meeting with the Engineer about the L Road bridge. Discussion was held. Burgeson then provided updates on the new road department office, Caterpillar equipment repairs, what the road employees are currently working on, the Simple Sign program becoming obsolete, and a new Simple Roads sign program available. There were no updates on the F Road bridge, D Road project and Railroad crossing project currently.

Clerk Burgeson addressed the Board with questions, information and office updates. Discussion was held.

County Attorney McQuay rejoined the meeting at 11:40 a.m. and advised that there was no further information currently on matters related to zoning and the wind turbines and that he reached out to Child Support Enforcement Officer, Whitney Schroeder, regarding the renewal of the Child Support Enforcement contract. Discussion was held about a few changes to the contract. This matter to be placed on the next agenda as old business.

Treasurer Artz provided the Board with a Fund Trial Balance Listing Report as of April 30, 2023, and a Delinquent Tax Listing Report for their review.

Public Forum: *No citizens came before the Board.* There were letters dated April 26, 2023, delivered, prior to the board meeting, to each of the Board of Supervisors, Zoning Administrator, County Clerk and County Attorney from the Concerned neighbors of the proposed Husker Heights subdivision. *The Public Hearing before the Board of Supervisors on the Husker Heights subdivision and Deer Run subdivision is scheduled for May 16, 2023, at 10:30 a.m.

With no further business, a motion to adjourn the meeting at 12:28 p.m. was made by Bash. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on May 16th, 2023, at 9:45 a.m. for consent agenda items, at 10:00 a.m. for business agenda items and 10:30 a.m. for the public hearing on the Husker Heights subdivision and Deer Run subdivision.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

CLAIMS:

GENERAL: Payroll / Claims including: Katie Ring- Mileage Allowance \$31.83; Darcie Porter-Phone allowance \$45.00; Joseph Torrey-Mileage Allowance \$126.41; Harlan County Treasurer-Sheriff vehicle title \$14.00; and Inter Fund Transfer (Road Dept.) \$20,000. General Fund total: \$146,132.70. **ROAD FUND:** Payroll / Claims. Road Fund total: \$66,865.10. **TOURISM:** Emily White-Admin Salary \$1200.00. Tourism Fund Total: \$1200.00. **Grand total: \$214,197.80**

HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **May 16th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, May 16th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz; Zoning Administrator, Ron Melbye; Rebecca Dahlgren, Extension Agent and Anna Fisher, Extension Agent.

At 9:48 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. The claim to transfer funds for the Road Department will come from the General Funds. Motion was made by Boehler to approve the claims as submitted. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the May 2nd, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the minutes from May 2nd, 2023, as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer Artz presented the Board with a Pledged Securities Report. The Board reviewed the report.

Board of Equalization: Motion to go into Board of Equalization was made by Schluntz. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Treasurer Artz provided the Board with information on a request made by the Harlan County Senior Center to approve tax exempt plates for a 2022 Chrysler Voyager van. Discussion was held. Motion to approve the tax exempt plates for the Harlan County Senior Center's 2022 Chrysler Voyager van was made by Bash. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. With no further Board of Equalization business, a motion to exit Board of Equalization was made by Boehler. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Rebecca Dahlgren, Extension Educator came before the Board and introduced the newest member to her office, Anna Fisher. Ms. Fisher was welcomed by the Board and left the meeting. Ms. Dahlgren requested permission to increase Ms. Fisher's hourly wage upon the completion of the three months introductory period for new hires. Discussion was held. The Board advised Ms. Dahlgren to address the wage increase through a payroll claim and complete a wage form from the Clerk's office.

Matt Massey, Chief of the Orleans Fire & Rescue Department joined the meeting and came before the Board to discuss the ARPA funds requested for the purchase of new emergency personnel & truck radios. Mr. Massey requested approval to amend the claim already submitted for \$19,750 due to a change in equipment being purchased. Massey provided the Board with an updated listing of the equipment from Platte Valley Communications in the amount of \$20,000. Discussion was held. Because the original claim in the amount of \$19,750 was approved earlier in the meeting, the Board advised Massey to submit a claim for the difference of \$250.00.

At 10:24 a.m. Chairman Gulizia called for a small recess to reconvene at 10:30 a.m.

At 10:30 a.m., Chairman Gulizia reconvened the meeting and stated that the public hearing on the Husker Heights Subdivision and Deer Run Subdivision was now open and if anyone wanted to be come before the Board, he asked that they identify themselves for purposes of the minutes. Chairman Gulizia then asked if there were any members of the public that wanted to come before the Board. Tim Schmidt came before the Board and advised that the engineer was planning to be here in person but due to a scheduling conflict, he would be available by phone if there were any questions for him. Schmidt then addressed the Board explaining the benefits that the subdivisions would bring to the community, the location of the subdivisions, the concerns of citizens regarding water issues and paved roads versus gravel roads, and the interest already in purchasing lots. There were questions related to driveways, overflow parking along Cornhusker, projected building time frame, and zoning board approval and meeting details. It was said that there are Plat maps available and specific guidelines/restrictions for each subdivision. Discussion was held.

At 10:50 a.m., Bob Taylor, representing some of the concerned citizens from the area of the Husker Heights Subdivision, came before the Board to express concerns and questions for the Board's consideration before making a decision to approve or deny the subdivisions. Mr. Taylor provided handouts for the Board to review. He also provided statistics of household income for the area, the need for lower income housing, zoning board meeting concerns as well as other associated concerns. Mr. Taylor also stated that they were all in favor of growth, but it needed to be put into perspective. Discussion was held. Chairman Gulizia redirected the discussion back to Mr. Taylor's concerns. Mr. Taylor then reiterated prior concerns and provided further concerns and questions. He stated that the biggest concern is the issue of water and nitrate levels. In closing, Mr. Taylor complimented the Board for what they are doing and asked that there be clarity in the decisions made.

At 11:22 a.m., Carl Wolfe, residing for 23 years at 70632 Corp Rd 22, Alma, NE came before the Board with concerns regarding the Deer Run Subdivision. Mr. Wolfe proved a brief background on himself, Harlan County and Alma. Mr. Wolfe then directed his concerns and questions towards Tim Schmidt and Richard Coe, owners of the proposed subdivisions. Discussion was held. Chairman Gulizia redirected Mr. Wolfe to address the discussion, issues and questions to the Board instead of to Mr. Schmidt and Mr. Coe directly. Mr. Wolfe complied and in closing stated that the Board would be negligent to approve the subdivision (Deer Run) as is because time and better planning is needed.

At 11:58 a.m., Brandy Nissen came before the Board to express her support for the Husker Heights Subdivision. Ms. Nissen stated that she lives in the area off of Cornhusker Road and is not associated with Mr. Taylor and the concerned citizens he represents. Ms. Nissen said that the subdivision creates a lot of potential and that she gives her full support of the Husker Heights Subdivision.

At 12:00 p.m., Chris with Holdrege Well Service came before the Board to address some of the water issue concerns and questions that the citizens have expressed related to the subdivisions. Discussion was held. Chris gave his profession opinion in that the subdivisions would not affect any other citizens water already living in the area. He also gave his phone number (308-995-4000) for anyone to call with related questions.

Discussion was held. Supervisor Boehler brought up a drainage question related to the variance for cement, paved or gravel roads. Highway Superintendent Burgeson stated that the current zoning regulation related to the roads is that the roads are to be paved and that it also states that upon request, the Board could approve the variance for gravel. Further discussion was held. Motion was made by Bash to close the public hearing. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 12:14 p.m., a motion was then made by Bash to table the Husker Heights and Deer Run subdivision matters until the next Board meeting. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson provided updates to the Board. Discussion was held.

A Nebraska Liquor Control Commission Special Designated License (SDL) application was submitted for approval by the Bait Box LLC for a Fishing Tournament meeting to be held on June 9th,

2023, from 3:00 p.m. to 9:00 p.m. at Methodist Shelter House in the Methodist Cove Campground. Discussion was held. A motion to approve the Special Designated License was made by Clements. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway Superintendent, Tim Burgeson, provided an update on the L Road Bridge project. The contractor has moved equipment in and started to clear trees. Burgeson also advised that the cemeteries are being mowed, that there was flooding of the roads near Mascot due to the recent rains and that there are multiple other spots they will be working on due to the rains.

County Attorney McQuay provided the Board with a handout that included examples of zoning regulations related to wind turbines and solar farms from information he gathered from other counties for the Board to consider when updating the current zoning regulations.

Buildings and Grounds. An update was given regarding the upcoming outside renovations to the Courthouse grounds. Some of the updates will be new landscaping on the South side, relocation of the statute, new concrete sidewalks and steps, and new retaining walls. Discussion was held on the new updates and further discussion was held on the completion of the inside renovations.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 12:53 p.m. was made by Boehler. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on June 6th, 2023, at 9:45 a.m. for consent agenda items, and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Adams County Sheriff's Department-Sheriff Fees \$37.00; Ameritas Life Ins-Payroll ded \$25.32; Anderson, Klein, Swan & Brewster-Court Appointment \$1,304.75; Ask Supply Co-Janitorial Supplies \$19.50; At-Scene LLC-Subscriptions iCrimeFighter \$2,160.00; Bob Barker Co-Jail Supplies \$271.64; Business World-Office Supplies \$266.47; Centrec Cast Metal-Veteran Grave Markers \$140.98; City of Alma-Utilities \$880.00; Cobblestone Hotel & Suites-Veteran Serv Officer Lodging \$285.00; Communications Engineering-Sheriff's Office Computer Consult \$1075.00; Consolidated Management Co-Sheriff Deputy Meals \$130.50; DeWald Deaver P.C.-Court Appointed Attorney Fees \$2312.26; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$90.25; Eakes-Office Supplies \$947.18; First National Bank-Supplies, Postal Supplies, Office Equipment, Sheriff's Office Machinery & Equip. \$4237.50; First State Bank-Payroll Deduction, Bank Fee \$59.42; Fur & Leather Creations-Sheriff Uniform \$35.00; Tana Fye Henry, Attorney-Court Appointed Attorney \$465.50; Galls-Sheriff Uniform \$86.94; Pat George-VSO Mileage \$131.00; Graham Tire Company-Sheriff Car Repair \$700.00; Gray Law Firm-Court Appointed Attorney \$1187.50; Harlan County Court-Court costs \$397.00; Harlan County Health Systems-Jail Meals & Medical \$1400.36; Harlan County Journal-publications \$660.53; Harlan County Senior Center-Transit & Senior Center \$2037.00; Harlan County Sheriff-Sheriff's Service Fees \$18.50; Harlan County Treasurer-Roads Inter transfer \$100,000; Hays Pharmacy-Jail Medical \$34.17; Heritage Water Services-Boiler Supplies \$339.82; Dawn Hetrick-Extension Postal Services, Mileage Allowance \$20.62; Hogeland Market-Extension Supplies \$31.16; Hogeland Market-Jail/Inmate Supplies \$201.93; Hometown Leasing-Office Equip \$113.25; Instakey Security Systems-Key cutting \$50.60; Jack's Uniforms & Equipment-Sheriff Uniform \$334.69; Johnson Controls-Boiler Supplies \$920.00;

Marge Melroy-Payroll \$225.00; MIPS Inc.-Data Processing, Postal Serv, Supplies \$1692.44; Kevin Molzahn-Snow Removal \$650.00; NACO-County Association Dues, First Half 2023-2024 \$1413.73; NE Clerks of District Court-CDC Workshop Due \$75.00; NE Dept. of Revenue-Payroll \$3.22; NE Public Power District-Utilities \$501.54; Phelps County Sheriff-Jail Safekeeping \$90.00; Physician's Laboratory Services-Autopsy Fees \$2621.00; Pritchard & Abbott-Assessor Contractual Service \$930.00; Pro Tint-Courthouse Windows \$2048.00; Quill-Office Supplies \$1279.12; Rasmussen Mechanical Services-Boiler Supplies \$438.00; Rebecca Dahlgren-Extension Mileage \$60.52; Red Willow County Sheriff-Sheriff Service Fees \$21.43; Secretary of State-Elections Supplies \$10.00; DAS State Accounting-Data Processing \$622.64; Those Blasted Signs-Sheriff's Vehicle Graphics \$570.00; Tripe Motor Co-Sheriff Car Repairs \$559.74; Trustworthy Hardware-Supplies \$15.72; Twin Valley's Public Power District-Utilities \$98.71; Urbom Law Office-Court Appointed Attorney \$1376.65; Verizon Wireless-Sheriff Cell Phones \$150.00; Verizon Wireless-Sheriff phones \$242.84; Vyve Broadband-Phone Service, Internet, Data Processing \$1749.82 (General Fund Total: \$140,822.90)

ROAD FUND: Bosselman Energy Inc.-Fuel \$16,909.87; Bosselman Enterprises-Fuel \$1885.34; CHS Agri Services-Heating Fuels \$1019.48; City of Alma-Trash Service \$43.71; City of Holdrege-Landfill Fees \$387.08; Cooperative Producers-Fuel additives \$1119.25; Jim Dietz-Retirement \$25.00; First National Bank-Supplies \$38.95; Harlan County Health Systems-Drug & Alcohol Testing \$38.11; Harlan County Journal-Ad \$18.45; Holdrege Auto Parts-Shop tools \$149.90; Huntley Service-Equip Repairs \$5083.32; Instakey Security Systems-Knobs, Locks, Keys \$411.01; M.J. Lubeck-Rent \$300.00; Lycop Enterprises-Equipment/Freight \$39,330.00; MIPS Inc-Data Processing \$127.16; Murphy Tractor & Equip-Parts/Labor \$2461.16; NMC Exchange-Parts/Labor \$9648.63; Northern Safety Co-Safety Supplies \$90.00; Oak Creek Engineering-Engineering Fee \$2522.50; Overton Sand & Gravel-Gravel \$9765.56; Paddington Station-Fuel \$502.40; Paulsen-Gravel & Rock \$10,550.35; Quill-Office Supplies \$41.87; RDO Truck Centers-Tube \$22.87; Reliable Pest Control-Pest Control \$120.00; S&W Auto Parts-Tool & Shop Supplies \$301.18; Sappa Valley Farm & Auto-Fuel \$193.56; Tripe Motor-Parts/Labor \$414.27; Trustworthy Hardware-Building Supplies \$29.90; Twin Valleys Public Power-Utilities \$297.56; Verizon-Phone Service \$131.72; Village of Republican City-Utilities \$30.00; Vyve Broadband-Phone Service \$35.00 (Road Fund Total: \$103,696.16)

COURTHOUSE IMPROVEMENT SINKING FUND: Instakey Security Systems-Cam \$41.37

TOURISM: Jason Bonnicksen-Website Updates \$825.00; First National Bank-Advertising \$50.00; KRVN-AM-Radio Ads \$661.00; Viaero Wireless-Cell Phone \$59.93 (Tourism Fund Total: \$1,595.93)

VETERANS AID FUND: Aaron Guthrie-Veterans Aid \$200.00; Harlan County Veterans Service-Acct funds \$1000.00 (Veterans Aid Fund Total: \$1,200.00)

COVID AMERICAN RESCUE PLAN: Orleans Rural Fire Department-Fire Apparatus \$19,750.00

911 EMERGENCY FUND: City of Holdrege-911 \$609.29; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$653.29)

HOSPITAL BOND FUND: First State Bank-Bond Payment/Interest \$393,530.00

Grand Total: \$661,289.65

HARLAN COUNTY BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

From **June 6th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, June 6, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisors Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; present. Absent was Tony Gulizia. Also present were Deputy Clerk, Jessie Martin; County Attorney, Bryan McQuay; Treasurer, Sandy Artz. and Assessor, Kim Fouts

At 9:49 a.m., Vice Chairman Clements called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board. The Pledge of Allegiance was recited.

Vice Chairman Clements asked the Board if they had reviewed the claims. Discussion was held and Claims and Payroll were approved as submitted. Motion made by Boehler and Second by Bash, Roll call votes: C. Schluntz-yes; M. Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

At 10:00 a.m. Vice Chairman Clements opened the business meeting. He then asked the Board if they had reviewed the Minutes from the May 16th, 2023, regular Board meeting and called for any other additions or corrections. Motion was made to approve the Minutes from May 16 regular meeting with correction that Anna Fisher title from Extension Agent to Extension Assistant per Bash. Motion made by C. Schluntz and Second by Bash, Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Jeremy Eschliman with Two Rivers Public Health joined the meeting and gave updates on things happening in the district and events coming up.

Treasurer Sandy Artz informed the board that she did receive a check from NIRMA on behalf of the Sheriff Department. Sheriff Becker told Sandy he would like that check in a sinking fund. Discussion was held and motion was made to table it to the next meeting so all transfers to sinking funds could be made at one time. Motion Made by Bash, Second by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Assessor Kim Fouts asked that a referee be hired for protest time to aid in the process. Kim Introduced Josh Garris with Cardinal Assessment Group LLC as someone she has worked with a lot in the past to be hired as the referee for the Residential protest. Discussion was held how the process would work. Motion was made by Boehler and seconded by Imm to hire Cardinal Assessment Group LLC for the 2023 year for the residential protest and a contract to be signed. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Kim also brought up that the county car is needing to be replaced. Discussion was held.

Kim Presented the 5 year Contract for VanGuard. Discussion was held. Motion to approve the Contract was made by Boehler and seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Motion was made at 10:41am to go into Board of Equalization by Bash and seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried. Assessor Kim Fouts presented the Board with a list of Board Values that need to be corrected. Motion by Boehler and seconded by Schluntz to approve the list of Board Value corrections. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried. Kim also present the Board with Tax list correction #1383 though 1390 and explained why the correction. Discussion was held. Motion to approve the Tax list correction #1383-1390 made by Schluntz and seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried. At 10:46AM Motion to exit Board of Equalization was made by Boehler and seconded by C. Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Discussion was held on employee vision insurance. Motion made by Bash and seconded by Schluntz to table until the meeting on June 20th. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Discussion was held on Resolution Number 2023-08-Husker Heights Proposed Subdivision. Motion made by Schluntz and seconded by Imm to approve Resolution Number 2023-08-Husker Heights Subdivision. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Discussion was held on Resolution Number 2023-10-Deer Run Proposed Subdivision. Motion made by Schluntz and seconded by Imm to approve Resolution Number 2023-10-Deer Run Subdivision. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

County Attorney McQuay advised that there was no further information currently on matters related to zoning and the wind turbines. McQuay also presented the Board with the Child Support Enforcement Officer 4-year Contract. Discussion was held. Motion to approve the 4-year Child Support Enforcement contract with Whitney Schroeder with Schroeder & Schroeder by Boehler and Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

Discussion was held to move the July 4, 2023 Meeting to Wednesday July 5, 2023 at the same time due to a holiday. Motion by Boehler and seconded by Schluntz. To move the July 4th Meeting to July 5th. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

With no further business, a motion to adjourn the meeting at 11:42 a.m. was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-Absent. Motion carried.

