



# Harlan County Board Minutes



Supervisor's Room, Alma NE

Tuesday January 7<sup>th</sup>, 2014

The Harlan County Board of Supervisor's met in regular session Tuesday January 7<sup>th</sup> with Supervisor's Max Schultz, Lonny Hanna, JD Schluntz, Rodney Metzger, Traci Dietz, Gary Dunse, and Doug Horwart. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Cathy House from Harlan County Journal, and Marshall Tofte, communication and events manager from NIRMA. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the December 17<sup>th</sup> meeting were reviewed. Chairman called for any additions or corrections. None were given. Motion made by Metzger to accept as written 2<sup>nd</sup> by Hanna. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Motion made by Hanna 2<sup>nd</sup> by Dunse to approve all claims. Roll call votes, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, changed to abstain as she was absent in the am review, Dunse-yes, JD Schluntz-yes, Horwart-yes. Motion carried.

Harlan County Sheriff Chris Becker brought to the board the Quad County Mitigation Plan for approval. JEO Consulting from Lincoln NE developed the previous plan for hazard mitigation. A plan is required before public entities may seek FEMA monies. Plans were reviewed by the County Attorney. A short discussion was held, motion was made by M. Schultz, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried.

County Road Superintendent Tim Burgeson brought to the board to discuss the agreement with Speece & Lewis or Miller & Associates for the Sappa Creek Bridge for discussion. Tim would like to table the agreements to further study the both of them. Interlocal agreements with Huntley and Ragan will be reviewed and rewritten. Traffic study proposals were reviewed from Miller & Associates (\$3700.00 to \$ 4100.00) Speece/Lewis (\$ 4800.00 or \$1200.00 per location). After discussion and information that it is a NIRMA and federal requirement, motion made by Hanna, 2<sup>nd</sup> by Dunse to proceed with the study. Roll call votes, Dunse-yes, JD Schluntz-no, M Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes,



# Harlan County Board Minutes



and Horwart-yes. Motion carried. Tim also had (3) ROW agreements for the Board. It was decided to approve the Ivey and Gray Farms only. (other agreement is for a gas line down the center of the road, board wants further review). Motion made by M. Schultz, 2<sup>nd</sup> by Hanna to approve the Ivey and Gray Farms ROW. Roll call votes, all ayes. Motion carried. Tim has completed a traffic sign study of Harlan County. Approximately \$ 8000.00 worth of signs need replaced due to age and vandalism. Board would like Tim to proceed with the replacements. A reflectivity sign study for all of Harlan County is also to be completed by 2015. This is to be done at night by doing a drive by and logging which signs need changed. Board reviewed the 2013 weed, annual dirt work and gravel reports. Tim has also worked with the NIRMA Assist program and received \$500.00 towards an AED for the Courthouse, \$1263.00 towards eyewash stations for the County Road shops.

Motion was made by Hanna, 2<sup>nd</sup> by M. Schultz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor Pam Meisenbach brought to the Board (1) tax list correction # 1233. This corrects a homestead exemption. Motion made by Metzger, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried. Motion made by M. Schultz, 2<sup>nd</sup> by Dietz to return to regular session. Roll call votes, all ayes. Motion carried.

Board reviewed County Extension yearly report, County Clerk/District Clerk and Sheriff's reports. With no-one from the public to address the board, Chairman Horwart adjourned the meeting at 2:52 pm "sine die".

Reorganizational meeting will be January 14<sup>th</sup> at 10:00 am and next regular Board meeting January 21<sup>st</sup> at 10:00 am.

Janet Dietz, Harlan County Clerk                      Doug Horwart, Chairman

(harlancounty.ne.gov)

(Seal)

## CLAIMS

### GENERAL FUND

Jeff Artz, mileage, \$5.00; Roger Benjamin, ct. appt. atty., \$1,112.80; Blue Cross Blue Shield, ins. premium, \$16,262.08; Kelsi Bose, mileage, \$ 11.30; Buffalo County Sheriff, service fees, \$18.50; CEI Security, repair, \$ 75.00; Richard Calkins, ct. appt. atty., \$8,610.64; CHS Agri