The next regular meeting will be held on June 20th, 2023, at 9:45 a.m. for consent agenda items, at 10:00 a.m. for business agenda items and 10:30 a.m.

ATTEST:

/s/ Jessie Martin, Deputy County Clerk

/s/ Mike Clements, Vice Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll / Claims including Darcie Porter-Phone allowance \$45.00; Joseph Torrey-Mileage Allowance \$104.80; Kim Fouts-Mileage Allowance \$276.41; Eakes Office-Supplies \$117.20; Quadient Leasing-Lease \$500.88; First State Bank-Direct Deposit Fee \$105.00; Michelle Baker-Wage \$336.00; Pat George-Mileage Allowance \$ 133.62; General Fund total: \$136,656.30. ROAD FUND: Payroll / Claims. Road Fund total: \$73,645.61. TOURISM: Emily White-Admin Salary \$1200.00. Tourism Fund Total: \$1200.00. **Grand total: \$211,501.91**

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

From **June 20th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, June 20th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Ron Imm; and Tony Gulizia present. Supervisor, Jeff Bash was absent; Also present were Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz; and Assessor, Kim Fouts.

At 9:51 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. Motion was made by Boehler to approve the claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the June 6th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the minutes from June 6th, 2023, as presented. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-abstained. Motion carried.

Treasurer Artz presented the Board with a Pledged Securities Report. The Board reviewed the report. Treasurer Artz provided a brief update from the NACT Workshop that she recently attended in Gering, Nebraska.

Bonnie Kresser of the Harlan County Senior Center came before the Board and presented a Nebraska Department of Transportation Agreement for Public Transit for approval and signature. Discussion was held. Motion was made by Boehler to approve the Public Transit Agreement. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia signed the Agreement.

Board of Equalization: Motion to go into Board of Equalization was made at 10:08 a.m. by Clements. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Assessor Kim Fouts discussed prior Tax list corrections #1383 through #1390 that were approved June 6, 2023, and explained an error that was found in which the tax list corrections needed corrected. Therefore, Tax List corrections #1383a, 1384a, 1385a, 1386a, 1387a, 1388a, 1389a and 1390a were created. Discussion was held. Motion to approve the Tax list corrections #1383a through 1390a made by Schluntz. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Assessor Fouts then presented the Board with corrections needed on 93 parcels to correct the values due to the new 2023 ag values which went down. Motion was made by Boehler to approve the value corrections as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. With no further Board of Equalization business, a motion to exit Board of Equalization at 10:18 a.m. was made by Clements. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Assessor Fouts provided information to the Board regarding a Commercial Reappraisal Contract with Stanard Appraisal Services, Inc. Discussion was held. The contract isn't payable until October,

2023, so the Board requested a copy of the contract to review and tabled the matter. An update on the county vehicle search was provided.

Chairman Gulizia provided information to the Board regarding the Region 3 Behavioral Health Services FY 2023-2024 County Match Request that was submitted. Discussion was held. A request was made to have a Region 3 representative come before the Board to provide an update of what Region 3 Behavioral Health Services provides to Harlan County. Motion was made by Clements to approve the Region 3 Behavioral Health Services FY 2023/2024 County Match Request as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the completed Audit for Fiscal Year 7/1/2021 to 6/30/2022, and if there were any questions. Discussion was held in regards to some of the specific findings and the remedies.

Kyle Brown with USDA Wildlife Services came before the Board to answer any questions and provide information necessary regarding the proposed contract for services from July 1, 2023, to June 30, 2024. Questions were asked, discussions were held. Motion was made by Schultz to approve the Work/Financial Plan between Harlan County and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services for the period of July 1, 2023 to June 30, 2024 as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson provided a brief update of information she gathered from the Clerk of the District Court Workshop she attended in Norfolk, NE and the Clerk, Register of Deeds, Elections Commissioner Workshop she attended in Kearney, NE.

The Board discussed the availability of funds related to a request / claim that was submitted by the Hoesch Memorial Library of Alma, NE. Previously, the funds were available from Lottery taxes collected but unfortunately, without any Harlan County businesses having Lottery, there are no funds being collected at this time.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and introduced Tom Bokenkamp with ACE Eaton Metals. Mr. Bokenkamp addressed the Board and thanked them for doing business with ACE Eaton Metals and provided information on the Annual Culvert Bid for May, 2023 to May, 2024 as submitted. Discussion was held. Motion to approve the Annual Culvert Bid for May, 2023 to May, 2024 with ACE Eaton Metals was made by Schluntz. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson presented four sealed gravel bids for July 1, 2023, to June 30, 2024, that had been submitted to the Clerk's office to Chairman Gulizia. Chairman Gulizia opened the sealed envelopes and read the bids out loud from Paulsen, Inc., Ed Broadfoot & Sons Sand & Gravel, Overton Sand & Gravel Company and Bladen Sand & Gravel. Motion to approve the gravel bids submitted for July 1, 2023, to June 30, 2024, from Paulsen, Inc., Ed Broadfoot & Sons Sand & Gravel, Overton Sand & Gravel Company and Bladen Sand & Gravel was made by Schultz. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Tim Burgeson, presented one driveway permit #2023-02 submitted by Steve Duennerman and four Right-of-Way permits #2023-05, 2023-06, 2023-07, and 2023-08 submitted by Black Hills, Pinpoint, Pinpoint and Twin Valleys Public Power. The Board reviewed the permits. Burgeson provided an update from the Nebraska Assoc. of County Engineers, Highway Superintendents and Surveyor conference that he attended in Valentine, NE. He also provided an update on what his crew was currently working on and what he was doing for weed control. There were no new updates on the F Road Bridge nor L Road Bridge projects.

Resolutions for transferring funds for Budget year end purposes were discussed. *Resolution #2023-11* to transfer funds from General Fund to Road Department Sinking Fund. Motion was made by Boehler to approve Resolution #2023-11 as presented. Seconded by Schluntz. Roll call votes: Schluntz-

yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. *Resolution #2023-12* to transfer funds from General Fund to Harlan County Sheriff Sinking Fund. Discussion was held pursuant to a NIRMA check issued to the Sheriff's Department (\$7,223) that Treasurer, Sandy Artz inquired about as to what fund the check should be placed, the Sheriff's Sinking Fund or General Fund. Motion was made by Boehler to authorize Treasurer Artz to take the funds in the amount of \$7,223.00 from a holding account to the General Fund so the amount could be included in *Resolution #2023-12* transferring funds to the Sheriff's sinking fund. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Motion was made by Schluntz to approve *Resolution #2023-12* as amended. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. *Resolution #2023-13* to transfer funds from General Fund to Building and Grounds Sinking Fund. Motion was made by Clements to approve *Resolution #2023-13* as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Due to the amendment of the transfer claim, the Board discussed adding the claim submitted by the Hoesch Memorial Library. Motion was made to include and approve the Hoesch Memorial Library claim by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

County Attorney McQuay provided the Board with a handout that included zoning regulations related to wind turbines and solar farms. Discussion was held regarding the need to update the zoning regulations, maps and comp plan. An update was provided on the updating of the County Employee Handbook.

Buildings and Grounds. A letter that the County Attorney prepared and sent to the contractor in regards to the Courthouse remodeling projects was discussed. Further discussion was held regarding the newly installed doors and the continued issues.

Discussion was held regarding the County Employee Vision Insurance, employee versus employer paid monthly premium. It was determined that the County should be paying 100% of the employee premium. A motion was made by Clements to approve the County Employee Vision Insurance premium be paid 100% by the County effective July 1, 2023. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 12:19 p.m. was made by Schultz. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on Wednesday, July 5th, 2023, at 9:45 a.m. for consent agenda items, and 10:00 a.m. for business agenda items. ** The Harlan County Courthouse is closed Tuesday, July 4th, 2023, in honor of Independence Day.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Anderson, Klein, Swan & Brewster-Court Appointment \$882.50; Sandra Artz-Mileage \$383.56; Ask Supply Co-Janitorial Supplies \$749.50; Bob Barker Co-Jail Supplies \$52.02; DaLynn Burgeson-Mileage \$338.89; City of Alma-Utilities \$880.00; Clerk of the District Court-Fees \$231.00; Colossus, Inc-Sheriff Data Processing \$2593.41; Communications Engineering-Sheriff's Supplies \$30.00; Consolidated Management Co-Jail Meals \$16.50; Dell Marketing-Sheriff Office Equip. \$14,589.98; DeWald Deaver P.C.-Court Appointed Attorney Fees

\$2449.75; Diamond Exterminating-Contractual Services \$150.00; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$85.50; Wayne Dietz-Surveyor Contractual Services \$6300; Eakes-Office Supplies \$3917.63; First Edition Printing-Assessor Postal Service & Printing/Pub \$2644.76; First National Bank-Supplies, Postal Supplies, Office Equipment, Sheriff's Office Machinery & Equip. \$4102.35; Anna Fisher-Mileage \$80.59; Furnas County Sheriff-Sheriff's Fees \$18.50; Tana Fye Henry, Attorney-Court Appointed Attorney \$1235.44; Kaylin George-Office Equip \$200.00; Government Forms & Supplies-Office Supplies \$402.16; Gray Law Firm-Court Appointed Attorney \$1572.86; Gworks-Data processing/Assessor Maintenance Agreement \$14,164.00; Harlan County Court-Court costs \$104.00; Harlan County Health Systems-Jail Meals \$1605.00; Harlan County Journal-publications \$533.78; Harlan County Senior Center-Transit & Senior Center \$1876.00; Harlan County Sheriff-Sheriff's Service Fees \$92.50; Harlan County Treasurer-Building & Grounds Sinking Fund Interfund Transfer \$80,000, Sheriff's Sinking Fund \$57,223.00, Road Department Sinking Fund & Road Fund \$325,000; Hays Pharmacy-Jail Medical \$41.94; Dawn Hetrick-Extension Postal Services, Mileage Allowance \$17.31; Hoesch Memorial Public Library-Books \$1000.00; Hogeland Market-Extension Supplies \$5.96; Hogeland Market-Jail/Inmate Supplies \$507.01; Hometown Leasing-Office Equip \$113.25; Intellicom-Maintenance & Repair, Computer Consult \$1232.75; Jeff's Electric-Maintenance & Repair \$50.00; Justice Data Solutions-Jail Teletype Service \$2900.00; Main Street Variety-Ext. Supplies \$90.35; Bryan McQuay-Mileage \$137.29; Mid States Organized Crime Info Ctr-Sheriff Dues, Sub, Reg \$100.00; MIPS Inc.-Data Processing, \$1437.74; NAPA Auto Parts-Sheriff Supplies \$19.27; NE County Attorney's Association-Dues, Sub, Reg \$665.00; NE Public Power District-Utilities \$522.43; NE State Patrol-Sheriff Dues, Sub, Reg \$393.00; NIRMA-Workers Comp, Liability Ins, Errors & Omissions \$49,143.00; Phelps County Sheriff-Jail Safekeeping & Medical \$1445.21; Pitney Bowes-Office Supplies \$132.78; Platte Valley Communications-Sheriff Equip \$2984.80; Quadient Leasing USA-Postal Service-\$2499.10; Quill-Office Supplies \$407.41; Rebecca Dahlgren-Extension Mileage \$27.27; South Central NE Agency on Aging-Services \$969.00; DAS State Accounting-Data Processing \$622.64; Tilson Customs-Graphics \$5889.23; Joseph Torrey-Maintenance & Repair \$37.27; Tripe Motor Co-Sheriff Vehicle Repairs \$5072.85; Trustworthy Hardware-Supplies \$62.72; Twin Valley's Public Power District-Utilities \$198.60; Urbom Law Office-Court Appointed Attorney \$652.70; Verizon Wireless-Sheriff Cell Phones \$242.82; Viero Wireless-Cell phones \$931.00; Vyve Broadband-Phone Service, Internet, Data Processing \$1747.73; York County Sheriff-Jail Safekeeping of Inmate \$195.00 (General Fund Total: \$606,981.11) **ROAD FUND:** Alma Auto Parts-Parts/Tools \$50.16; Barco Municipal Products-Signs/Posts, Freight \$2992.54; Bladen Sand & Gravel-Gravel/Rock \$5825.11; Bosselman Energy Inc.-Fuel \$14,335.60; Bosselman Enterprises-Fuel \$1996.13; Central States Aggregate LLC-Gravel/Rock \$5485.56; City of Alma-Trash Service \$43.71; City of Holdrege-Landfill Fees \$387.08; Cooperative Producers-Fuel additives \$1119.25; Jim Dietz-Retirement \$25.00; First National Bank-Postal Service \$63.00; Harlan County Treasurer-Vehicle Title \$10.00; Harlan County Health Systems-Drug & Alcohol Testing \$38.11; Harlan County Journal-Ad \$109.20; Holdrege Auto Parts-Shop tools \$20.00; Huntley Service-Equip Repairs \$269.09; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$8.99; Michael Todd Industrial Supply-Flares, Flags \$1194.83; MIPS Inc-Data Processing \$127.16; NAISMA-National Weed Conference; Nebraska Lock & Key-Supplies \$24.00; NMC Exchange-Parts/Labor \$16,641.09; Neumeyer Excavating-Contractual Service \$1662.50; Niobrara Lodge-Lodging \$294.00; NIRMA-Workers Comp, General Liability Ins \$39,085.00; Ostgren Construction-Contractual Service \$10,780.00; Overton Sand & Gravel-Gravel \$17,439.29; Paddington Station-Fuel \$455.22; Paulsen-Gravel & Rock \$198.21; Pro Building Supply-Flares, Flags \$326.23; Quill-Office Supplies \$302.54; Reliable Pest Control-Pest Control \$120.00; S&W Auto Parts-Tool & Shop Supplies \$887.35; Sappa Valley Farm & Auto-Fuel \$333.92; Trustworthy Hardware-Shop Supplies \$37.92; Twin Valleys Public Power-Utilities \$211.08; Verizon-Phone Service \$131.72; Village of Republican City-Utilities \$30.19; Vyve Broadband-Phone Service \$35.00 (Road Fund Total: \$122,039.45) **TOURISM:** First National Bank-Promotions \$592.71; Kiley & Company-Live Music \$600.00; Main Street Variety-Promotional Supplies \$651.80; (Tourism Fund Total: \$1,844.51) **COVID AMERICAN RESCUE PLAN:** Orleans Rural Fire Department-Fire Apparatus \$250.00 **LOTTERY FUND:** First National Bank-Lottery Postage \$9.95 **911 EMERGENCY FUND:** City of Holdrege-911 \$487.38; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$531.38) **HOSPITAL BOND FUND:** First State Bank-Bond Payment Wire fee \$20.00

Grand Total: \$731,676.40

HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **June 27th, 2023**

The Harlan County Board of Supervisor's met in a special session Tuesday, June 27th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as posted (Alma Post Office, Hogeland Market, Courthouse and County website), with Supervisor's Chris Schluntz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisors, Cindy Boehler and Max Schultz were absent; Also present were Clerk, DaLynn Burgeson; and Highway and Weed Superintendent, Tim Burgeson.

At 9:00 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia announced the reason for the special meeting referencing a transfer claim. Highway and Weed Superintendent, Tim Burgeson, explained the need for the transfer. Discussion was held. Motion was made by Imm to approve the claim as submitted. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 9:08 a.m. was made by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-absent; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on Wednesday, July 5th, 2023, at 9:45 a.m. for consent agenda items, and 10:00 a.m. for business agenda items. ** The Harlan County Courthouse is closed Tuesday, July 4th, 2023, in honor of Independence Day.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

CLAIMS:

GENERAL: Interfund Transfer Road Department \$11,000

HARLAN COUNTY BOARD OF SUPERVISOR'S SPECIAL MEETING MINUTES

From **June 27th, 2023**

The Harlan County Board of Supervisor's met in a special session Tuesday, June 27th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as posted (Alma Post Office, Hogeland Market, Courthouse and County website), with Supervisor's Chris Schluntz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisors, Cindy Boehler and Max Schultz were absent; Also present were Clerk, DaLynn Burgeson; and Highway and Weed Superintendent, Tim Burgeson.

At 9:00 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia announced the reason for the special meeting referencing a transfer claim. Highway and Weed Superintendent, Tim Burgeson, explained the need for the transfer. Discussion was held. Motion was made by Imm to approve the claim as submitted. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-absent; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 9:08 a.m. was made by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-absent; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on Wednesday, July 5th, 2023, at 9:45 a.m. for consent agenda items, and 10:00 a.m. for business agenda items. ** The Harlan County Courthouse is closed Tuesday, July 4th, 2023, in honor of Independence Day.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

CLAIMS:

GENERAL: Interfund Transfer Road Department \$11,000

HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **July 5th, 2023**

The Harlan County Board of Supervisor's met in regular session Wednesday, July 5th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; and Highway and Weed Superintendent, Tim Burgeson.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. The claim to transfer funds for the Road Department will come from Inheritance Tax Fund. Motion was made by Boehler to approve the claims as submitted. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the June 20th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the minutes from June 20th, 2023, as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-abstain; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the June 27th, 2023, special Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Imm to approve the minutes from June 27th, 2023, as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-abstain; Clements-yes; Boehler-abstain; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson provided updates and information she gathered for the Board.

Bob Dunaway, CPA, came before the Board to prepare and set a tentative plan in regards to the July 1, 2023, through June 30, 2024, County Budget. Questions were asked. Discussion was held. Clerk Burgeson advised that there was a glitch with the new budget software through MIPS but that as soon as it was fixed, the budget worksheets would be distributed to all departments accordingly.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and provided an update on the projected delivery date for the Caterpillar motor grader that has been on order. The "L" Road bridge project has been completed all but the load rating study. The road crew have been working on sign audits, repairing / replacing vandalized signs, and assessing & placing marker flags on the roads where needed due to the recent storms. The road department office building north of Alma is near completion. They are waiting on parts to finish the phone and internet installation.

Assessor, Kim Fouts, joined the meeting to answer the Board's questions regarding the Commercial Reappraisal Contract with Stanard Appraisal Services, Inc. that they had reviewed. Discussion was held. Motion was made by Boehler to approve the Contract for Appraisal Services with Stanard Appraisal Services, Inc. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. An update on the county vehicle search was provided (still searching).

County Attorney, McQuay was unable to attend the meeting due to County Court being in session.