# Harlan County Board Minutes



Service Center, fuel, supplies, \$94.00; Cenex Credit Card Dept., fuel, \$910.42; City of Alma, utilities, \$1268.59; Clerk of Dist. Court Assn. ,dues, \$25.00; Community Internet/Megavision, internet, \$49.95; Fur and Leather Creations, repair, \$24.00; Good Samaritan , meals, \$845.25; Eakes Office Plus. maint. agree. \$189.67; Geoland Management LLC, sub. \$400.00; Harlan County Court, fees, \$204.00; Harlan County Extension, expenses, \$424.03; Harlan County Health system, blood screen, \$33.90; Harlan County Sheriff's Office, fees, \$37.00; Harlan County Treasurer, postage & phone, \$1,304.71; Hays Pharmacy, medical, \$41.17; Hogeland's Market, supplies, \$217.67; Interstate All Battery Center, supplies, \$706.80; Linda Lewton, mileage, \$11.87; Lockwood, supplies, \$185.64; Madison National Life, disability ins.,\$55.22; Matthew Bender & Co, supplies, \$65.08; Pam Meisenbach, lodging, mileage, \$668.01; Midwest Radar & Equipment, repair, \$120.00; MIPS Inc., microfilming, data processing, equip. rental, maint. agree.,\$2,880.30; Jacquie Moulton, laundry, \$91.00; NACO.dues, \$1088.13; NESCA , dues. \$15.00; NPPD, utilities. \$572.97;Office Solutions Associates, supplies \$693.53; PSAN, regis, surveyor, \$185.00; Traci Payne, contr. serv. \$900.00; Person & McQuay Law Office, phone, rent, contract, \$4,878.10; Pfeil Bros. Lawncare, repair, \$37.50; Phelps Co. Courthouse, veteran serv. contr. \$3,348.24; Phelps Co. Sheriff, safekeeping, \$ 45.00; Pitney Bowes, postage, \$300.00; Pitney Bowes Global, lease, \$207.00; Pitney Bowes, rental, ink, \$231.44; Region 3, services, \$1,784.70; Reliable Pest Control, services, \$120.00; R.R Donnelley, supplies, \$65.82; State of Nebraska-AS Central, data processing & teletype, \$614.60; Steamaway Cleaning, maint, \$1,249.65; Tripe Motor Co., service, \$169.24; Trustworthy Hardware, supplies, \$17.98; U S Bank, supplies, lodging, \$2,552.14; Verizon Wireless, cell phone, \$306.36; Doug Winz, mileage, \$19.78; Salary & Wage, \$66,868.07 .

## ROAD FUND

Ag Valley Coop, fuel, \$291.66; Alma Auto Parts, \$168.87; Blue Cross Blue Shield, ins. premium, \$7,977.35; Cat Financial, \$2,098.59; CHS Agri Service Center, fuel, supplies, \$4,628.66; City of Alma, utilities, \$51.68; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Glenwood, printer, \$589.39; Harlan County Treasurer, phone & postage, \$126.50; B. H. Hesemann, supplies, \$ 82.05; Hireright Solutions, drug screen, \$42.40; Hogeland's Market, supplies, \$12.14; Holdrege Auto Parts, parts, \$2.88; Huntley Service, \$163.42; Kugler Machine & Blacksmith, \$ 96.00; M. J. Lubeck, rent, \$150.00; Mips/ County Solutions, LLC program, \$105.56; Main Street Variety, supplies, \$104.62; Midwest Service &



# Harlan County Board Minutes



Sales, supplies, \$ 6,887.48; NE Assoc. Co. HWY Supt, dues, \$ 50.00; NIRMA. 1<sup>st</sup> aid manuals, \$143.00; NMC Exchange, supplies, parts, \$32,600.61; Phelps Memorial Health Center, pre-empl. screen, \$108.00; Powerplan, supplies, \$879.53; Quill, supplies, \$30.20; S&W Auto Parts, parts, \$1,953.05; Stamford Service, fuel, \$239.60 Stern Oil Co. Inc, oil, \$ 2,350.02; T & F Sand/Gravel, supplies, \$ 2,918.52; Twin Valleys Public Power District, utilities, \$205.65; US Bank, supplies, \$278.26; Van Diest Supply, parts, \$1,027.50; Verizon Wireless, cell phone, \$86.04; Village of Republican City, water, \$56.65; Salary & Wage, \$ 26,799.67

## **WEED FUND**

Harlan County Treasurer, phone, \$43.99; Salary, \$500.00.