Building and Grounds update on remodeling projects. No new updates at this time.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 12:04 p.m. was made by Bash. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held July 18th, 2023, at 9:45 a.m. for consent agenda items, 10:00 a.m. for business agenda items and 1:00 – 4:00 p.m. for Board of Equalization Property Valuation Protest hearings.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

CLAIMS:

GENERAL: Payroll / Claims including Darcie Porter-Phone allowance \$45.00; Pat George-Mileage Allowance \$133.62; Trailblazer RC & D-Sponsorship \$400.00 **General Fund total:** \$223,777.88.

ROAD FUND: Payroll / Claims. **Road Fund total:** \$68,757.31. TOURISM: Emily White-Admin Salary \$1200.00. **Tourism Fund Total:** \$1200.00 **Grand total: \$293,735.19**

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

From **July 18th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, July 18th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; and Highway and Weed Superintendent, Tim Burgeson.

At 9:47a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. One claim submitted by the Harlan County Museum was withheld for the reason that Melinda Lingg was scheduled to come before the Board later in the morning. Motion was made by Bash to approve the claim to transfer funds (\$12,000) from the Road Department to the Sheriff's Equipment Sinking Fund. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. With no further discussion. Motion was made by Bash to approve the claims with the exception of the withheld Harlan County Museum claim. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia opened discussion regarding a Second Notice letter prepared by County Attorney McQuay, and sent to the engineer and contractor in reference to the Courthouse remodeling projects. The engineer and contractor were here this morning doing a walk-thru to view the continued issues. Chairman Gulizia advised the Board that there was a funds transfer into the inheritance tax fund and that the amount was on the Trial Balance Listing provided by Treasurer, Sandy Artz, that was in their information folders. Treasurer Artz also provided the Board with an Imprest Account Calculation Sheet and a Delinquent Tax Listing for Tax Years 2020-2022. A brief discussion was held related to the libraries and museum funding from the County that is and has been requested and that without Keno in Harlan County, there are no proceeds available as in prior years. It was determined that further discussion was needed in this regard.

At 10:00 a.m., Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the July 5th, 2023, regular Board meeting and called for any additions or corrections. Clerk Burgeson advised of one addition (as shown on the Agenda): **Treasurer, Sandy Artz, provided an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing reports for the Board to review.** Motion was made by Schluntz to approve the minutes from July 5th, 2023, as presented with the addition as listed on the Agenda (* italics above). Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Kelly Jensen of CASA came before the Board and provided the Board with the Phelps/Harlan County CASA Summer Newsletter and a letter with prior years stats and a request of continued funding in the amount of \$12,000. Ms. Jensen also stated that, upon discussion with Clerk Burgeson, she would be glad to prepare and provide the Board with supporting documentation for the amount of support received (\$12,000 in prior years) from the County to fulfill the requirements of the State Auditor. Discussion was held. Chairman Gulizia advised Ms. Jensen that no decision would be made today since we are currently working through budgets and that she would be contacted as soon as a decision was made by the Board.

Doug Nibbe from Global Life/Family Heritage Division came before the Board to request a time to share supplemental insurance information with the County employees. Mr. Nibbe will coordinate with

Highway Superintendent, Tim Burgeson and Clerk Burgeson for a date and time to meet with the road department employees and county office employees.

Deputy Treasurer, Brittany Artz, provided the Board with a Pledged Securities Report in which the Board reviewed.

Courthouse Caretaker, Joseph Torrey presented the Board with a proposed building & grounds list of County surplus items. Discussion was held. Motion was made by Schluntz to declare the items on the list as County surplus and to approve the selling of the listed items. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Joseph Torrey then provided a building and grounds update from his walk-thru with the engineer and contractor today. There are continued issues with the entrance doors, the handicap door hardware, the sheriff's office bulletproof door and unfinished flooring in the walkway. The contractor will be providing replacement or repairs to the countertops for the Treasurer and Assessor offices due to damage when installing the new windows.

BOARD OF EQUALIZATION: Motion was made by Bash to go into Board of Equalization at 10:30 a.m. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor Fouts presented a list of Valuations to be Applied by the Harlan County Board for 2023. Discussion was held. Motion was made by Bash to approve the Board corrections as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Josh Garris, property reviewer and Assessor Fouts provided the Board with a summary letter of 2023 protests and a list of protests which included property owners that had withdrawn their protest and agreed upon the values as recommended, some with changes & some without. Supervisor Clements expressed how he liked the current process with Josh Garris as the protest property reviewer. Josh then provided the general concept to how the process worked. Discussion was held. Motion was made by Clements to approve/accept the protests that were agreed upon (#'s: 1-16, 18-29, 32-44, 46-60, 62-66, 68-70, 72-80, 83-86). Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:52 a.m., Schluntz made a motion to exit Board of Equalization. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Assessor, Kim Fouts provided the Board with her 2023 Plan of Assessment for Harlan County pursuant to Neb. Rev. Stat. §77-1311.02 (2007) for the Board to review. Fouts then shared that she has a new hire, Lori Bennett, that will be starting in the Assessor's office on August 1st, 2023.

Melinda Lingg with the Harlan County Historical Society came before the Board to request funds on behalf of the Harlan County Museum. Ms. Lingg had provided a letter for the Board's information explaining the reasons for the claim she submitted requesting funds in the amount of \$20,000. Ms. Lingg advised that the museum committee would be meeting and working with a representative from the Phelps County museum to look into possible grants. They are also hoping to encourage younger individuals to become interested in the museum, to recover from the damages caused by the recent storms, to have funding to cover the insurance deductible of \$10,000 and cost of repairs and to have funding to continue to employ the three staff members. They are waiting on an insurance adjuster to come out to assess the damages. Discussion was held. Motion was made by Imm to approve the claim for \$20,000. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-no; Clements-no; Boehler-yes; Bash-yes; Imm-no; Gulizia-no. Motion failed (3 yes's - 4 no's). Ms. Lingg was asked to let Clerk Burgeson know to report to the Board once the insurance adjuster had made a determination of damages for further funding discussion.

Veteran Service Officer, Pat George provided the Board with his quarterly report and updates. The Board thanked him for the report and Supervisor Imm thanked him for what he does.

Craig Peshek from Intellicom came before the Board to build awareness in regards to County managed IT & Cyber Services pursuant to NACO and CISA's best practices. Mr. Peshek passed out a handout for reference and provided information about a cyber vulnerability assessment being provided by CISA (Cybersecurity & infrastructure Security Agency) through federal grant funding (no cost to

County). Craig will gather more information and provide it to Clerk Burgeson for the Board's consideration. If the Board approves the vulnerability analysis assessment through CISA, each County office will be notified and information provided. CISA also works with the State internet systems.

Chairman Gulizia opened discussion on the preliminary wage percentage increases for 2023-2024 budgeting purposes for non-elected employees and elected officials. The approved percentages will be determined when budgets are set.

Clerk Burgeson provided updates and information about a gentleman that came to the Courthouse in regards to a Nebraska Courthouse Art Survey / Project through NACO and did a walk-thru with Joseph Torrey, Courthouse Caretaker. The Clerk also updated the Board on County credit card issues including not receiving claims with supporting documentation prior to the billing due dates and submitting claims according to the credit card statements. Discussion was held.

Highway and Weed Superintendent, Tim Burgeson, came before the Board requesting that three road department vehicles be determined as surplus and sold accordingly. The vehicles are (1) 1990 Chevy 1 Ton 2wd pickup; (2) 1994 Chevy ½ Ton 4wd pickup; (3) 2007 Chevy ½ Ton 4wd pickup. Motion was made by Imm to approve the three vehicles as surplus and to allow for the sale of each accordingly. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. T. Burgeson gave an update as to when their new office will be complete and projected move in date is this Friday, July 21st, 2023. T. Burgeson advised that with the recent rains and storms, they are behind on grading the roads and requested authorization to offer the road department employees overtime for the month of August as it takes approximately one month for his team to cover all routes. Discussion was held. Motion was made by Clements to approve overtime as requested for the month of August at T. Burgeson's discretion not to exceed 10 hours per week per employee. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Attorney, Bryan McQuay was asked about the status of the zoning language related to the wind turbines. He asked if the Board had reviewed the documentation that he provided previously and if there were any questions or input before he submits it to the zoning committee. McQuay will submit the information to the zoning committee.

Public Forum: *No citizens came before the Board during this time.*

A motion to adjourn the meeting for lunch and reconvene for scheduled protest hearings at 1:00 p.m. was made by Imm. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The meeting was adjourned at 12:31 p.m. to reconvene at 1:00 p.m.

At 1:04 p.m., Chairman Gulizia reconvened the business meeting with Supervisor's Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were County Attorney McQuay, Clerk Burgeson, Assessor Fouts and property reviewer, Josh Garris. A motion was made by Bash to enter into the Board of Equalization. Seconded by Boehler. Roll call votes: Schluntz-absent; Schultz-absent; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Protest #71, Parcel 180000700. Kaylin George, property owner, came before the Board to protest the increase in the valuation of her property. Josh Garris recommended no change. Discussion was held. The protest will be reviewed and a determination made.

Supervisor's Chris Schluntz and Max Schultz rejoined the meeting.

Protest #49, Parcel 300008200. Duane Bantam, property owner, came before the Board to protest the increase in the valuation of his property, an empty lot located in Orleans. Josh Garris recommended no change. Questions and discussion were held. The protest will be reviewed and a determination made.

Protest # 45, Parcel 060007100. Jane Sheldon, property owner came before the Board on behalf of herself and husband, Jerrow, to protest the increase in the valuation of their property. Josh Garris recommended a grade and condition adjustment. Ms. Sheldon provided research that she had gathered to further protest the adjusted recommended values. Josh Garris and Assessor Fouts will review the documentation provided and get back to the Board with a recommendation. The protest will be reviewed and a determination made.

Protest #31, Parcel 180044200. Steve Pool, property owner, came before the Board to protest the increase in valuation of his property. Josh Garris recommended an adjustment after removing a screened shed and upper finished level to house. Mr. Pool requested a review of similar properties and gave a list of those properties. Josh Garris and Assessor Fouts will review the list and will get back to the Board with a recommendation. The protest will be reviewed and a determination made.

Protest #'s 59, 67, 81, 82, 61, 30 and 17. Property owners did not appear before the Board to protest.

Josh Garris & Assessor Fouts left the meeting to review equalization properties and documents presented and returned with recommendations accordingly. The Board discussed each protest and made the following decisions:

#71 No change, agreed with Josh Garris & Assessor Fouts; #49 No change, agreed with Josh Garris & Assessor Fouts; #59 No change; #67 No change; #45 No change, agreed with recommendation of Josh Garris & Assessor Fouts; #81 No change after adjustment, agreed with recommendation of Josh Garris & Assessor Fouts; #82 No change after adjustment, agreed with recommendation of Josh Garris & Assessor Fouts; #61 No change; #30 No change; #31 No change after adjustment, agreed with recommendation of Josh Garris & Assessor Fouts; #17 No change after corrections, agreed with recommendation of Josh Garris & Assessor Fouts. The action of the Board will be mailed out.

At 2:43 p.m., Clements made a motion to exit Board of Equalization. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Motion to adjourn the meeting was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 2:43 p.m. The Board will meet for a Budget Workshop on July 25, 2023, at 10:00 a.m. The next regular meeting will be held August 1, 2023, at 9:45 a.m. for consent agenda items, 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Adams County EMA-Civil Defense Dues \$100; At Scene LLC-Sheriff's Equipment & dues \$2160.00; Auto Kreations Body Shop-Vehicle Repair \$110.00; Michelle Baker-Mileage \$37.20; Bob Barker Co-Jail Supplies \$100.98; CAMAS Publishing-Printing & Publishing \$113.40; City of Alma-Utilities \$880.00; Comfort Inn-Clerk Lodging \$259.90; Consolidated Management Co-Jail Meals \$27.50; Dawson County Sheriff's Office-Service Fees \$72.87; Des Moines Stamp-Office Supplies \$23.00; DeWald Deaver P.C.-Court Appointed Attorney Fees \$147.25; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$152.00; Eakes-Office Supplies \$638.71; Family Advocacy Network-FAN membership \$1000.00; First National Bank-Supplies, Postal Supplies, Office Equipment, \$9616.60; Anna Fisher-Mileage \$210.71; Tana Fye Henry, Attorney-Court Appointed Attorney \$579.50; Gworks-Contractual Services \$315.00; Harlan County Court-Court costs \$51.00; Harlan County Health Systems-Jail Meals \$1537.50; Harlan County Journal-publications \$427.34; Harlan County Senior Center-Transit & Senior Center \$2227.47; Harlan County Sheriff-Sheriff's Service Fees \$60.05; Harlan County Treasurer-Postal Service \$94.75; Hays Pharmacy-Jail Medical \$54.01; Hogeland Market-Jail/Inmate Supplies \$287.54; Holdrege Electric-Install Fixtures/labor \$1808.43; Hometown Leasing-Office Equip \$2467.05 & Maintenance Agreement \$966.06; Instakey Security Systems-Keys/levers/contract \$358.32; Lynn Peavey Company-Sheriff Supplies \$84.33; M&B Business Machine Service-Maintenance Agreement \$153.00; Midwest Connect-Postal Service & Office Supplies \$59.00; MIPS Inc.-Data Processing, \$1460.03; NE Law Enforcement Training Center-Lodging \$250.00; NE Auditor of Public Accounts-Audit costs \$13,134.50; NE Public Power District-Utilities \$887.56; Phelps County Sheriff-Jail Safekeeping & Medical \$50.21; Pitney Bowes-Office Supplies \$100.56; Platte Valley Communications-Sheriff Equip \$4565.15; Quill-Office Supplies \$662.58; Rebecca Dahlgren-Extension Mileage \$38.12; Republican Valley Animal Center-Fees \$59.00; Rose Plumbing -Repairs \$266.45; Shane Mulligan-Mileage \$275.10; DAS State

Accounting-Data Processing \$622.64; Tripe Motor Co-Vehicle Repairs \$6738.93; Trustworthy Hardware-Supplies \$24.95; Twin Valley's Public Power District-Utilities \$108.80; Urbom Law Office-Court Appointed Attorney \$47.50; USDA, APHIS Wildlife Services-Predator control \$3188.99; Vanguard Appraisals-Maintenance Agreement \$14900.00; Verizon Wireless-Sheriff Cell Phones \$444.20; Viaero Wireless-Cell phones \$107.42; Vyve Broadband-Phone Service, Internet, Data Processing \$1747.73; Carl Woollen-Refund \$100.00; York County Sheriff-Jail Safekeeping of Inmate \$195.00 (General Fund Total: \$77,155.89). **ROAD FUND:** A&M Ag Partners-Seed mix \$1150.00; Alma Auto Parts-Parts/Supplies \$65.32; B.H. Hesemann Shop-Bolts \$25.00; Bladen Sand & Gravel-Gravel/Rock \$14450.65; Bosselman Energy Inc.-Fuel \$8623.52; Bosselman Enterprises-Fuel \$1511.28; City of Alma-Trash Service \$43.71; Cooperative Producers-Fuel additives \$778.75; Jim Dietz-Retirement \$25.00; Durable Service-Office HVAC \$6716.00; First National Bank-Telephone Service \$209.94; Gworks-Data processing \$480.00; Harlan County Journal-Ad \$18.59; Harlan County Sheriff's Sinking Fund-Interfund Transfer/Vehicle \$12000.00; Hireright Solutions-Drug/alcohol testing \$336.30; Hunter's B&C-Equip Repair \$312.00; Huntley Service-Equip Repairs \$112.68; J&A Traffic Products-Signs/Posts \$9365.00; Landmark Implement-Fuel Add/Def \$584.36; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$47.70; MIPS Inc-Data Processing \$127.16; NMC Exchange-Parts/Labor \$1932.15; Paddington Station-Fuel \$230.68; Platte Valley Communications-Radio Equip. \$1022.93; Platte Valley Equipment-Tiger Mower \$14961.60; RDO Truck Center-Freight/Equip Repair \$606.12; Reliable Pest Control-Pest Control \$120.00; Rudy's Tire Alma-Tube \$9.36; S&W Auto Parts-Tool & Shop Supplies \$232.16; Sappa Valley Farm & Auto-Fuel \$42.71; Stewart Tree Service-Tree Removal \$4020.00; Tripe Motor Co-Vehicle Repair \$4742.21; Trustworthy Hardware-Shop Supplies \$149.99; Twin Valleys Public Power-Utilities \$221.75; Verizon-Phone Service \$131.72; Village of Republican City-Utilities \$30.19; Vyve Broadband-Phone Service \$35.00; White's Auto Glass-Vehicle Repair \$370.20; (Road Fund Total: \$86,141.73) **HIGHWAY BRIDGE FUND:** Wilke Contracting-Bridge Repair \$38,800.00 **TOURISM:** First National Bank-Promotions \$573.61; KRVN-AM-Media/Advertising Dirt Drags \$770.00; (Tourism Fund Total: \$1343.61) **911 EMERGENCY FUND:** City of Holdrege-911 \$434.48; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$478.48) Grand Total: \$203,919.71

HARLAN COUNTY BOARD OF SUPERVISOR'S

BUDGET WORKSHOP MINUTES From July 25th, 2023

The Harlan County Board of Supervisor's met for a Budget Workshop on Tuesday, July 25th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent.

At 10:06 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

Clerk Burgeson provided the Board with the proposed County budget worksheets. Discussion was held. The Clerk then left the workshop. The Board reviewed and discussed the budget worksheets.

Chairman Gulizia adjourned the workshop at 12:30 p.m.

The next regular meeting will be held August 1, 2023, at 9:45 a.m. for consent agenda items, 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **August 1st, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, August 1st, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Mike Clements; Cindy Boehler; Jeff Bash; and Tony Gulizia present. Also present was Clerk, DaLynn Burgeson.

At 9:53 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. The claim to transfer funds for the Road Department will come from the Inheritance Tax Fund. Motion was made by Boehler to approve the claims as submitted. Seconded by Bash. Roll call votes: Schluntz-Absent; Schultz-Absent: Clements-yes; Boehler-yes; Bash-yes; Imm-Absent; Gulizia-yes. Motion carried.

Chris Schluntz, Max Schultz, Ron Imm, Highway and Weed Superintendent, Tim Burgeson, and County Attorney, Bryan McQuay joined the meeting.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the July 18th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the minutes from July 18th, 2023, as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes: Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the July 25th, 2023, Budget Workshop and called for any additions or corrections. There were no additions or corrections. Motion was made by Bash to approve the minutes from July 25th, 2023, as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes: Clements-yes; Boehler-abstain; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Candace Meredith, with NACO (Nebraska Association of County Officials) came before the Board to provide updates on NACO events, projects, legislature and federal and state changes. Ms. Meredith also provided information on upcoming scheduled events. Discussions were held.