**TOURISM FUND** / Salary, \$900.00.

## **SERVICES FOR AGING**

Harlan County Senior Center, expenses, \$1,712.75

## **911 EMERGENCY FUNDS**

City of Holdrege, 911surcharges, \$1,065.37

## **LOTTO FUND**

Hoesch Memorial Library, \$1,000.00; Oxford Public Library, \$1,000.00; C.B. Preston Memorial Library, \$1,000.00. CASA , quarterly payment, \$750.00 Phelps/ Harlan



# Harlan County Board Minutes



Supervisor's Room, Alma NE

Tuesday January 14<sup>th</sup> 10:00 am, 2014

Harlan County Clerk Janet Dietz called the Reorganizational meeting of the Harlan County Board of Supervisors to order at 10:02 am and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board.

County Clerk opened the floor and called for nominations for Chairman of the Harlan County Board of Supervisors for 2014-2015. Lonny Hanna 2<sup>nd</sup> by Rodney Metzger nominated Doug Horwart as Chairman. County Clerk called for any other nominations, none were given. County Clerk the closed the nominations. Nomination was accepted by Horwart, roll call votes, JD Schluntz-yes, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes, Horwart-abstained. Motion carried.

Chairman Horwart presided over the rest of the meeting. Chairman Horwart called for nominations for Vice Chairman. Nomination was given by Dunse, 2<sup>nd</sup> by Hanna to nominate Rodney Metzger as Vice-Chairman. Chairman called for any other nominations. None were given. Nomination was accepted by Metzger, roll call votes, M. Schultz-yes, Hanna-yes, Metzger-abstain, Dietz-yes, Dunse-yes, JD Schluntz-yes, Horwart-yes. Motion carried.

Board committee's will be set up for the next meeting.

Motion made by Hanna 2<sup>nd</sup> by M. Schultz to have Harlan County Journal designated as the legal newspaper for Harlan County. Roll call votes, all ayes. Motion carried. New rates for publications were discussed with Michelle Janicek, Editor of Harlan County Journal.

Harlan County website, ([harlancounty.ne.gov](http://harlancounty.ne.gov)) was discussed as a source of publication. Motion made by Metzger, 2<sup>nd</sup> by Dietz to approve the website as a source of publication. Roll call votes, all ayes. Motion carried.

Discussion was held on Reappointment of County Road Superintendent. Motion made by Hanna 2<sup>nd</sup> by M. Schultz to reappoint Tim Burgeson as Harlan County Road Superintendent. Roll call votes, all ayes. Motion carried.

Harlan County Treasure, Diane Grotfeld presented to the Board a request to designate the following financial institutions as official depositories of Harlan county monies. First State Bank, Alma, Branch of First State Bank, Loomis NE, Heritage Bank dba, ( Peoples Webster County Bank, Orleans, NE) , Community Bank, Alma NE and Stamford, NE, Commercial State Bank, Republican City NE. Motion made by Metzger, 2<sup>nd</sup> by JD Schluntz to approve the depositories. Roll call votes, all ayes. Motion carried.

Chairman Horwart adjourned the meeting at 10:31 am.

Next regular Board meeting will be January 21<sup>st</sup> at 10:00 am

Attest

Janet Dietz, Harlan County Clerk



# Harlan County Board Minutes



([harlancounty.ne.gov](http://harlancounty.ne.gov))

Doug Horwart, Chairman

(Seal)



# Harlan County Board Minutes



Supervisors Room, Alma NE

Tuesday January 21<sup>st</sup> 2014

The Harlan County Board of Supervisor's met in regular session Tuesday January 21<sup>st</sup>, 2014 with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Cathy House from the Harlan County Journal. Also attending were Christina McIntire, CASA Director, Manuela Wolf, Harlan County Hospital, and Lance Harter, from Miller & Associates. Chairman Horwart called the meeting to order and stated that there is a copy of the open meeting acts posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the January 7<sup>th</sup> & 14<sup>th</sup> were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Hanna 2<sup>nd</sup> by Dietz to accept the minutes as written. Roll call votes, all ayes. Motion carried.

County Clerk brought to the Board several claims for approval. After Board review, motion made by M. Schultz, 2<sup>nd</sup> by Metzger to approve the claims. Roll call votes, all ayes. Motion carried.

Dennis Maggart, Executive Vice President with the McInnes Group joined the meeting to discuss the new plans and rates for the County's Health Insurance. Dennis provided a packet for the Board and officials attending. Discussion was held on rates/ plans, out of pocket expense, drug card. County Board and officials will work together and review the options.

Mark Wilcox, with Wellness Partners, LLC, joined the meeting. Mark was here to explain health & wellness services his company offers. They offer an individual health assessment/screening for employees and spouses at no cost to the individual.

Manuela Wolf, CEO Harlan County Hospital, joined the meeting for a short update. Auditors will be in-house in February; Manuela will bring December & January stats at the next meeting.



# Harlan County Board Minutes



County Road Superintendent Tim Burgeson and Lance Harter with Miller & Associates joined the meeting to discuss Project 220-P1 Structure No. C004200510 . Tim would like the Board to make a decision today with the moving forward with the bridge replacement. Lance discussed the “significant bridge” program eligibility determination. Discussion was Topographic Survey, Hydrology/Hydraulic Study, Bridge type, size/ location and Cost Estimate. Preliminary fees are \$ 4,525.00. Motion was then made by Dietz, to approve Project 220-P1, 2<sup>nd</sup> by Hanna, Roll call votes, all ayes. Motion carried.

Tim brought to the Board (1) ROW Agreement for approval. Board reviewed, motion made by Hanna, 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Tim also had updated inter-local agreements with Huntley & Ragan. Motion was then made by M. Schultz, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Tim also brought to the Board the rough draft of the 1 & 6 Road year plan.

Clerk informed the Board of the slight increase of the NIRMA insurance. Motion was made by JD Schluntz to drop collision on some of the county vehicles. Motion was dropped for lack of a 2<sup>nd</sup> as it was not on the agenda. Clerk and Board will review the NIRMA Insurance at the next meeting.

Board committees were reviewed and agreed upon.

Christina McIntire, CASA Executive had to leave for another meeting, Clerk will reschedule her. With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 11:45.

Next meetings will be February 4<sup>th</sup> & 18<sup>th</sup>.

Attest,

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

Claims



# Harlan County Board Minutes



General: Heartland Family Medical, \$59.64; Main Street Media, print/pub, \$152.74; NACO, reg, \$560.00; Nebraska Planning & Zoning, dues, reg, \$ 90.00; Hasler, postage, \$2000.00; Twin Valleys Public Power District, util. \$87.36 Nebraska Dept. of Revenue, sale tax, \$177.24.

Inheritance Tax, MIPS, micro-filming. \$1,364.43.

Medical Reimbursement, Lynette Brown, \$250.00

Predator Control; USDA-APHIS Wildlife Services. \$3,671.00



# Harlan County Board Minutes



Supervisors Room, Alma, NE

1:00 p.m. February 4<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday February 4<sup>th</sup> 2014 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, County Road Superintendent Tim Burgeson, County Treasure Diane Grotfeld, and County Assessor Pam Meisenbach. County Clerk Janet Dietz took all proceedings hereinafter while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board.

Minutes from the January 21<sup>st</sup> 2014 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve as written. Roll call votes, all ayes. Motion carried.