Chairman Gulizia spoke on behalf of Ryan Stearns of Joseph R. Hewgley & Associates, INC., regarding the Addendum to the bids request for the upcoming courthouse remodel projects. The deadline for submitting bids has been extended to August 15, 2023.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and provided updates. The road department just moved into their new office located at 11407 711 Road, north of Alma at the County shop. Discussion was held regarding a road department surplus vehicle going to the Courthouse caretaker for County use and tabled until next meeting. The road department has been making progress on the roads from the recent rain and storm damages and crews have been working to clean bridge decks in preparation for (27) bridge inspections to begin in September.

Clerk Burgeson provided the following: information regarding registration, reservations and agenda for the upcoming NACO Annual conference, request received for the relocation of the Veteran's office within the Courthouse, Vyve internet and phone service/repair requests, Cyber Vulnerability Assessment informative meeting scheduled for August 11, 2023, and County handbook update. Discussions were held. The Veteran's office will be relocating to the old probation office along the north hallway within the Courthouse. Clerk Burgeson also passed around a Thank you to the Board of Supervisors from the Alma library and provided an update from the Harlan County Museum of when the

insurance adjuster had assessed the storm damages, the status of the results and that the Board would be informed as soon as the report was received to further discuss the Museum's previous claim for funds submitted to assist with repairs and updates.

The County Board received a letter of resignation from Tourism Director, Emily White, a letter from the Harlan County Sheriff reporting how much money was collected on Distress Warrants for 2022 and how many were returned unsatisfied, and from the Treasurer, a Trial Balance Listing and Delinquent Tax Listing for Tax years 2020-2022.

County Attorney, Bryan McQuay provided a letter of resignation and came before the Board as he has been appointed to be a County Judge for the 9th Judicial District in Grand Island. Discussion was held. The Board congratulated and thanked Bryan for his many years of service as County Attorney. An ad for the County Attorney position will be posted and the deadline for submitting applications is October 1, 2023.

Bob Dunaway, CPA, joined the meeting and came before the Board and provided preliminary numbers for the 2023-2024 County Budget. Discussions were held. On August 22nd, 2023, at 10:00 a.m. a Budget Workshop will be held.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting was made by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 1:10 p.m.

The next regular meeting will be held August 15th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

A Budget Workshop is scheduled for August 22nd, 2023, at 10:00 a.m.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

CLAIMS:

GENERAL: Payroll / Claims including Darcie Porter-Phone allowance \$45.00; Joseph Torrey-Mileage Allowance \$203.71; Pat George-Mileage Allowance \$133.62. **General Fund total:** \$201,119.40; ROAD FUND: Payroll / Claims \$66,696.63. **Road Fund total:** \$66,696.63; TOURISM Emily White-Admin Salary \$1200.00. **Tourism Fund Total:** \$1200.00; Inter Fund Transfer (Inh Tax Fund to Road Dept) \$70,000; **Inheritance Tax Fund Total:** \$70,000; Claims **Grand total: \$269,016.03**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From August 15th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, August 15th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; and Deputy County Attorney, Melodie Bellamy.

At 9:45 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held on a few specific claims. The Road interfund transfer shall come out of Inheritance fund. With no further discussion. Motion was made by Clements to approve the claims as submitted. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz, had provided an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing reports for the Board to review.

At 10:06 a.m., Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the August 1st, 2023, regular Board meeting and called for any additions or corrections. Motion was made by Schluntz to approve the minutes from August 1st, 2023, as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia called for discussion on Property Tax Increase Postcard Printing Vendor Designation for the 2023 postcard printing as described in NRS 77-1633 (3g). Motion to designate the State Print Shop for printing the 2023 postcards was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz, provided the Board with a Pledged Securities Report and a Distressed Warrant report for the Board's review. Discussion was held on three (3) distress warrants uncollected and returned unsatisfied by the Sheriff. All attempts to serve and collect the unpaid amounts were exhausted and the two years deadline had expired. Motion was made by Schluntz to strike the unsatisfied distress warrants for Context Media LLC in the amount of \$21.96, for Merricks of Nebraska LLC in the amount of \$1,478.40, and for NLS Equipment Finance in the amount of \$30.60. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Treasurer Artz also updated the Board on receiving the second half of the tribal land grant funds of \$50,000.

Extension Assistant, Anna Fisher, came before the Board for permission to attend and be compensated for time, costs and mileage to attend the Nebraska State Fair to support the Harlan County 4-H kids and transport exhibits to and from the Fair for the kids. Discussion was held, permission was granted and Anna will submit a claim accordingly.

Tourism Director, Emily White, came before the Board pursuant to her letter of resignation to provide an update on current projects and upcoming events. Emily will continue as tourism director until a replacement can be found or for a reasonable period of time. She will also assist in the transition.

Ryan Stearns of Joseph R. Hewgley & Associates, INC., joined the meeting to open sealed bids submitted for the courthouse improvements phase II, the exterior of the courthouse. One bid was submitted and opened and it was by Duncan Theis Construction Inc. of Kearney, NE. Duncan Theis Construction Inc. submitted a Certificate of Liability Insurance, Bid Bond, Old Republic Surety Power

of Attorney, Bid Proposal of \$741,984.00 with alternate proposals included. The Board will review the bid, schedule to meet again and make a decision.

BOARD OF EQUALIZATION: Motion was made by Bash to go into Board of Equalization at 10:47 a.m. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor, Kim Fouts, presented Tax List Corrections #1399, #1400, and #1401. Discussion was held. Motion was made by Clements to approve Tax List Corrections #1399, #1400 and #1401 as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:49 a.m., Bash made a motion to exit Board of Equalization. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Assessor Fouts provided the Board with an update on the (unofficial) Certifications of Taxable Valuations. Discussion was held. The final values will be completed by August 18th, 2023, and distributed accordingly. Fouts also provided an update on the County vehicle search. Discussion was held on availability and options. Further information will be gathered.

Extension Educator, Rebecca Dahlgren did not appear before the Board or provide a letter pursuant to her resignation as Extension Educator. Discussion was held on who should sign extension claims in the interim and the Board agreed that Jim Miller with the Extension Board shall sign all claims in the interim.

Clerk Burgeson presented the Annual Certification of Program Compliance with the NE Board of Public Roads Classifications & Standards for Highway-User Revenue Certificate & Resolution (#2023-14). Motion was made by Boehler to approve the annual certification and resolution #2023-14. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Discussion was held on the GoRail letter signing opposing Heavier Trucks. The Clerk will reply by signing the letter opposing the Heavier Trucks project. Clerk Burgeson asked the Board if they would be interested in attending the NACO central district meeting. She will register those planning to attend. Clerk Burgeson then provided an update on the information for the Harlan County Museum provided by Melinda Lingg of the Harlan County Historical Society. Discussion was held. The claim will be resubmitted to the Board at the next meeting.

The Board reviewed the Quarterly Report of fees collected for April 1-June 30, 2023 (\$2653.32) & Jail Statistics (13 bookings) provided by the Harlan County Sheriff.

Discussion was held on restoring and repairing the Lady Liberty statue located on the Courthouse lawn. An estimate to restore, repair and refinish Lady Liberty for \$9,500 was received. Further discussion was held regarding the funds to pay for this restoration. Supervisor Boehler will continue to work on funding for this project by possibly donations, a fund raiser and or other options.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and provided an update on equipment and what his team has been doing and upcoming projects. He also provided information on the addition of equipment / vehicle dash cams and GPS being highly suggested by NIRMA and FEMA to assist with determining damages before, during, and after any incident. Further information will be gathered. T. Burgeson provided a weed department update and upcoming projects. Twin Valley's drones will be here and he will be assisting with the spraying of phragmites. The 2007 Chevy ½ Ton 4wd pickup that was the road departments and approved for surplus will now become inventory of the building and grounds department upon repairs being completed.

Deputy County Attorney, Melodie Bellamy, met with personnel on July 25th, 2023, regarding updates/clarifications needed to the County Employee handbook. A draft was prepared and distributed to review. Melodie read some of the changes suggested, asked questions of the Board and discussions were held. Melodie will update the draft to be distributed again.

Motion to go in to executive session regarding a personnel matter was made at 2:04 p.m. by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes;

Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Clerk Burgeson and Deputy County Attorney, Melodie Bellamy, were asked to stay in attendance with the Board. At 3:01 p.m., a motion to exit executive session was made by Bash. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Motion for separation of employment for courthouse caretaker on August 15, 2023, effective immediately, was made by Bash. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Public Forum: *No citizens came before the Board during this time.*

With no further business, Chairman Gulizia adjourned the meeting at 3:04 p.m.

Budget Workshop is scheduled for August 22nd, 2023, at 10:00 a.m.

The next regular meeting will be held September 5th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Anderson, Klein, Swan & Brewster-Court Appt'd Attorney fees \$1,072.25; Ask Supply Co-Janitorial Supplies \$147.94; Michelle Baker-Contractual Services/Mileage \$540.83; Bauer-Torrey & Mach Funeral Home-Removal, Transport of deceased \$772.50; Bob Barker Co-Jail Supplies \$299.33; Buffalo County Sheriff-Sheriff's fees \$19.00; Cardinal Assessment Group-Contractual Services \$6,165.00; City of Alma-Utilities \$880.00; Clerk of the District Court-Court Fees \$209.00; Cummins Sales & Service-Mtc Agreement \$494.43; CVSOAN Treasurer-Veteran Service Officer, Registration Fall Conference \$60.00; Dawson County Sheriff's Office-Safekeeping \$495.00; DeWald Deaver P.C.-Court Appointed Attorney Fees \$487.00; Diamond Exterminating -Contractual Services \$150.00; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$345.19; Eakes-Office Supplies \$245.82; Eddy Construction-remodel jail shower \$995.00; Filter Shop-Boiler supplies \$889.27; First National Bank-Supplies, Postal Supplies, Office Equipment, \$5000.56; Anna Fisher-Mileage \$39.30; Kim Fouts-Postal Box key \$17.00; Fur & Leather Creations-Sheriff Uniform \$12.00; Tana Fye Henry, Attorney-Court Appointed Attorney \$621.00; Gray Law Firm-Court Appointed Attorney \$1530.50; Harlan County Court-Court costs \$97.00; Harlan County Health Systems-Jail Meals \$1102.50; Harlan County Journal-publications \$1030.58; Harlan County Senior Center-Transit & Senior Center \$2793.74; Harlan County Treasurer-Postal Service \$500.00; Hays Pharmacy-Jail Medical \$6.06; Dawn Hetrick-Mileage \$95.17; Hogeland Market-Jail/Inmate Supplies \$185.95; Hogeland Market-Office Supplies \$17.49; Holdrege Daily Citizen-printing/publishing \$150.00; Hometown Leasing-Office Equip \$156.27; Intellicom-Computer consult/Anti-virus \$6027.54; Intoximeters-sheriff supplies \$373.00; Jeff's Electric-Maintenance/repair \$287.20; Mid-American Benefits-Insurance \$224.00; MIPS Inc.-Data Processing, \$1460.03; NACEB-Extension dues \$100.00; NE Association of County Clerks-Registration Register of Deeds Workshop \$50.00; NE Public Health Environmental Lab-Blood tests \$105.00; NE Public Power District-Utilities \$1006.93; NE Secretary of State-Notary Division \$30.00; NSA/POAN-Law Enforcement Conf \$130.00; Plains Radiology Services-Prisoner Medical \$60.69; Platte Valley Communications-Sheriff Equip \$1437.60; Pro Building Supply-supplies \$10.99; Quill-County Court Office Supplies \$298.25; Quill-office supplies \$503.48; Rose Plumbing-Plumbing repairs \$2854.88; DAS State Accounting-Data Processing \$1046.50; The Trader-Printing/publishing \$139.20; Towers Insulation Inc-Boiler supplies \$3990.00; Tripe Motor Co-Vehicle Repairs \$99.15; Trustworthy Hardware-Supplies \$186.65; Verizon Wireless-Sheriff Cell Phones \$194.93; Vyve Broadband-Phone Service, Internet, Data Processing \$1747.73; Ward Laboratories-Extension Postage \$8.95 (General Fund Total: \$49,995.38). **ROAD FUND:** Alma Auto Parts-Parts/Supplies \$262.97; B.H. Hesemann Shop-Bolts \$8.15; Bosselman Energy Inc.-Fuel \$18,160.77; Bosselman Enterprises-Fuel \$1193.76; City of Alma-Trash Service \$43.71; Cooperative Producers-Fuel additives \$1358.45; Dell Marketing-Office Equipment \$1037.40; Jim Dietz-Retirement \$25.00; Huntley Service-Equip Repairs \$360.79; Intellicom-Road Office Internet install \$3482.62; Landmark Implement-fittings \$104.54; Long Island Redi-Mix-cement \$130.75; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$80.91; MIPS Inc-Data Processing \$127.16; NMC Exchange-Parts/Labor \$2561.27; Northern Safety-Supplies \$60.00; Paddington Station-Fuel \$121.11; Paulsen Inc.-Gravel/Rock \$10,812.68; Platte Valley Communications-Radio Equip. \$353.28; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$207.08; Sappa Valley Farm & Auto-Fuel \$103.77; Titan Machinery-Equip repair \$919.50; Trustworthy Hardware-Shop Supplies \$60.13; Twin Valleys Public Power-Utilities \$259.36; Verizon-Phone Service \$131.76; Village of Republican City-Utilities \$30.13; Vyve Broadband-Phone Service \$35.00 (Road Fund Total: \$42,597.05) **TOURISM:** First National Bank-Media Advertising \$51.61; Kiley & Company-Band for Dirt Drags \$450.00 (Tourism Fund Total: \$501.61) **INHERITANCE TAX FUND:** Inter fund transfer to Road Dept \$27,500.00; **911 EMERGENCY FUND:** City of Holdrege-911 \$570.53; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$614.53) Grand Total: \$128,208.57

HARLAN COUNTY BOARD OF SUPERVISOR'S

BUDGET WORKSHOP MINUTES From **August 22nd, 2023**

The Harlan County Board of Supervisor's met for a Budget Workshop on Tuesday, August 22nd, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; and Robert Dunaway, CPA.

At 10:00 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board. The Pledge of Allegiance was recited.

Robert Dunaway, CPA, provided the Board with a budget worksheet with comparisons from last year to this year for the Board to review. Discussions were held.

Chairman Gulizia adjourned the workshop at 11:46 a.m.

The next regular meeting will be held September 5th, 2023, at 9:45 a.m. for consent agenda items, 10:00 a.m. for business agenda items and further budget discussions.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From **September 5, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, September 5th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Mike Clements was absent. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz; Assessor, Kim Fouts; and County Attorney, Bryan McQuay.

At 9:48 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Claims were reviewed and discussed. Further discussion needed.

At 10:02 a.m. Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the August 22nd, 2023, Budget Workshop and called for any additions or corrections. There were no additions or corrections. Motion was made by Bash to approve the minutes from August 22nd, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the August 15th, 2023, regular Board meeting and called for any additions or corrections. Discussion was held. There were no additions or corrections. Motion was made by Schluntz to approve the minutes from August 15th, 2023, as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-no; Imm-yes; Gulizia-yes. Motion carried.

Executive Session – Personnel matter: Motion was made by Boehler to go into Executive Session at 10:06 a.m. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor Fouts, Treasurer Artz, Clerk Burgeson and County Attorney McQuay were asked to be present.

At 10:18 a.m., Boehler made a motion to exit Executive Session. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *Board returned to regular session.*

Motion was made by Schluntz to approve the payroll claims/claims as submitted. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

BOARD OF EQUALIZATION: Motion was made by Bash to go into Board of Equalization at 10:23 a.m. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer Artz presented the Board with Applications for Exemption for tax exempt license plates from 1) Camp Joy; 2) Harlan County Senior Center; and 3) Mid Nebraska Community Action. Discussion was held. Motion was made by Bash to approve the three applications as submitted from Camp Joy, Harlan County Senior Center and Mid Nebraska

Community Action. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Assessor Fouts came before the Board of Equalization with tax list corrections #1402 and #1403 to correct a trailer house located at North Shore Marina and a small lot in Stamford which was combined with another lot.

Motion was made by Boehler to approve tax list correction #1402 and #1403 as presented. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:28 a.m., Bash made a motion to exit Board of Equalization. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *Board returned to regular session.*

County Attorney McQuay came before the Board regarding the Board having 45 days from his resignation date effective September 7, 2023, and the need to appoint an interim county attorney until a county attorney is appointed to fulfill the remaining term of office. The county attorney position is being advertised, deadline for applications is October 1, 2023. Deputy County Attorney, Melodie Bellamy, submitted a letter of interest for the interim position with a proposed contract. Discussion was held. Motion was made by Imm to appoint Melodie Bellamy as interim county attorney at the current county attorney salary until a county attorney is appointed, pursuant to the proposed contract as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson provided that Jennifer Kreutzer is now working in the Clerks office; that NIRMA's annual conference is October 19th & 20th, 2023, in Kearney; that her office received information from WBH Cattle Feeding LLC regarding Permit Transfers and Phased Construction & Operating Permit; that NACO Central District Board of Directors sent a letter for the Boards review; that the NE Auditors of Public Accounts, regarding their Engagement Letter, only charges the County for actual work hours and actual expenses incurred; that the County would be receiving an Incentive Payment for FY2021 from DHHS/child support; that a Joint Public Hearing on proposed property tax increases for Alma Public Schools and Harlan County is scheduled for September 18th, 2023, at 6:30 p.m. in the Community Room at the Harlan County Courthouse; and County Officers Annual Inventory statements for 2023 were provided to the Board for review and approval. The Board examined the inventory statements, approved the statements by signature and returned them to the County Clerk for filing as a public record.

Merchants Bonding Company request will be forwarded to the engineer, Ryan Stearns of Joseph R. Hewgley & Associates, INC, for completion.

The County offices phone system upgrade from Gen I to Gen II through Vyve was briefly discussed. Further information is being gathered regarding this transition.

Planning & Zoning Administrator, Ron Melbye came before the Board regarding solar farms in Harlan County, the update to the zoning policy related to wind turbines and the current Moratorium Resolution #2023-06. Discussion was held. Motion was made by Boehler to extend the moratorium resolution #2023-06 for an additional six (6) months from October 17, 2023. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The solar farms and wind turbines policy updates were tabled.