Claims were reviewed in the morning. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Chairman Horwart opened the public hearing for the 1 & 6 year Road plan as advertised at 1:02 p.m. Board members reviewed and a short discussion was held on the Alma Cemetery Road, and Harlan Feeders Road. With no one to address the Board, Chairman Horwart closed the hearing at 1:15 p.m. Motion made by JD Schluntz 2<sup>nd</sup> by Hanna to approve the Resolution of Adoption for the County 1 & 6 year Road Plan. Roll call votes, all ayes. Motion carried. Tim also presented a Stop Sign Resolution at 710 Road. This will be an inter-local project with Franklin County. Motion made by JD Schluntz, 2<sup>nd</sup> by Dunse to approve the Stop Sign Resolution. Roll call votes, all ayes. Motion carried. Tim also presented an ROW Agreement. After Board review, motion made by Dunse 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Discussion moved to the County Health Insurance plan. Chris Becker, Pam Meisenbach and Diane Grotfeld were in attendance. JD Schluntz would like to vote and adopt the cheaper plan and reimburse the individuals their cost of drug prescriptions. Several plans are available, Clerk informed the Board that she does not have a plan or cost for the Dental Insurance. Board instructed the Clerk to invite a NACO representative to attend a meeting for more information and costs for each plan.

A motion made by Metzger 2<sup>nd</sup> by Dietz to enter into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor Pam Meisenbach presented the Board with tax list correction # 1234. Personal property was already declared in Phelps County. Motion made by M. Schultz, 2<sup>nd</sup> by Metzger to approve the tax list correction. Roll call votes, all ayes. Motion carried. Motion made by Hanna, 2<sup>nd</sup> by M. Schultz to resume to regular session. Roll call votes, all ayes. Motion carried.

Discussion moved to the letter from the State Auditor's Office. Clerk, Treasure and County Attorney each received one. Discussion was held on the townships, levies, and budgets not being filed with the State. County Attorney will review and get letters out to the townships as some have not turned over their records to the Treasure as required after the County adopted the County Road Unit System. County Attorney will also look into setting up cemetery districts for the townships.



# Harlan County Board Minutes



Clerk presented the Board with the Initial Property Appraisal with NIRMA for review. Board reviewed the report of building, contents and property and replacement costs. JD Schluntz would like to remove comp/collision from some vehicles. Discussion was held and a motion was made by M. Schultz, 2<sup>nd</sup> by Hanna to have NIRMA come out for further review. Roll call votes, JD Schluntz-no, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes, Horwart-yes. Clerk will call Larry Pelan at NIRMA and request a meeting.

Floating Holiday was discussed. Clerk reported most offices were in agreement for December 26<sup>th</sup> 2014. It was agreed upon to close December 26<sup>th</sup> 2014.

Discussion moved to the Lease/Rental Agreement with the County Attorney. County Attorney requested to move into executive session. Chairman Horwart called for a motion to move into executive session without the County Clerk to discuss contract negotiations and personnel issues. So moved by Dunse 2<sup>nd</sup> by Hanna at 2:35 pm. Roll call votes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes, JD Schluntz, abstain, M. Schultz-yes, Horwart-yes. Clerk left the meeting. At 2:55 p.m., Board resumed the open meeting by a motion made by Hanna, 2<sup>nd</sup> by Metzger. Roll call votes all ayes. Motion carried. Clerk rejoined the meeting. Chairman Horwart called for a motion to sign and approve the Lease/Rental contract with the County Attorney's Office for \$1,000.00 per month (was previously 500.00 monthly) effective July, 2014. Dunse so moved 2<sup>nd</sup> by Hanna. Roll call votes, Dietz-yes, Dunse-yes, JD Schluntz-no, M. Schultz-yes, Hanna-yes, Metzger-yes, Horwart-yes. Motion carried.

Deputy County Attorney was unable to attend the meeting to discuss the safety manual due to the weather.

County Clerk presented the Board with the January 2014 monthly reports from District Court and Register of Deeds and Veterans Office for approval.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 3:08 p.m.

Attest

Doug Horwart, Chairman.

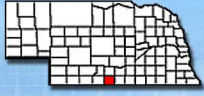
Janet Dietz, County Clerk.

(Seal)

## CLAIMS

## GENERAL FUND

Alamar Uniforms, uniforms,\$150.48;Alma Fire Department, supp,\$169.46;Roger Benjamin, court appt. atty., \$2,394.70;Blue Cross Blue Shield, ins. premium, \$16,262.08;Carpenter Reporting, Inc, serv, \$106.40;Cenex, fuel, \$474.45;Central Nebr. Co. Assessor's Assoc., dues,\$20.00;City of Alma, utilities, \$1,449.31;Community Internet, internet,\$49.95;Cummins Central Power, LLC, maint. \$964.47; Dell Marketing, supplies, \$261.97; Des Moines Stamp, supp. \$23.98;Traci Dietz, mile, \$87.36;Eakes Office Plus, maint.agree,\$188.98;Foxtrax Vehicle Tracking, Inc, equip, \$170.91;Fur & Leather Creation, patches, \$16.00;Shirley Bailey Gibbs, serv. \$45.00;Good Samaritan, meals,



# Harlan County Board Minutes



\$741.75;Graham Tire, Gr. Island, tires, \$351.56;Harlan County Court, fees, \$65.00;Harlan County Extension, expenses, \$1,379.44; Harlan County Treasurer, phone, \$145.25; Hays Pharmacy, medical, \$14.94;Timothy Hoeft, Ct. Appt. Atty., \$395.13;Hogeland's Market, supplies, \$277.26;Holiday Inn, rooms, \$498.00;Jeff's Electric, repair, \$1,741.00;Michelle Lindstrom, meals, \$63.69;M & B Business Machine Services, serv. \$139.50;MIPS, data proc. & equip. rental, \$4,013.70;Madison National Life, life, \$54.59; Kevin Molzahn, serv, \$440.00;Jacquie Moulton, laundry, \$100.75; NPPD, elec., \$646.06; Nebraska Assn, Co. Treas, dues, \$75.00;Nebraska Secretary of State, notary, \$30.00;Oak Hall Industries, L.P. judges robe, \$401.95;Office Solutions Associates, supplies, \$2,068.60;P.C. Medic, serv. \$109.50;Traci Payne, cont. serv. \$900.00;Person & McQuay Law Office, child support contract, \$1,250.00; phone, \$60.00, contract , \$2,800.00, rent, \$500.00;Person, Dewald, Deaver, Ct. Appt. Atty., \$79.80;Phelps County Court, copies, \$1.50;Pitney Bowes Global Financial Services LLC, \$ lease, \$207.00;Protocall, supp., \$210.00;Shell Fleet Plus, fuel, \$598.68;Short Stop, fuel, \$56.79; State of Nebraska AS Central Finance, teletype and data processing, \$614.60;Tripe Motor Co., service, \$301.21;Trustworthy Hardware, supp., \$92.85; U.S. Bank, supplies, \$298.85;Verizon Wireless, cell phone service, \$407.89;Waggoner Insurance Agency, bonds, \$40.00; Kim Wessels, mile., meals, \$315.11; Salary & Wage, \$65,628.56

## ROAD FUND

Ag Valley Coop, fuel & parts, \$331.72;Blue Cross Blue Shield, ins. premium, \$7,977.35; Cat Financial Comm. Acct, \$2,098.59;CHS,parts & fuel, \$2,127.39;City of Alma, utilities, \$51.68; Graham Tire Co. tires, \$350.40; James Dietz, retirement, \$25.00; Wayne Dietz, Insp. bridge, \$ 150.00; Willis Dietz, retirement, \$14.40; Harlan County Treasurer, phone, \$11.69; Hogeland's Market, supplies, \$1.55;Holdrege Auto Parts, parts, \$473.32;Kramer Hardware, supp. \$3.39; MJ Lubeck, building rental, \$150.00;MIPS,data processing, \$105.56;Michael Todd & Co. supp. \$ 312.79;NE Safety Fire Equip, suppl. \$ 358.17; Northern Safety Co, supp. \$1,536.44;Office Solutions, supp.\$47.30; Power Plan, parts & labor, \$608.90; Quill, supplies, \$68.93;S&W Auto Parts, parts, \$819.49; Stamford Service, fuel, \$244.00; Twin Valleys Public Power District, utilities, \$290.77;U.S. Bank, \$301.59; Verizon, cell phone service, \$67.38; Village of Republican City, water, \$28.20;Salary & Wage, \$27,887.16

## WEED FUND

Harlan County Treasurer, phone, \$11.69; Office Solutions, supp. \$ 29.95; Salary, \$500.00.

## TOURISM FUND

Audubon Nebraska, special projects, \$20.00; Harlan County Arts Council, special projects,\$1,000.00; Salary, \$900.00.