Robert Dunaway, CPA came before the Board regarding the County Budget for 2023-2024. Bob provided a worksheet for the Board to reference. There were questions and

discussions. A motion was made by Bash to approve an additional 1% increase in unused budget authority. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. A motion was made by Boehler to set the Harlan County Budget Hearing and Budget Summary for September 19th, 2023, at 11:00 a.m. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. A motion was made by Schultz to set the Special Hearing to Set Final Tax Request for September 19th, 2023, immediately following the Budget Hearing and Budget Summary. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. A motion was made by Bash to approve the Harlan County Levy Resolution 2023-15 granting the authority to Political Subdivisions, as requested, to levy an amount to generate proceeds to fund said tax requirements. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

A call from the accountant for the Oxford Rural Fire District was received by the Clerks office. Deputy Clerk Martin came before the Board to relay that the original requested amount of \$79,500 was incorrect due to a misunderstanding regarding the amount that the fire district could request. Therefore, the corrected amount for the Oxford Rural Fire District should be \$51,000. A motion was made by Bash to approve an amendment to Resolution 2023-15 by replacing the Oxford Rural Fire District requested amount of \$79,500 with \$51,000. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Tim Burgeson, came before the Board with an Agreement for Professional Services with Oak Creek Engineering, LLC for services for Structure No. C004201815 Replacement project for bridge located on Road 718 between Roads H and I. Motion was made by Boehler to approve the Agreement for Professional Services with Oak Creek Engineering, LLC for services for Structure No. C004201815 Replacement project. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. A second Agreement for Professional Services with Oak Creek Engineering, LLC for services for Structure No. C004203205 and C004232615 Corp Permitting was presented. Motion was made by Imm to approve the Agreement for Professional Services with Oak Creek Engineering, LLC for services for Structure No. C004203205 and C004232615 Corp Permitting. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. T. Burgeson provided an update on a free trial camera/GPS vehicle monitoring system that he is trying out to aid in mapping and documenting status of roads. Discussion was also held on drainage issues reported in Taylor Manor. He provided an update on what the road crew has been working on and an update on the F Road Bridge project. He received the proposal back from the Burlington Northern Railroad, had the estimate from Oak Creek Engineering updated and sent the new estimated numbers back to Burlington Northern Railroad. He is awaiting a response from the railroad. There has been no correspondence on the railroad crossing projects.

Chairman Gulizia asked the Board if they had reviewed the Credit Card policy drafted by Deputy County Attorney, Melodie Bellamy. Discussion was held on a few changes and tabled.

Chairman Gulizia then announced the application deadline dates for the open County job opportunities.

Supervisor Boehler provided an update on the restoration for the lady liberty statute at the Courthouse. Restoration is tentatively scheduled for next Spring.

The Board discussed the CASA funding request from 7/18/2023 with respect to the current county budget and agreed to provide the funds as requested. Clerk Burgeson will reach out to Kelly Jensen with CASA for claim and supporting documentation.

Clerk Burgeson provided the Board with documentation supplied by Ms. Lingg of the Harlan County Historical Society for the Harlan County Museum. Upon review of the documentation provided, the current county budget and discussions held, a motion was made by Boehler to approve the claim submitted on 7/18/2023 by the Harlan County Museum in the amount of \$10,000 for requested funds and an additional \$10,000 due to unforeseen extensive storm damages for a total of \$20,000. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia opened discussion on the search for a county vehicle for county business use and provided vehicle quotes. Discussion was held on purchasing a new vehicle versus used vehicle and how the current older trailblazer will be used. This matter was tabled to gather further information.

Building and grounds provided an update on the exterior renovations project and the current bid submitted by Duncan Theis Construction for said project. Supervisors Boehler and Gulizia met with Tim Duncan of Duncan Theis Construction and engineer, Ryan Stearns regarding the renovations. The current bid deadline was extended thirty days to allow for further discussion.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting was made by Boehler. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 12:54 p.m.

The next regular meeting will be held September 19th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

The Budget Hearing and Budget Summary will be held September 19th, 2023, at 11:00 a.m. in the Community room located in the Harlan County Courthouse with a Special Hearing to Set Final Tax Request immediately following.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll / Claims including Jennifer Kreutzer-Mileage to attend training \$68.78; MIPS Inc-Treasurer Postal Service \$19.22; Eakes Office Solutions-Printing & Publishing \$54.35; MIPS-Maintenance Agreements \$150.00; MIPS-Office Supplies \$65.00; Darcie Porter-Phone allowance \$45.00; Daake Law Office-Public Defender Salary \$4375.00; Whitney Schroeder-Child Support Enforcement Salary \$1100.00; Mid-American Benefits-Insurance Prem \$216.00; First State Bank-DD Fee \$35.00. **General Fund total:** \$114,683.88. **ROAD FUND:** Payroll / Claims; Allen Murhead-CDL reimbursement \$32.50; Sharon Lindsay-Office Supplies 78.02; **Road Fund total:** \$64,276.69. **TOURISM** Emily White-Admin Salary \$1200.00. **Tourism Fund Total:** \$1200.00. **Grand total: \$180,160.57**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From September 19th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, September 19, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent; Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; County Treasurer, Sandy Artz; and County Assessor, Kim Fouts.

At 9:45 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer, Sandy Artz, provided for the Board's review an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held on a few specific claims, upcoming claims and fund balances currently and through the remaining of 2023. With no further discussion. Motion was made by Clements to approve the claims as submitted. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Harlan County citizen, Ronald Sindt of 403 9th Street, Alma, Nebraska, was present and expressed his displeasure towards the joint public hearing that was held the previous evening (September 18, 2023). Mr. Sindt expressed his concerns on the usefulness of the joint public hearing, how the meeting was conducted and the lack of space for such a large crowd. Chairman Gulizia respectfully moved to the business meeting.

At 10:03 a.m., Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the September 5th, 2023, regular Board meeting and called for any additions or corrections. Motion was made by Bash to approve the minutes from September 5th, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia then explained the reason for the joint public hearing held the previous evening. Assessor Fouts provided that Nebraska Senator Ben Hansen, during 2021 legislative session, introduced the bill to improve transparency to taxpayers in which the pink cards became a requirement and suggested that concerns in this regard should be directed to Senator Hansen. Bash then addressed the issue of the location of the meeting and that with the timing of setting the date, time and location of the meeting, there was no way of knowing how many citizens would attend. Also, that due to publication requirements, the venue for the joint public hearing could not have been moved at the time based on attendance. Chairman Gulizia added that they estimated 50 to 60 people would be attending, that this was the first time that Harlan County held a joint public hearing that he knew of, and that they will take this into consideration, if there is a next time.

There were two applicants for the Tourism Director position. Applicant, Jennifer Kreutzer of Alma came before the Board, introduced herself and gave a brief summary of her experience and intent to promote Harlan County. Applicant, Jordann Dunlay then came before the Board, introduced herself and gave a brief summary of her experience and a few upcoming Harlan County events that she is assisting with. The Board thanked both applicants.

Treasurer, Sandy Artz, came before the Board to start the required County Tax Sale Process for the 2021 delinquent taxes and to start the tax foreclosure process for the 2018 County Tax Sale Certificates that were not purchased at the tax sale in March of this year. Discussion was held. Motion was made by Schluntz to approve and direct the Harlan County Treasurer to issue tax sale certificates to the County covering the delinquent taxes upon said parcels of real estate as presented and to authorize and direct the Harlan County Attorney to commence the foreclosure of each outstanding Tax Sale Certificate held in the name of the County for six months after the expiration of three years from the date of issuance of such tax sale certificate and then to continue such foreclosure to conclusion. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Treasurer Artz provided a Pledged Securities Report and the Board reviewed it. Treasurer Artz also advised that she purchased a couple CD's with a good interest rate after comparing rates.

BOARD OF EQUALIZATION: Motion was made by Schluntz to go into Board of Equalization at 10:26 a.m. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Treasurer Artz advised that she had finally received the last two applications for tax exempt license plates and presented the Board with two Applications for Exemption. One was from the Colonial Villa of Alma, NE for five vehicles and the second was from Good Samaritan Society-Alma for one vehicle. Discussion was held. Motion was made by Schluntz to approve the applications as submitted for the tax-exempt plates. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:30 a.m., Bash made a motion to exit Board of Equalization. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *The Board returned to regular session.*

Clerk Burgeson addressed the Board regarding days and times that the Interim County Attorney would be available. Discussion was held. The City of Alma Budget billing agreement was discussed and approved.

Tourism Director position. Discussion was held on setting up a committee for new hire interviews. The committee will be two Harlan County Board members and one Tourism Board member. Interviews will be conducted prior to the next Board meeting. The committee shall bring their recommendation to the County Board at the October 3rd, 2023, meeting.

Highway Superintendent, Tim Burgeson, came before the Board regarding space availability at the county shop, upcoming bridge repair projects, when snow fence will be put out, that his operators are moving gravel as needed to prepare for possible rains this week and a couple are assisting with the annual scrap tire collection. Discussion was held on the issue he's having with getting gravel delivered. The motor grader that was ordered in 2022 has finally been delivered to the dealership in North Platte for final specifications. Should be here in 1-2 weeks ready for use. The three surplus vehicles are listed for online auction ending September 26th, 2023, with current bids on all three.

Weed Superintendent, Tim Burgeson, advised that last week eight noxious weed areas (off river) were sprayed for phragmites by argo, that 2 weeks ago eight spots were sprayed by drone and there are approximately 4 more off river spots to be sprayed. Inspections were done down river in which approximately ten spots will need sprayed and the Corp will be spraying along the lake by helicopter next week.

A motion to recess from the regular board meeting was made by Clements, seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *Meeting was recessed at 10:58 a.m. for the 11:00 a.m. Budget Hearing & Budget Summary. (Budget Hearing was held. See separate minutes)*

At 11:32 a.m., Chairman Gulizia reconvened the regular meeting.

A motion was made by Bash to adopt the 2023-2024 Harlan County Budget, Resolution #2023-19. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Pursuant to Legislative Bill 644 as Amended by LB1250 (LB927), a Joint Public Hearing was held the previous evening, September 18, 2023, at 6:30 p.m. in the community room located in the Harlan County Courthouse at 706 W 2nd Street, Alma, Nebraska. 2023 Notice of Proposed Tax Increase pink cards for Alma Public Schools and Harlan County were mailed to all affected property tax payers by the designated State Print Shop September 5, 2023, and September 12, 2023, Notice was also posted on the County's website on September 13, 2023. A designated representative from each political subdivision did attend the joint public hearing on behalf of said political subdivision. There were no other items on the Agenda other than discussion on each political subdivision's intent to increase its property tax request by more than the allowable growth percentage.

A motion was made by Imm to set the 2023-2024 Final Tax Request, Resolution #2023-20. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

There were no new updates on the following: F Road Bridge, Agreement submitted by Railroad per from Tim Burgeson, HWY Superintendent; County handbook update/Credit card policy (*Melodie is working on changes requested*); Extension office - Extension Educator position—advertised/deadline for apps 09/18/2023, (*UNL responsible for hiring*); County Attorney position—advertised/deadline for apps 10/01/2023; and Lady Liberty (located Courthouse front lawn) – restoration/repairs/fund raiser (*Boehler was absent for update*).

Courthouse Custodial/Maintenance position – advertised/deadline for apps 09/29/2023, was discussed. Suggestion was made to revise the job duties. Concerns were expressed regarding courthouse cleaning. Discussion was tabled until after application deadline.

County vehicle discussion was held. Assessor Fouts provided the Board with a current quote from Pony Express Chevrolet of Gothenburg, NE. Comparison vehicle information was reviewed by the Board. Chairman Gulizia said there were three things to consider and discuss regarding the purchase of the vehicle (paying for it, financing option, & purpose). Discussion was held on which courthouse offices would utilize the vehicle, rather to purchase used versus new, where the vehicle would be parked and which budget or fund would be used to purchase said vehicle. A motion was made by Imm, seconded by Clements to approve the purchase of the 2023 Buick Envision AWD for \$34,379.00 from Pony Express Chevrolet, as quoted, and to use ARPA/COVID funds to pay for it. Roll call votes: Schluntz-no; Schultz-no; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Interim County Attorney, Melodie Bellamy, and Planning and Zoning Administrator, Ron Melbye, provided a Resolution for Moratorium (Resolution #2023-17) in regards to accepting any solar farm applications for a six-month period of time, which can be extended accordingly. Motion was made by Imm to approve Resolution #2023-17 for the six-month moratorium on solar farm applications. Seconded by Bash. Roll call votes: Schluntz-no; Schultz-no; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Updates to the County Zoning Regulations are currently being worked on for wind turbines and solar farms.

Building and Grounds update was provided related to the courthouse exterior improvements project. The bid submitted by Duncan Theis was updated after meeting with Chairman Gulizia and Architect, Ryan Stearns. Discussion was held on the proposed improvements, costing of the improvements, and courthouse interior improvements currently not completed. Chairman Gulizia asked for a motion to proceed with the updated Bid provided by Duncan Theis. For lack of motion. The Bid submitted by Duncan Theis Construction Inc. of Kearney, Nebraska, was not approved.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 12:39 p.m.

The next regular meeting will be held October 3rd, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Jeff Artz-Zoning Mileage \$5.00; Bauer-Torrey & Mach Funeral Home-Removal, Transport of deceasedx2 \$1620.00; DaLynn Burgeson-Mtg & Workshop Mileage \$139.25; Dianne Calkins-Supplies \$7.98; CHS-Sheriff's Supplies \$90.73; City of Alma-Utilities \$421.64; Cummins Sales & Service-Mtc Agreement \$932.48; Dawson County Sheriff's Office-Safekeeping of Inmate \$2475.00; Eakes-Office Supplies \$205.43; First National Bank-Supplies, Postal Supplies, Office Equipment, \$4443.06; Anna Fisher-Mileage \$455.31; Kim Fouts-Meals/Mileage \$96.80; Franklin County Chronicle-publication \$61.20; Franklin County Sheriff-Service Fees \$48.14; Furnas County Sheriff-Sheriff's Fees \$66.64; Tana Fye Henry, Attorney-Court Appointed Attorney \$1749.67; Glass Edge Central-Glass \$1750.00; Harlan County Court-Court costs \$34.00; Harlan County Health Systems-Jail Meals/Inmate Medical \$9621.09; Harlan County Museum-Damages \$20,000.00; Harlan County Journal-publications \$896.00; Harlan County Senior Center-Transit & Senior Center \$3302.74; Harlan County Sheriff-Sheriff's Fees \$33.50; Harlan County Treasurer-Reimburse Petty Cash \$14.25; Hays Pharmacy-Jail Medical \$66.26; Hogeland Market-Office Supplies \$262.63; Holdrege Daily Citizen-printing/publishing \$68.75; Hometown Leasing-Office Equip \$115.72; Douglas Horwart-Zoning Mileage \$9.17; Intellicom- Anti-virus \$27.00; Kearney County Clerk-Harlan County District Judge Expenses \$7231.84; Galen Kronhofman-Zoning Mileage \$6.55; Lynn Peavey Company-Supplies \$138.77; Mighty Tidy-Contractual Cleaning \$660.00; MIPS Inc.-Data Processing, \$1460.03; NE Public Health Environmental Lab-Blood tests \$105.00; NE Public Power District-Utilities \$1044.34; Oliff-Boeve Memorial Chapel-Transport Deceased \$573.75; Paper Tiger Shredding-Bulk Shredding \$116.75; Phelps County Sheriff-Safekeeping of Inmate \$45.00; Plains Radiology Services-Prisoner Medical \$62.50; Platte Valley Communications-Sheriff Equip \$1196.65; Quadiant Leasing USA-Postage Machine \$500.88; Quill-office supplies \$414.98 & 475.42; Secretary of State-Election Div-Supplies \$10.00; DAS State Accounting-Data Processing \$1046.50; Trustworthy Hardware-Supplies \$8.17; Tripe Motor Co-Vehicle Repairs \$292.90; Twin Valleys Public Power Distr-Utilities 250.95; UNL Haskell Ag Lab-Extension Dues \$95.00; Urbom Law Office-Court Appt'd Fees \$415.20; Verizon Wireless-Sheriff Cell Phones \$242.81; Viero Wireless-Cell Phones \$107.42; Vyve Broadband-Phone Service, Internet, Data Processing \$1835.92; Waggoner Ins. Agency-Notary Bond \$40.00;

Doug Winz-Zoning Mileage \$22.92; Brandon Wright-Zoning Mileage \$10.48; (General Fund Total: \$67,430.17). **ROAD FUND:** Alma Auto Parts-Parts/Supplies \$98.60; B.H. Hesemann Shop-Bolts Etc. \$87.00; Bosselman Energy Inc.-Fuel \$25,045.50; Bosselman Enterprises-Fuel \$1754.70; CHS Agri Service-Tank lease \$36.00; City of Alma-Trash Service \$60.55; Jim Dietz-Retirement \$25.00; Eakes-Office Equip \$1631.43; First National Bank-NACO Conf Reg \$150.00; Harlan County Health Systems-Drug & Alcohol Testing \$228.66; Intellicom-Road Office, Setup computers \$849.00; M.J. Lubeck-Rent \$300.00; MIPS Inc-Data Processing \$183.41; NACO-Central District Mtg Reg \$55.00; NMC Exchange-Parts/Labor \$2590.51; Oak Creek Engineering-Contractual Services \$10,700.00; Paddington Station-Fuel \$124.74; Paulsen Inc.-Gravel/Rock \$1635.85; Platte Valley Communications-Radio Equip. \$504.35; Pro Building Supply-Blding Supplies \$21.98; Quill-Office Supplies \$500.87; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$417.54; Sappa Valley Farm & Auto-Fuel \$264.33; Sign Solutions-Signs/Posts \$596.16; Titan Machinery-Equip repair \$1969.50; Tripe Motor Co-Parts/Labor \$144.95; Trustworthy Hardware-Shop Supplies \$143.85; Twin Valleys Public Power-Utilities \$300.12; Verizon-Phone Service \$131.90; Village of Republican City-Utilities \$30.13; Vyve Broadband-Phone Service \$35.00; XBS Welding-Mower Repairs \$85.00; (Road Fund Total: \$50,966.63) **TOURISM:** Byway 136 Heritage Highway-Advertising Applefest/HC Thrifts \$575.00; First National Bank-Media Advertising \$228.00; Rockit Event Pros-Kiddie Ferris Wheel Rental/Applefest \$955.76 (Tourism Fund Total: \$1758.76) **911 EMERGENCY FUND:** City of Holdrege-911 \$423.60; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$467.60) **Grand Total: \$120,623.16**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
BUDGET HEARING & BUDGET SUMMARY MINUTES
From September 19th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, September 19, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent; Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; County Treasurer, Sandy Artz; and County Assessor, Kim Fouts.

At 10:58 a.m., the Board went into recess for the 11:00 a.m. Budget Hearing.

Notice of the Budget Hearing and Budget Summary was posted in advance as required in three public locations within Harlan County and published in the Harlan County Journal publication September 14th, 2023, and also published in the Holdrege Daily Citizen.

At 11:00 a.m., Chairman Gulizia called the Budget Hearing and Budget Summary meeting to order and announced that this meeting was open to the public. Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent; Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; County Treasurer, Sandy Artz; and County Assessor, Kim Fouts. Robert Dunaway, CPA, was present. Angela from the Harlan County Journal was present and Harlan County citizen, Ronald Sindt was in attendance.

Robert Dunaway, CPA, began discussion regarding fund transfers, disbursements, necessary cash reserve, total resources available and the hospital bond in reference to the numbers shown on the Notice of Budget Hearing & Budget Summary published in the Harlan County Journal. Discussion was also held in regards to the current budget and consideration for future projections. There were no citizen questions.

Supervisor Clements further addressed some of Mr. Sindt's expressed concerns related to the County and Alma Public Schools proposed tax increases. Discussion was held on Mr. Sindt's suggestions on mill levy setting, inflation, cost of living increases, and other ways to reduce costs. Mr. Sindt did indicate that he doesn't feel the County is wasting County funds as he understands the Boards position but that he's just frustrated in the increase in property taxes. Robert Dunaway, CPA, explained offsets and practicality of setting the budget vs kickbacks. With no further questions or discussion, a motion was made by Bash to close the 2023-2024 Budget Hearing. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *Budget hearing was closed at 11:31 a.m.*

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: **harlancounty.ne.gov**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From October 3rd, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, October 3rd, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; and Treasurer, Sandy Artz.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held on current and a few upcoming claims. Chairman Gulizia expressed that supporting documentation was being provided with claims and greatly appreciated. Motion was made by Boehler to approve the payroll claims/claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Budget Hearing & Budget Summary Minutes from September 19th, 2023, and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the Budget Hearing & Budget Summary Minutes from September 19th, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-abstain; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the September 19th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Bash to approve the minutes from September 19th, 2023, as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-abstain; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia welcomed Louis Hays and invited him to come before the Board. Louis Hays came before the Board and thanked the Board for their service and stated that they don't get recognized enough for their time, energy and insight for what they do for the County. Louis then provided a brief history on the growth surrounding the area that he resides in on Cornhusker Road and stated because of that growth, there is more traffic, high speeds, and a need for speed control for his, his family, neighbors and public safety. The lack of speed control creates potential hazards. Louis is requesting that two stop signs be placed on Cornhusker Road to slow traffic down. He inquired about the County doing a traffic study and or what due process would be needed in this regard. Highway Superintendent, Tim Burgeson, was asked to provide information regarding such traffic study. T. Burgeson explained that a STOP sign is a regulatory sign and that an engineer would need to conduct the traffic study. Discussion was held and it was decided that due to this time of year with less traffic right now, the traffic study wouldn't be beneficial until May or June of 2024. This matter was tabled and will be placed on a future Agenda accordingly.

Stacy Neubauer, CEO and Kayla Rhynalds, CFO, of Harlan County Health Systems came before the Board. Ms. Neubauer provided information on the hospitals new service lines, new general surgeon that's coming aboard, newly hired remote authorization specialist and multiple new service options being looked at. Other information was provided in regard to the old medical clinic, an upcoming leadership retreat, social media ideas and recruiting for new physicians. Ms. Rhynalds provided YTD financial statistics for various departments in the hospital, growth comparisons, number of current employees, and a summary of expenses and revenue. Discussion was held. The Board thanked the ladies for their time and for providing the summary of information.

Chairman Gulizia advised that a committee, comprised of Supervisors, Mike Clements and Cindy Boehler and tourism board member, Kelly Blickenstaff, conducted an interview with Jordann Dunlay and Jennifer Kreutzer for the Tourism Director position. The committee recommended Jordann Dunlay to the Board. Motion was made by Clements to hire Jordann Dunlay as the Tourism Director effective November 1, 2023. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The current Tourism Director, Emily White will continue until October 31, 2023.

Chairman Gulizia announced that there were two applicants, Richard Calkins and Melodie Bellamy, for the vacant County Attorney position. Discussion was held regarding the process for interviewing and hiring for the position. The Board intends to conduct interviews prior to the next board meeting.

A new resolution for a wind turbine moratorium was discussed. This will allow time for the planning and zoning committee to meet regarding new updates to the zoning policy. Motion was made by Bash to approve the wind turbine moratorium Resolution #2023-18. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Discussion was held on the intent to surplus the County's white 2008 Chevy Trailblazer that is no longer needed. Motion was made by Clements to surplus the 2008 Chevy Trailblazer and sell it "as is". Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Highway Superintendent Burgeson was asked to place the vehicle on an auction site as he has with prior surplus items.

Highway Superintendent Burgeson requested to surplus the road departments "sheep's foot" packer wheel. Discussion was held. Motion was made by Imm to surplus the "sheep's foot" packer wheel. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Tim Burgeson, came before the Board with his annual SSAR Report for 2023-2024. A few questions were asked upon reviewing the report. Motion was made by Boehler to approve the SSAR Report for 2023-2024 as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. T. Burgeson advised the Board of a bridge project located south of Stamford on D Road, his current open "floater" position, the three surplus vehicles that were sold online through Purple Wave Auction, a quote for a new road grader (tabled) and updates on other equipment. A discussion was held on purchasing bridge planks and getting bids to repair bridges as needed. Burgeson was advised to proceed with getting the planks and bids. There are no updates on the F Road bridge project or the railroad crossing project.

Supervisor Boehler provided an update on the restoration for the lady liberty statute at the Courthouse. More funding/donation information to come. Restoration is tentatively scheduled for next Spring.

Clerk Burgeson provided an update on the vacant Extension Educator position. There were two candidates interviewed via zoom on 10/2/2023. There will be an in-person interview, offer made with intended start date of November 1st, 2023.

Courthouse Custodial/Maintenance position. There were no applicants for the vacant position. The building & grounds committee will meet to revise the job requirements and readvertise accordingly.

Building and grounds update. Discussion was held on the new bathroom floors, cleaning issues and changing the cleaning schedule to three times per week. Clements will reach out to cleaning service.

Discussion was held on the County offices phone system upgrade from Gen I to Gen II through Vyve. Further information is needed from Vyve before transitioning. Clerk Burgeson to reach out to Vyve and request a representative come before the Board with information and for questions.

Public Forum: *No citizens present.*

With no further business, a motion to adjourn the meeting was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 12:09 p.m.

The next regular meeting will be held October 17th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$68,543.60 / Claims \$146,800.21 including; Robert Dunaway, CPA-2023-24 Budget Prep \$5,400.00; Jennifer Kreutzer-Mileage \$69.95; Harlan County Journal-Treas. Subscription \$37.50/\$52.00; Darcie Porter-Phone allowance \$45.00; Daake Law Office-Public Defender Salary \$4375.00; Verizon-Sheriff's Cell Phones \$242.95; Whitney Schroeder-Child Support Enforcement Salary \$1100.00; Pat George-VSO meals/mileage \$43.99/\$235.80; First State Bank-DD Fee \$35.00; Joseph R. Hewgley-Engineering Courthouse Exterior Improvements \$67,075.66; Phelps/Harlan County CASA-Disbursement \$12,000; Harlan County Treasurer-car title \$15.00. **General Fund total:** \$215,343.81. **ROAD FUND:** Payroll \$34,121.47 / Claims \$30,712.47; **Road Fund total:** \$64,833.94. **TOURISM** Emily White-Admin Salary \$1200.00. **COVID American Rescue Plan Fund:** Pony Express Chevrolet-2023 Buick Envision \$34,379.00. **Grand total: \$315,756.75**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From October 17th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, October 17th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer, Sandy Artz, has provided, for the Board's review, an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion. Motion was made by Boehler to approve the claims as submitted. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m., Chairman Gulizia opened the business meeting.

Charlie Rudeen, Caterpillar Representative with Nebraska Machinery, came before the Board with information and to discuss the purchase of a motor grader that they have in inventory which is available right now. After discussion, Chairman Gulizia asked for a motion to approve the purchase of the motor grader available right now. For lack of motion, the purchase was not approved. The Board thanked Mr. Rudeen for his time and information.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the October 3rd, 2023, regular Board meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Clements to approve the minutes from October 3rd, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the 2023-2024 Tax Rates for Harlan County, Resolution #2023-21. Motion to approve Resolution 2023-21 was made by Boehler. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz came before the Board and provided the Board with three Pledged Securities Reports for their review. As the Board reviewed the reports, there were questions and discussion held in regard to the delinquent tax list the Board received.

Clerk Burgeson provided an update on an incident that occurred the day before in which a gentleman had slipped and fell on the Courthouse premises. Assistance was provided and the incident was reported accordingly. Burgeson provided some information that she had acquired at the Election Commissioner workshop she attended October 10-13th, 2023, related to ADA requirements for voter polling locations, voting by mail and voter ID requirements. Burgeson also advised that the new trash cans she was asked to purchase for the restrooms were received and in place.

Chairman Gulizia asked the Board if they had reviewed the proposed County Credit Card Policy from interim county attorney, Melodie Bellamy. They indicated they had. Motion to approve and implement the County Credit Card Policy was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Employee Handbook was tabled until next meeting.

Discussion was held to surplus approximately 200 brick pavers located at the courthouse and owned by the County. Discussion was held. Motion to surplus the brick pavers was made by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

BOARD OF EQUALIZATION: Assessor, Kim Fouts – Tax List Corrections; Board corrections. Assessor unable to attend, moved to November 7, 2023

The vacant county attorney position was discussed. There are two applicants, Richard Calkins, attorney at law and attorney at law, Melodie Bellamy. The Board of Supervisors will conduct interviews during the regular board meeting on November 7th, 2023.

The vacant Courthouse Custodial/Maintenance position was discussed, more specifically for cleaning, mowing and snow removal. Concerns were expressed regarding courthouse cleaning. Building and Grounds committee is revising the job requirements and will advertise accordingly.

Supervisor Boehler provided an update on the restoration of Lady Liberty. An account has been set up at the Banner Capital Bank for fund raising donations. Further information will be available soon via the Harlan County Journal and social media.

Building and Grounds update: Chairman Gulizia spoke with Architect, Ryan Stearns and contractor, TL Sunds regarding completion of the remaining interior remodeling projects. Progress is being made to complete all projects.

Marilyn Chapman, Senior Account Executive and Engineer, Kevin Karlin both from Vyve came before the Board to provide information and answer questions in regard to updating the County office Gen I phones to Gen II phones, as Gen I phones will soon become unsupported and obsolete. Discussions were held. Prior to approving the switch from Gen I to Gen II phones, information will be provided to each County office and Gen II phone training will be provided by Vyve. This matter was tabled until training is held.

At 11:49 a.m., a motion for the Board to go into executive session for a personnel matter was made by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *The Board entered executive session.*

At 11:56 a.m., a motion to exit executive session was made by Boehler. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *The Board returned to regular session.*

Public Forum: *No citizens present.*

A resignation letter dated October 16, 2023, addressed to the Board of Supervisors was received from the Harlan County Senior Center Board. Due to receiving the letter via email less than 24 hours prior to this meeting, the matter will be placed on the Agenda for the November 7th, 2023, board meeting.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 12:04 p.m.

The next regular meeting will be held November 7th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items. The Board of Equalization will also meet November 7th, 2023.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Anderson, Klein, Swan & Brewster-Court appointed attorney \$3068.75; DaLynn Burgeson-Mileage Central District Meeting \$68.64; CAMAS Publishing-Subscription, Publishing \$196.20; City of Alma-Utilities \$926.00; Dawson County Sheriff's Office-Safekeeping of Inmate \$765.00; DeWald, Deaver-Court appointed attorney \$2147.75; Diamond Exterminating-Exterior Treatment \$150.00; Eakes-Office Supplies \$1011.84; First National Bank-Supplies, Postal Supplies, Office Equipment, \$2810.16; Anna Fisher-Mileage \$576.48; Fur & Leather Creations-Sheriff Uniform \$21.00; Tana Fye Henry, Attorney-Court appointed attorney \$1130.90; Gray Law Firm-Court appointed attorney \$1894.18; Harlan County Court-Court costs \$50.00; Harlan County Health Systems-Jail Meals \$547.50; Harlan County Journal-publications \$412.35; Harlan County Senior Center-Transit & Senior Center \$2772.74; Harlan County Sheriff-Sheriff's Fees \$18.00; Hays Pharmacy-Jail Medical \$15.71; Hogeland Market-Supplies \$94.54; Holdrege Daily Citizen-printing/publishing \$238.72; Holdrege Soft Water Service-Drinking station, salt \$1936.00; Hometown Leasing-Office Equip \$115.72; Intellicom- Anti-virus \$21.00; M&B Business Machine Service-Service Contract \$153.00; Main Street Variety-Supplies \$44.89; Mid-American Benefits-Insurance \$20,000.00; Mighty Tidy-Contractual Cleaning \$1400.00; MIPS Inc.-Data Processing, \$1497.29; NE Assn. of County Officials-Joint Public Hearing Notices \$2225.89; NE Public Health Environmental Lab-Blood tests \$210.00; NE Public Power District-Utilities \$1031.87; Phelps County Sheriff-Safekeeping of Inmate \$585.00; Physicians Lab Services-Coroner/Autopsy \$2891.00; Pitney Bowes-Postal Services \$100.56; Platte Valley Communications-Sheriff Equip \$29.70; Quill-office supplies \$979.43; Region III Behavioral Services-Support/County match \$2015.41; Secretary of State-Election Div-

Registration fee \$60.00; Shane Mulligan-Mileage \$137.55; DAS State Accounting-Data Processing \$1046.50; Thomas S. Stewart-Court appointed attorney \$115.00; Tripe Motor CO-vehicle repair \$479.48; United States Post Office-Key \$17.00; Urbom Law Office-Court appointed attorney \$308.75; USDA-Predator Control \$565.13; Viaero Wireless-Cell Phones \$106.92; Vyve Broadband-Phone Service, Internet, Data Processing \$1825.36 (General Fund Total: \$58,814.91).

ROAD FUND: B's Enterprises-grader blades \$4800.00; Bosselman Energy Inc.-Fuel \$5544.29; Bosselman Enterprises-Fuel \$2167.82; Buffalo County Highway Dept.-Asphalt \$216.00; Capital One Trade Credit-tools \$182.45; Central States Aggregate-Freight/crushed rock \$10,454.32; City of Alma-Trash Service \$64.50; CNH Industrial Accts-Road Equip Lease \$18,426.05; Cooperative Producers-fuel \$1881.75; Jim Dietz-Retirement \$25.00; Eakes-Office Equip \$20.00; First National Bank-Noxious Weed App fee \$32.24; Garrett Tires & Treads-grader tires \$9823.40; Holdrege Auto Parts-parts \$179.56; Huntley Service-fuel \$75.54; Intellicom-Road Office Equip services \$413.89; Lake Automotive-Vehicle repair \$3843.90; Landmark Implement-repairs \$207.40; Landmark Implement-Post pounder \$2920.00; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$50.22; MIPS Inc-Data Processing \$127.16; NMC Exchange-Parts/Labor \$3578.89; Paulsen Inc.-Gravel/Rock \$22,858.71; Pro Building Supply-supplies \$419.80; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$1161.19; Sappa Valley Farm & Auto-Fuel \$241.94; Trustworthy Hardware-Shop Supplies \$161.96; Twin Valleys Public Power-Utilities \$249.85; Verizon-Phone Service \$132.00; Village of Republican City-Utilities \$30.00; Vyve Broadband-Phone Service \$35.00; (Road Fund Total: \$90,889.83)

ROAD EQUIPMENT SINKING FUND: NMC Exchange-Motor grader \$302,270.00.

TOURISM: First National Bank-Media Advertising \$395.00; Harlan County Journal-Job ad \$109.50; KRVN-media advertising \$500.00 (Tourism Fund Total: \$1004.50)

ASSESSOR REAPPRAISAL FUND: Standard Appraisal Services-Contract \$15,942.00.

911 EMERGENCY FUND: City of Holdrege-911 \$414.69; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$458.69)

Grand Total: \$469,379.93

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From November 7, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, November 7th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; Assessor, Kim Fouts; Interim County Attorney, Melodie Bellamy; and Treasurer, Sandy Artz.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Road department's claim for an interfund transfer of \$35,000 from inheritance tax fund to road fund was approved. Discussion was held on fund balances. Motion was made by Schluntz to approve the payroll claims/claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the October 17th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Boehler to approve the minutes from October 17th, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia addressed the Board and citizens from the public pursuant to a letter dated October 16, 2023, received via email from the Harlan County Senior Services Board to the Supervisors terminating the Senior Center's role as Sub Award for the Harlan County Transit effective 11-30-2023. Chairman Gulizia welcomed the members of the community in attendance and proceeded. Gulizia advised that Supervisors Mike Clements and Cindy Boehler along with himself, have been speaking to and met with Doris Brandon, Bonnie Kresser and Charlie Lyons of the senior center starting a week ago Tuesday (Oct. 31) regarding the concerns, challenges, and state and federal level changes that occurred from last year. Discussion was held in an attempt to negotiate how to keep the highly needed transit services available to Harlan County senior citizens. As part of the negotiations, Clements, Boehler and Gulizia contacted Carrie Ruse with the Nebraska Department of Transportation to inquire about the County funding the transit service by paying, in advance, an annual lump sum payment and to make sure that all requirements would be met for audit purposes. Ms. Ruse advised that a lump sum payment could be made to the senior center as long as the center had a separate bank account set up for said transit funds. The County's CPA was contacted to make sure that the County could provide the advanced lump sum payment as being negotiated in order to meet the County's budget and audit requirements. CPA advised that the County could do this and explained what would be necessary. The County budget would not need to be amended as a resolution moving the funds would be appropriate in this situation. Also, the County would need to receive adequate documentation from the senior center showing how the County funds paid to the senior center were being spent (by invoices, receipts, payroll records, etc.). Clements, Boehler and Gulizia then spoke with Bonnie Kresser and Doris Brandon last Thursday (Nov. 2) and provided the information for continued negotiations. It was expressed that this information was gathered in good faith for both the senior center and the County to avoid over or under funding as the funding is coming from taxpayer dollars. Chairman Gulizia expressed that he felt this would be a positive avenue to go down to keep the transit operatable due to the importance that it provides and by working together we would be able to ensure the transit services to the citizens of Harlan County. Clements advised that there would be two lump sum payments made, one for the transit and one for the senior center. Boehler explained that the reason that this matter wasn't addressed sooner was because

the Board of Supervisors received the email the morning of the last board meeting so it could not be acted upon or discussed on October 17th but that they had been in contact with Bonnie Kresser and Doris Brandon. Today was the first time the entire Board of Supervisors had met since the last meeting. Further discussions were held related to budgeting, claim deadlines and conflicting board meeting day and times. Interim County attorney, Melodie Bellamy, spoke about the budgeting and advised that the senior center is not an entity of the county, that it is a non-profit organization, and therefore, would not have received the same budgeting worksheets as the county offices received during budget time. She also explained why, pursuant to the open meetings act, the whole Board of Supervisors had not met, or all been involved in calls previously in this regard. Clerk Burgeson explained that the deadline for claims is noon on the Tuesday prior to the board meeting but that the deadline had been waived for the senior center due to the timing of their board meeting and that claims had been accepted and could be accepted up until Thursday afternoon to still be able to get claims finalized and to the board the following day. Further that, upon receipt of the claim it went before the County board for approval and payment. Question was what happens if the Senior Center does not accept the proposed funds from the County and what, then, is the County's role? Bellamy said the County role could be to find someone or an entity to take over the transit and that she has done some research and there are other feasible options out there, but she is in hopes that a resolution can be found, and the Senior Center will continue to provide the transit services. Supervisor Schluntz expressed his concern on why Bonnie Kresser and Doris Brandon were not in attendance today with the seriousness of discontinuing the transit services and the effect it will have on the Harlan County senior citizens. One representative from the Senior Center Board acknowledged being in attendance. Chairman Gulizia said that both Kresser and Brandon indicated to him that they both had prior commitments and wouldn't be available to attend. The County Board addressed comments and questions from the public. A question was asked about "Is this a one-time situation?" The UEI number has been reinstated and gets renewed yearly, so how long would the proposed funding carry the senior center through? Schluntz advised that the senior center wants the funds in a lump sum to avoid the monthly process so the funding would be through the current budget year ending June 30th, 2024. Another question was why this was an issue now and not an issue before the changing of clerks. Interim County attorney, Bellamy, explained that the clerk must be cognizant to legal deadlines and processes for the County to be able to meet mandatory audit requirements and that some changes have been made accordingly. Boehler suggested for all to attend the Senior Center Board meeting on November 14th, 2023, at 1:00 p.m. In conclusion, Chairman Gulizia provided that the local match funding would be through the County's general fund and that the offer being made should accommodate the senior centers variances in expenditures from month to month, that 100% of the transit and senior center costs should be covered through June 30th, 2024, by paying a lump sum to avoid the monthly claim process and that in order for the County to meet its audit requirements, the senior center would need to provide adequate expenditure documentation as required. Gulizia was advised that there has been a substantial increase in people that come to the senior center for meals and that the proposed amount allows a cushion to accommodate. Payment to the senior center would be a check to the transit account and a check to the senior center. The offered amount is based on needed funds provided by the senior center which comes to almost \$62,000 and since the County has already paid just over \$11,000 in this budget year, \$50,000 would be the offered amount which for the two checks would be a 60/40 split. 60% for senior center \$30,000; 40% for transit \$20,000. In moving forward after this budget year ending June 30th, 2024, the senior center budget process starts in March and the County's in July so the senior center should have new funding amounts to provide the County for establishing funding for the 2024-2025 budget year. Motion was made by Boehler to approve a total payment of \$50,000 to the Harlan County Senior Center (\$20,000 to transit & \$30,000 to senior center) upon approval of the senior center. Seconded by Clements with a friendly amendment suggested by Bellamy and agreed upon by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Harlan County Health Systems' two board members with expired terms were discussed. Chairman Gulizia spoke with Dusty Frasier regarding reappointment and Dusty Frasier indicated he would accept. Boehler spoke with Doris Brandon regarding her reappointment and Doris Brandon indicated she would accept. A motion was made by Imm to reappoint Dusty Frasier and Doris Brandon as members of the Harlan County Health Systems Board. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-abstain; Imm-yes; Gulizia-yes. Motion carried.

Emily White, previous Tourism Director, had budgeted funds for assistance with the repair/replacement of the gazebo located at the start of the walking trail on South Street damaged by storm with high winds. Discussion was held regarding the replacement of the gazebo, the City of Alma and Rotary funding the project also and some further funds possibly available in a tourism account at Banner Capital Bank. This was tabled to gather further information.

Clerk Burgeson provided an update from the NIRMA conference that she attended Oct. 19th-20th in Kearney in which she accepted, on behalf of the County, a dividend check for \$1966.00 and advised of the additional dividend funds to be distributed if the County recommits for another three years. Courthouse snow removal was discussed. Chairman Gulizia will check into this. Vyve is requesting the agreement for the upgrade to the Gen II phones be approved and signed before proceeding with training. Supervisors want to review the agreement. Recording device options to possibly record board meetings were discussed with the possibility of having a phone system in place also. County Attorney, Bellamy, addressed the County implementing a policy/procedure for recording and or videoing board meetings. Further information to be gathered. Courthouse cleaning service and return of the keys was discussed. Building and grounds will seek an interim cleaning service until one can be hired. (Application deadline December 1, 2023). County employee handbook policy for insurance during unpaid leave was discussed. County Attorney, Bellamy read the language she drafted for the board to consider.

BOARD OF EQUALIZATION. At 11:46 a.m., a motion was made by Boehler to go into Board of Equalization. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor Kim Fouts came before the Board with tax list corrections #1404 and 1405 and explained the corrections needed. Motion was made by Boehler to approve tax list correction #1404. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Motion was made by Clements to approve tax list correction #1405. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor Fouts presented the Board with a list that contained 19 parcels of ag land that needed to be corrected due to an error when evaluating the soil type. Motion was made by Bash to approve the corrected valuations for the 19 parcels of land. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Motion was made by Boehler to exit Board of Equalization. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session at 11:52 a.m.

Treasurer Sandy Artz presented the Board with a 2022 Distress Warrant report totaling \$13,243.17 that she provided to the Harlan County Sheriff's Office for serving. While the Board was reviewing the report, Artz inquired about a check received on October 27th from the Road Department for the proceeds of sale in the amount of \$9800 for the three surplus vehicles sold. It was agreed by the Board that the funds should be moved from the holding fund and placed in the general fund. Discussion was also held on the possibility of having hot water available in the restrooms.

Highway and Weed Superintendent, Tim Burgeson, came before the Board with a ROW agreement #2023-8 submitted by Nathan Christensen to trench a waterline under a minimum maintenance road. Burgeson advised that he received a response from the railroad for the F Road bridge project. Copies of the response were provided to the Board to review. Discussion was held. The Board agreed and advised Burgeson to proceed with the F Road project. Burgeson provided an update on the annual weed evaluation that he had and received a perfect score on. Burgeson advised that he placed the job ad for the “floater” position on the radio and it will be published in the Holdrege Citizen also. Burgeson updated the Board on septic tank issues he’s having at the new office, that mower tractors are currently out mowing, that a road employee is out due to a non-work-related injury and that snow fence has been put out.

County Attorney vacancy. Chairman Gulizia announced that there would only be one interview for the position. Attorney, Richard Calkins would not be interviewing or applying for the position. Attorney Melodie Bellamy interviewed before the Board. There were questions and discussions held. Chairman Gulizia advised the Board that a hiring decision did not have to be made today, that time could be allowed to think about it and suggested a decision be made at the next board meeting November 21st, 2023. Ms. Bellamy was thanked for her time and interest in the position.

Courthouse custodial position. Building and grounds committee is seeking someone to clean the courthouse until the position is filled. They have a meeting with someone today.

Chairman Gulizia announced that there was an informational article in the Harlan County Journal regarding the Lady Liberty statute.

Chairman Gulizia announced that County Government Day was tomorrow and that he would not be able to attend. Supervisor Boehler agreed to speak on behalf of the Board of Supervisors.

At 1:07 p.m., a motion was made by Bash to go into executive session for a personnel matter. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Only the Board of Supervisors were present during the executive session. At 1:29 p.m., a motion was made by Clements to exit the executive session. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Attorney Melodie Bellamy and Clerk Burgeson returned to the meeting. The Board asked Ms. Bellamy a few more questions related to the County attorney position. A motion was made by Clements to hire Melodie Bellamy as the Harlan County Attorney for the remainder of the term. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Melodie Bellamy was welcomed as the new County Attorney for Harlan County.

With no further business and no citizens from the public present, a motion to adjourn the meeting was made by Boehler. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Meeting was adjourned at 1:48 p.m.

The next regular meeting will be held November 21st, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$102,850.03 / Claims \$129,969.51 including; Darcie Porter-Phone allowance \$45.00; Daake Law Office-Public Defender Salary \$4375.00; Whitney Schroeder-Child Support Enforcement Salary \$1100.00; Sandy Artz-Insurance Rebate \$61.00; Brittany Artz-Insurance Rebate \$34.39; Michael Eckmann-Insurance Rebate \$17.20; Chad Hopkins-Insurance Rebate \$44.66; Jessica Martin-Insurance Rebate \$23.13; Katie Ring-Insurance Rebate \$24.43; Tucker Spellman-Insurance Rebate \$23.02; Region III Behavioral Health \$2,015.41. **General Fund total:** \$129,522.11. **ROAD FUND:** Payroll \$35,979.45 / Claims \$31,117.98; **Road Fund total:** \$67,097.43. **TOURISM** Emily White-Admin Salary \$1200.00. **INHERITANCE TAX FUND.** Interfund transfer to Road Department \$35,000. **Grand total: \$232,819.54**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From November 21st, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, November 21st, 2023, in the Supervisors Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Mike Clements was absent. Also present were Clerk, DaLynn Burgeson; Treasurer, Sandy Artz; Assessor, Kim Fouts; and Highway & Weed Superintendent, Tim Burgeson.

At 9:45 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion. Motion was made by Boehler to approve the claims as submitted. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Supervisor Imm read a thank you message addressed to the County Board of Supervisors from Kelly Jensen of CASA.

At 10:00 a.m., Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the November 7th, 2023, regular Board meeting and called for any additions or corrections. Discussion was held. No action was taken.

Treasurer Artz came before the Board and provided the Board with Pledged Securities Reports for their review. As the Board reviewed the reports, Artz notified the Board that FEMA funds were received on November 14, 2023, and discussion was held. Discussion was also held on hospital bond fund balance.

Assessor Fouts came before the Board with a service contract from Van Guard. There were questions & discussion was held. Chairman Gulizia signed the contract.

Regarding the Senior Center ending public transit 2/29/2024; Public transit starting 3/1/2024. Chairman Gulizia provided an update from the Harlan County Senior Center Board meeting that he, Clements and Boehler attended on November 14, 2023. Discussion was held. Chairman Gulizia then opened up the meeting for questions and discussion from the citizens in attendance. Further discussions were held. The County Board will continue to seek viable transit and meal delivery options. Rena Conner expressed her gratitude to the Board for all the efforts being done and for any continued efforts.

Discussion was held regarding Resolution #2023-22 for recommitment to NIRMA for another three years term. Motion was made by Schultz to accept Resolution #2023-22. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia provided information and an estimate for an in-line water heater in the women's restroom. Discussion was held. Chairman Gulizia will look into another option.

Resolution (#2023-23) of the county board authorizing the signing of the year-end certification of county highway superintendent 2023 from the Nebraska Department of Transportation was presented. Motion was made by Boehler to approve Resolution #2023-23. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Discussion was held for the year-end certification of appointed county highway superintendent (Tim Burgeson) for determining incentive payment in calendar year 2023. Motion was made by Boehler to approve the year-end certification of highway superintendent, Tim Burgeson, for 2023. Seconded by

Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 11:00 a.m., Highway Superintendent, Tim Burgeson, introduced Dayton Maul with Oak Creek Engineering. Chairman Gulizia then began opening sealed bids submitted for 2024 structural replacements. There were seven bidders and four structures that were bid on: (1) Structure #C004232615; (2) Structure #C004203205; (3) Structure #C004201215; (4) Structure #C004201815. Bidders: #1 *Saul Ramos Construction*-Bids (1) \$91,122.70; (2) \$57,583.68; (3) \$144,223.25; (4) \$88,455.70. #2 *Husker Engineering Inc. dba Husker Grading*-Bids (1) \$112,040; (2) \$69,950; (3) \$139,640; (4) \$105,100. #3 *Midlands Contracting Inc.*-Bids (1) \$120,420; (2) \$79,775; (3) \$162,980; (4) \$116,760. #4 *Leising Inc.*-Bids (1) \$74,683; (2) \$48,550; (3) \$108,779.30; (4) \$74,569. #5 *Van Kirk Bros Contracting*-Bids (1) \$108,520; (2) \$72,994; (3) \$129,181; (4) \$103,050. #6 *Myers Construction Inc.*-Bids (1) \$189,450; (2) \$128,360; (3) \$283,523; (4) \$176,850. #7 *Neumeyer Excavating*-Bids (1) \$101,749.96; (2) \$60,450.65; (3) \$143,293.80; (4) \$100,274.46. Dayton Maul provided Oak Creek Engineering estimates of (1) \$118,700; (2) \$80,995; (3) \$155,800; (4) \$115,920. Hwy Superintendent Burgeson requested time to review the bids. The matter was tabled until the next board meeting December 5th, 2023, at 10:00 a.m. The Board addressed the bidders in attendance and expressed their appreciation for the bids submitted.

Clerk Burgeson provided the Board with updates and the following: *Vyve agreement for the Gen II Phone System upgrade and the current Vyve invoice for reference. Discussion was held and tabled until the next meeting December 5th, 2023; *letter re: High Choice Feeders LLC Concentrated Animal Feeding Operation, issued permit transfer-Phased Construction & Operating Permit; and *State of Nebraska Tenth Probation District letter dated Oct. 27, 2023, re: Approved Budget for District #10 State Probation Office 2023-2024 Fiscal Year.

Hwy Superintendent Burgeson came before the Board to provide an update on the F Rd Bridge project, two railroad crossing projects and presented six ROW Permits #2023-9 thru 14 for the Boards review.

Courthouse Custodial position deadline for applications December 1, 2023.

Supervisor Boehler provided an update on the Lady Liberty Facebook page and reminded that donations can be made at the Banner Capital Bank.

Building & Grounds update were provided by Chairman Gulizia. Discussions were held.

Chairman Gulizia advised that there was not any new information on the Tourism funding of the new shelter project (formerly the gazebo on the walking trail). Discussion was held.

NEXTLINK representative did not appear.

Public Forum: *No citizens present.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 12:12 p.m.

The next regular meeting will be held December 5th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS: GENERAL: Adam Co. Clerk-Probation Cost \$1128.73; Anderson, Klein, Swan & Brewster-Court appointed attorney \$2,434.50; Chris Becker- Fuel Reimbursement \$42.55; Melodie Bellamy-mileage \$87.77 and Meals \$56.55; Benjamin Landscaping-Lawn Maintenance \$75.00; Bob Barker Co-Supplies \$237.58; DaLynn Burgeson-Mileage \$68.64; Calkins Law- Court Appointed Fees \$1495.95; City of Alma-Utilities \$926.00; Clerk of District

Court Harlan County-Court Fees \$101.00; Comfort Inn-Lodging \$214.00; Communications Engineering Inc-Computer Services \$ 721.51; Crown Plaza-Lodging \$121.95; DeWald, Deaver-Court appointed attorney \$4,017.13; Wayne Dietz-Salary \$1694.60; Dillenback Enterprises-Safe Maintenance \$425.00; Eakes-Office Supplies \$352.47;First National Bank-Supplies, Postal Supplies, Office Equipment, \$3911.88; Anna Fisher-Mileage \$81.48; Franklin County Chronicle- publications \$218.80; Franklin County Sheriff-Sheriff Cost \$18.50; Tana Fye Henry, Attorney-Court appointed attorney \$2,744.01; Galls-Supplies \$55.60; Governments Forms and Supplies-Supplies \$634.67; Harlan County Clerk-ROW \$34.00; Harlan County Court-Court costs \$134.00; Harlan County Health Systems-Jail Meals \$982.50; Harlan County Journal-publications \$802.27; Harlan County Senior Center-Transit & Senior Center \$2,917.74; Harlan County Sheriff-Sheriff's Fees \$95.18; Hays Pharmacy-Jail Medical \$37.56; HD Arms llc-Supplies \$325.00; Kevin Heft-ROW \$665.50; Dawn Hetrick-Mileage \$137.29; Hogeland Market-Supplies \$270.26; Holdrege Daily Citizen-printing/publishing \$31.25; Hometown Leasing-Office Equip \$115.72; Lexington Regional Health Center-Medical \$12,425.68; Main Street Variety-Supplies \$8.99; Mid-American Benefits-Insurance \$224.00; MIPS Inc.-Data Processing, \$1460.03; NE Assn. of County Officials-Dues \$1413.73; NE Public Health Environmental Lab-Blood tests \$105.00; NE Public Power District-Utilities \$573.98; Nebraska Sheriffs Association-Dues \$175.00; Phelps County Sheriff-Safekeeping of Inmate \$623.04; Platte Valley Communications-Sheriff Equip \$1,226.55; Quill-office supplies \$803.24; RR Donnelley-Supplies \$70.29; DAS State Accounting-Data Processing \$842.35; Thomas S. Stewart-Court appointed attorney \$418.73; TNT/Tracy Weak-Mowing \$750.00; Tripe Motor CO-vehicle repair \$648.40; Twin Valley Public Power District-Utilities \$260.60; Urbom Law Office-Court appointed attorney \$877.90; USDA-Predator Control \$2,047.94;Verizon Wireless-Cell Phones \$242.94; Viaero Wireless-Cell Phones \$108.62; Vyve Broadband-Phone Service, Internet, Data Processing \$1,884.20; Kelly Winz-ROW \$665.50; (General Fund Total: \$56,339.99).

ROAD FUND: Alma Auto Parts-Shop Tools \$203.52; Bosselman Energy Inc.-Fuel \$23,065.39; Bosselman Enterprises-Fuel \$1,318.49; Central States Aggregate-Freight/crushed rock \$8,478.92; City of Alma-Trash Service \$64.50; Jim Dietz-Retirement \$25.00; Durable Service-Supplies \$244.82; First National Bank-meals, Lodging and Dues \$615.20; Harlan County Journal-Publishing \$18.15; Hireflight Solutions Inc-Drug and Alcohol Testing \$112.10; Holdrege Auto Parts-parts \$75.18; Huntley Service-Repair \$655.55; Jims Ok Tire Store-Tires and Repairs \$13,829.64; Landmark Implement-repairs \$207.40; M.J. Lubeck-Rent \$300.00; MIPS Inc-Data Processing \$127.16; Murphy Tractor and Equip-Freight/Repair \$238.96; NMC Exchange-Parts/Labor \$9,731.05; Nebraska Weed Control Association-Dues \$210.00; Oak Creek Engineering-Engineering Fees \$4,975.00; Paddington Station-Fuel \$108.88; Platte Valley Communications-Radio \$501.25; Quill Corp-Supplies \$179.76; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$528.53; Sappa Valley Farm & Auto-Fuel \$159.20;Titan Machinery-Freight/Repairs \$2,257.41; Tripe Motors-Repairs \$155.16; Trustworthy Hardware-Shop Supplies \$95.97; Twin Valleys Public Power-Utilities \$274.15; Verizon-Phone Service \$132.00; Village of Republican City-Utilities \$35.13; (Road Fund Total: \$69,188.47)

TOURISM: First National Bank-Media Advertising \$150.00; KRVN media advertising \$300.00 (Tourism Fund Total: \$450.00)

911 EMERGENCY FUND: City of Holdrege-911 \$533.90

HOSPITAL BOND FUND: First State Bank-Hospital Bond Interest Payment/Wire Fees \$2945.00

Grand Total: \$129,457.36

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From December 5, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, December 5th, 2023, in the Supervisors Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent. Also, present were Clerk, DaLynn Burgeson; Treasurer, Sandy Artz; and Highway & Weed Superintendent, Tim Burgeson.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion. Motion was made by Imm to approve the claims as submitted. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m., Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the November 7th, 2023, regular Board meeting and called for any additions or corrections. There were none. Motion was made by Clements to approve the minutes from November 7th, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the November 21st, 2023, regular Board meeting and called for any additions or corrections. There were none. Motion was made by Imm to approve the minutes from November 21st, 2023, as written. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-abstain; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Public Transit – starting 3/1/2024 (Senior Center end date for public transit 2/29/2024). Chairman Gulizia provided information from a few entities that he had spoken with regarding public transit and meal deliveries. One option has paperwork in motion seeking approval to be able to further discuss details. Another entity could possibly be available to provide transit services on an over-flow basis but not on a regular basis and they do not provide meal delivery. Discussion was held and efforts will continue in the search for viable transit and meal delivery services.

Ben Dutton with the University of Nebraska Extension and Mickayla Bender, Harlan & Furnas County 4-H Extension Instructor, with the University of Nebraska Extension, came before the Board. Mr. Dutton introduced Ms. Bender. Mickayla Bender, who goes by "Micky", provided a brief background about herself and her current education status, projects she is working on and her intentions going forward. Questions were raised and discussion was held. Mr. Dutton expressed his gratitude to the Board. The Board thanked Mr. Dutton, congratulated, and welcomed Micky Bender to Harlan County Extension.

Sheriff Chris Becker, Emergency Manager, came before the Board to discuss a 5-year mitigation plan prior to date of renewal. Sheriff Becker handed out reference books which included a quote for the Board's review. Discussion was held. A motion was made by Bash to approve, if we get the BRIC grant, the employing of JEO Engineering. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Juvenile Services grant & Memorandum of Understanding with Phelps & Kearney Counties. South Central Nebraska Youth Task Force (Agency who currently receives our juvenile grant funding from the Crime Commission.) County Attorney, Melodie Bellamy, provided the Board with a Memorandum of Understanding for Community-Based Juvenile Services Aid for the Tri-County Juvenile Services for Kearney, Phelps and Harlan Counties for their review and consideration. Discussion was held. A motion was made by Bash to approve and sign the Memorandum of Understanding as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Employee Handbook. Chairman Gulizia asked if there were any questions or concerns with the latest draft of the handbook that County Attorney Bellamy provided for review. There were no questions. Motion was made by Clements to approve the County Employee Handbook as presented. Seconded by Imm. Roll call

votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia advised that he spoke with Eric Rose regarding putting new faucets versus in-line water heaters in the women's restroom to provide warm water for washing hands. The estimate for new faucets is approximately half the cost of the in-line heaters. Discussion was held. Building and grounds committee will contact Eric Rose.

Vyve Agreement for Gen II phone system upgrade. Information about Glenwood of Holdrege, NE, was provided as an alternative to Vyve. Discussion was held. A motion was made by Schultz to have Glenwood come before the Board and provide information and a quote. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-no; Gulizia-no. Motion carried. Supervisor Schultz will contact Glenwood.

Courthouse custodial position. Deadline for applications was December 1st. There were three applications turned in to the Clerk's office. Discussion was held. The Building and Grounds committee will contact the applicants to schedule interviews and submit their recommendation to the Board at the next meeting on December 19th, 2023.

Tourism Director, Jordann Dunlay came before the Board and provided an update on what projects she is currently working on and some future ideas she has for bringing more opportunities to Harlan County. She advised that she meets with the tourism board on a quarterly basis. Questions were asked and discussion was held. The Board thanked Jordann for coming and providing the tourism update.

Clerk Burgeson provided that the recommitment check from NIRMA had been received and given to the treasurer's office for deposit. Also provided was information received from County Attorney Bellamy regarding the need for an Oath of Office for the members of the Hospital Board, Dusty Frasier and Doris Brandon, that were reappointed on November 7th, 2023, by the Harlan County Board of Supervisors.

Hwy Superintendent, Tim Burgeson came before the Board with a representative from Murphy Tractor and Equipment Company. Discussion was held on the upcoming NACO conference December 13-15th, 2023, in Kearney, NE. Burgeson provided an update on the county shop septic system issues, Caterpillar equipment winter inspections and repairs needed. Permission was granted to Burgeson to get the repairs completed as needed. There were no ROW or driveway permits and no updates on the F Rd Bridge project or two railroad crossing projects.

Hwy Superintendent Burgeson provided his recommendation on which company to award the bid to for 2024 Structure Replacements upon review of each bid submitted. There were questions and discussions held. Motion was made by Bash to award the 2024 Structure Replacement bid to Leising Inc. of Arapahoe, NE. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Weed Superintendent, Tim Burgeson handed out the annual weed report for the Board's review. Burgeson explained the report and discussion was held. Motion was made by Schluntz to accept and approve the Annual Weed Report as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

A representative from South Central Diversion Services came before the Board in regard to Community Based Aid and continuing an Interlocal Agreement for juvenile services in Harlan County. The Board was given a handout for their information. The program director, Katie, via cell phone, provided details of the different services and asked for any questions. There were a few questions and discussion was held. The Board thanked Katie for the information.

Chairman Gulizia provided that he and others have donated to the Lady Liberty restoration fund at the Banner Capital Bank. More donations are needed.

Chairman Gulizia advised that there was not any new information on the Tourism funding of the new shelter project (formerly the gazebo on the walking trail). Discussion was held.

Building & grounds committee did not have any updates on Courthouse remodeling projects. Chairman Gulizia scooped the ramps and put ice melt out after the last snow. He also cleaned out the 2008 trailblazer that was surplussed by the County Board in preparation for auction.

Public Forum: *No citizens present.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 11:42 a.m.

The next regular meeting will be held December 19th, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$71,792.36 & Claims \$75,808.89: American Family Life \$440.38; American Life Insurance-Vision \$297.20; Ameritas Life Insurance Corp-Retirement \$12,351.40; Community Bank-Payroll Deduction HSA \$1600.00; Daake Law Office-Public Defender Salary \$4375.00; Wayne Dietz-Reset corner ties \$5100.00; Eakes Office Solutions-Treasurer copies \$59.42; First State Bank-payroll deductions \$22,367.25; Intellicom-Antivirus \$21.00; Jennifer Kreutzer-Mileage, Deeds workshop \$71.00; Medica-Insurance \$16,591.42; Mid-American Benefits-Insurance \$208.00; NE Child Support-payroll deduction \$373.00; NE Department of Revenue-payroll deductions \$3537.22; Darcie Porter-Phone allowance \$45.00; Quadiant Finance USA-Treasurer postage \$5010.00; Quadiant Leasing-Maintenance Agreement \$500.88; Quill Corporation-Office Supplies \$247.68; Lincoln National Life Insurance-premiums \$1513.04; Whitney Schroeder-Child Support Enforcement Salary \$1100.00. **General Fund total:** \$147,601.25. **ROAD FUND:** Payroll \$35,861.65 / Claims \$31,155.96: American Family Life \$1043.11; American Life Insurance-Vision \$195.76; American Life Insurance-Retirement \$5547.37; Community Bank-payroll deductions \$965.00; First State Bank-payroll deductions \$11,077.33; Medica-Insurance \$9545.15; NE Department of Revenue-payroll deductions \$1734.72; NE Public Employees Local 251-Union Dues \$275.00; Lincoln National Life Insurance-premiums \$772.52. **Road Fund total:** \$67,017.61. **TOURISM** Jordann Dunlay-Admin Salary \$1200.00. **INHERITANCE TAX FUND.** Interfund transfer to Road Department \$45,000. **Grand total: \$260,818.86**

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From December 19th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, December 19th, 2023, in the Supervisors Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also, present were Clerk, DaLynn Burgeson and Highway & Weed Superintendent, Tim Burgeson.

At 9:47 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion, a motion was made by Schluntz to approve the claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Von Lutz with Two Rivers Public Health Department introduced himself to the Board, handed out information sheets to the Board and advised that he is on the January 16, 2024, Agenda.

At 10:00 a.m., Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the December 5th, 2023, regular Board meeting and called for any additions or corrections. There were none. Motion was made by Clements to approve the minutes from December 5th, 2023, as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-abstain; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer Artz provided, in the Board's packets, for their review, an Imprest Account Calculation Sheet, Account Trial Balance Listing, Delinquent Tax Listing, Pledged Securities Reports and SLFRF program information. A brief discussion was held related to the trial balance listing and SLFRF program information.

Pat George, Veteran Service Officer, joined the meeting and addressed the Board with a Veteran Service Office Update handout, for reference, which included the number of phone calls, office visits, and things he's been working on.

Public Transit – starting 3/1/2024 (Senior Center end date for public transit 2/29/2024). Rex Moore with Good Samaritan Society came before the Board in regard to Harlan County public transit transportation and meal delivery services. Mr. Moore explained what the Good Samaritan Society could offer for both transit and meal deliveries. There were questions and discussions held. Further information will be gathered. Supervisor Boehler provided information that she received from meeting with Bonnie Kresser of the Senior Center and speaking with Kari Ruse with the Nebraska Department of Transportation (Public Transit) regarding transit and meal delivery services. Efforts will continue in the search for viable transit and meal delivery services. A motion was made by Boehler to form a transit committee to oversee the transit transition of Supervisors Clements, Boehler and Imm. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Allison Fritsche with Glenwood came before the Board and provided a brief summary of what services Glenwood offers and provided a Quote for a Hosted Voice Phone Solution for the Harlan County Courthouse phone system. Questions were asked and discussion held. Ms. Fritsche was thanked for her time and information provided.

Courthouse Custodian position. There were three applicants for the position. Two interviews held. The Building and Grounds Committee recommended to the Board that they hire applicant, Dennis Hruska. Discussion was held. A motion was made by Clements to approve the hire of Dennis Hruska. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Hospital Board member, Dusty Fraiser-Oath of Office not completed within 30 days of appointment. Motion was made by Schluntz to re-appoint Dusty Fraiser for Hospital Board. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Attorney Staff. Chairman Gulizia read an email from County Attorney Bellamy regarding her current legal assistant's resignation and an inquiry on the position being full or part time. Discussion was held. The Board is encouraging County Attorney Bellamy to have the position be full time.

County Surplus policy / procedure. Discussion was held regarding the County's surplus items which include brick pavers. Supervisor Boehler will identify the surplus items and establish a plan to sell the items.

Clerk Burgeson provided an update on the upcoming County employee medical insurance renewal and provided the Board with the renewal information received from Benefit Management. Discussion was held on Courthouse & office maintenance items and the current status of the tourism phone.

Hwy Superintendent, Tim Burgeson came before the Board and provided Driveway Permit # 2023-3 issued to Tim Schmidt for Husker Heights subdivision. Burgeson also provided information on a grant that was received for road department safety vests, a bridge load rating that was received, NACO conference information, and an update of road department items. There were no ROW permits. Agreements are still in motion for the F Rd Bridge project and the railroad crossing projects.

Women's restroom in Courthouse-update on getting warm water. Discussion was held and it was decided to proceed with installing a hot water circulation pump with a programmable timer.

Vyve Agreement Gen II Phone System upgrade. Agreement still pending.

Lady Liberty restoration fund at the Banner Capital Bank. Donations were discussed.

Tourism-Chairman Gulizia shared information he received on the new shelter project (formerly the gazebo on the walking trail). Discussion was held.

Building & grounds committee. Chairman Gulizia spoke with the engineer and contractor and provided an update on the status of completing the Courthouse remodeling projects.

Chairman Gulizia announced his resignation to the Board and advised that this is his last board meeting as chairman and as District 7 Supervisor. Chairman Gulizia was thanked for his time served and appreciation was expressed. Discussion was held in regard to filling his position for the term.

Public Forum: *No citizens present.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 12:59 p.m.

The next regular meeting will be held January 2, 2024, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS: GENERAL: Stephanie Adams-Extension Board mileage \$41.46; Anderson, Klein, Swan & Brewster-Court appointed attorney \$2214.00; Sandy Artz-Treasurer Mileage \$71.40; Ashley Blickenstaff-Extension Board mileage \$66.81; Mickayla Blender-Extension mileage \$73.10; Bockstadter & Glen Law Office-Acting County Attorney fee \$161.00; Buffalo County Sheriff-Service Fees \$18.50; DaLynn Burgeson-Notary/Mileage \$179.93; Chris Sindt-Extension Board mileage \$20.00; City of Alma-Utilities \$926.00; Johnathan Clark-Witness Fee \$20.00; Justin Clark-Witness Fee \$20.00; CVSOAN-Veteran Service Officer Dues \$100.00; DeWald, Deaver-Court appointed attorney \$2118.25; Eakes-Office Supplies \$1442.46; First National Bank-Supplies, Postal Supplies, Office Equipment, \$3896.51; First State Bank-Stop Check Fee \$25.00; Anna Fisher-Extension mileage \$88.29; Franklin County Sheriff-Service fees \$18.50; Tana Fye Henry, Attorney-Court appointed attorney \$1861.31; Graham Tire Company-Sheriff Vehicle Tires \$700.00; Hall County Sheriff-Service fees \$21.42; Harlan County Court-Court costs/dismissals \$17.00; Harlan County Health Systems-Jail Meals \$705.00; Harlan County Journal-publications \$727.31; Harlan County Senior Center-Transit & Senior Center \$2944.74; Harlan County Sheriff-Sheriff's Fees \$58.18; Harlan County Treasurer-Interfund transfer/Roads \$5000.00; Hays Pharmacy-Jail Medical \$28.51; Dawn Hetrick-Extension supplies \$62.27; Nolan Hock-Witness fee/mileage \$30.48; Hogeland Market-Supplies Extension \$231.53, Sheriff \$130.62, Building & Grounds \$11.98; Holdrege Daily Citizen-printing/publishing \$93.75; Hometown Leasing-Office Equip \$115.72; Intellicom-Microsoft 365 \$21.00; Susie Janssen-Extension Board mileage \$15.00; Brayton Kahrs-Witness fee/mileage \$51.44; Linda Nickel-Extension Board mileage \$59.47; Main Street Variety-Supplies \$79.77; Jessie Martin-Extension Board mileage \$31.44; Midwest Connect-Postage/office supplies \$59.00; James Miller-Extension Board mileage \$75.00; MIPS Inc.-Data

Processing, \$1460.03; Zaiver Mitchell-Witness Fee \$20.00; NACVSO-Veteran Service Officer National Dues \$50.00; NE Public Health Environmental Lab-Blood tests \$105.00; NE Public Power District-Utilities \$989.31; Isaiah Neal-Witness Fee \$20.00; Kenton Peterson-Extension Board mileage \$17.03; Amanda Pfeil-Extension Board mileage \$20.00; Phelps County Sheriff-Safekeeping of Inmate \$267.41; Physician's Lab Services-Autopsy Drug Panels \$716.00; Quill-office supplies \$664.32; South Central LEPC-Civil Defense Dues \$100.00; DAS State Accounting-Sheriff Teletype Service \$537.60; Thomas S. Stewart-Court appointed attorney \$57.50; Tripe Motor CO-Sheriff vehicle repair \$385.54; University of NE Lincoln-Office-Extension Office Equipment/Printer \$346.11; Verizon Wireless-Cell Phones \$242.92; Viaero Wireless-Cell Phones \$108.62; Vyve Broadband-Phone Service, Internet, Data Processing \$1,884.23 (General Fund Total: \$32,624.77).

ROAD FUND: Alma Auto Parts-Shop Tools \$20.49; B.H. Hesemann Shop-Steel Products \$28.28; B's Enterprises-Bridge Planks/Wire Ties \$21,213.16; Bosselman Energy Inc.-Fuel \$16,348.31; Bosselman Enterprises-Fuel \$1564.36; CHI Agri Service Center-Heating fuel \$559.84; City of Alma-Trash Service \$64.50; Cooperative Producers-Fuel \$1776.60; Jim Dietz-Retirement \$25.00; First National Bank-Postage, Supplies, Office Chair \$395.64; Holdrege Auto Parts-parts \$1035.19; Holdrege Daily Citizen-Publishing \$150.00; Huntley Service-Repair \$183.76; I.S.S.- Safety Supplies \$669.00; JD Lumber-Gutters \$37.25; Jims Ok Tire Store-Tires and Repairs \$2534.50; LACAL Equipment-Grader Blades \$2267.76; M.J. Lubeck-Rent \$300.00; Main Street Variety-Shop supplies \$30.75; MIPS Inc-Data Processing \$127.16; Murphy Tractor and Equip-Freight/Repair \$936.34; NMC Exchange-Parts/Labor \$2225.67; Nebraska Rural Radio-Job Ads \$175.00; Northern Safety-Safety Supplies \$86.68; Oak Creek Engineering-Engineering Fees \$7685.00; Paulsen Inc-Gravel/Rock \$18,963.62; Platte Valley Communications-Radio \$89.90; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$1283.14; Sappa Valley Farm & Auto-Fuel \$160.42; T&F Sand & Gravel-Gravel/rock \$3285.68; The Trader-Publishing Job Ad \$39.00; Titan Machinery-Freight/Repairs \$9828.37; Tripe Motors-Repairs \$515.83; Trustworthy Hardware-Shop Supplies \$48.98; Twin Valleys Public Power-Utilities \$399.32; Verizon-Phone Service \$132.00; Village of Republican City-Utilities \$35.00 (Road Fund Total: \$95,486.50)

TOURISM: Byway 136 Heritage Highway-Advertising (reissue lost check) \$575.00; First National Bank-Gift cards \$100.00; Nebraska Rural Radio-Media/Advertising \$1300.00 (Tourism Fund Total: \$1975.00)

911 EMERGENCY FUND: City of Holdrege-911 \$386.96

Grand Total: \$130,473.23