## SERVICES FOR AGING

Harlan County Senior Center, monthly expenses, \$1,712.75.

## 911 EMERGENCY FUND

City of Holdrege, 911 surcharges, \$1,230.43.



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday February 18<sup>th</sup>, 2014

The Harlan County Board of Supervisor's met in regular session Tuesday February 18<sup>th</sup> 2014 with Supervisor's JD Schluntz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Absent was Max Schultz. Also present were County Clerk Janet Dietz, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal. County Clerk took all proceeding herein after while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board.

Minutes from the February 4<sup>th</sup>, 2014 meeting were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Hanna 2<sup>nd</sup> by Dietz to approve as written. Roll call votes, all ayes. Motion carried.

Clerk presented the Board with claims. After Board review, motion was made by Dietz, 2<sup>nd</sup> by Metzger to approve all but the Moulton medical reimbursement claim. Roll call votes, all ayes. Motion carried.

Discussion was held on how far back to pay for medical reimbursement. Motion was made by Hanna, 2<sup>nd</sup> by Metzger to approve 2012 and 2013 medical reimbursements. Roll call votes, all ayes. Motion carried.

Manuela Wolf from the Harlan County Hospital joined the meeting for the monthly updates. Discussion was held on implementing the new coding system and cash flow during that time. Manuela also provided a handout of finances to the Board.

County Road Superintendent, Tim Burgeson came before the Board with correspondence from NRD water holding permit application. Discussion was held on costs and engineering. The Board would like more information. Tim will do some further research.

J.D. Schluntz would like to discuss decertification of the Union. At 10:34 am, motion was made by Hanna, 2<sup>nd</sup> by Dietz to move into executive session with the County Attorney, Road Superintendent and Clerk to discuss potential litigation. Roll call votes, Metzger-yes, Dietz-yes, Dunse-yes, and JD. Schluntz-no, Hanna-yes, and Horwart-yes.

At 10:50 am Board returned to open session with a motion made by Dietz, 2<sup>nd</sup> by Metzger. Roll call votes, all ayes. Motion carried.

During the public comment period, Vicki and Leroy Schluntz came to the Board to discuss their mail box post being knocked down. County Road Superintendent Tim Burgeson had gone out and taken pictures, no evidence was found that the county grader was involved.

Chairman Horwart adjourned the meeting at 11:00 a.m.



# Harlan County Board Minutes



Next regular meetings are March 4<sup>th</sup> at 1:00 pm and March 18<sup>th</sup> at 10:00 am.

([harlancounty.ne.gov](http://harlancounty.ne.gov))

Attest,

Janet Dietz, County Clerk

Doug Horwart, Chairman

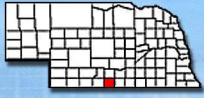
(Seal)

## Claims

Main Street Media, print, pub, \$381.42; Nebraska Cooperative Government, lotto license, \$100.00; Trailblazer, fee, \$ 200.00; Twin Valley , utilities, \$ 81.13; Holdrege Auto Parts, battery, \$ 347.84

## Medical reimbursement

Jacque Moulton, reim. \$ 1,750.00; Allen Muirhead, reim. \$ 1,000.00



# Harlan County Board Minutes



Supervisors Room, Alma NE

1:00 pm March 4<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday March 4<sup>th</sup> 2014 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Cathy House from the Harlan County Journal. County Clerk took all proceedings while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meeting act posted on the wall and will be followed by the Board.

Minutes from February 18th were reviewed. Chairman called for any additions or corrections. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve as written. Roll call votes, all ayes. Motion carried.

The Board spent the morning auditing and allowing claims. Motion made by T. Dietz, 2nd by M. Schultz to approve the claims submitted. Roll call votes, all ayes. Motion carried.

Harlan County Treasure, Diane Grotfeld came before the Board for direction in where to deposit the future allocation of STP Funds \$ 66,584.67 and Bridge Funds \$ 24,906.23. County Clerk had been notified through the State of Nebraska that these funds would be deposited on or about March 25<sup>th</sup> 2014. It was decided to have separate funds and have the County Attorney write a resolution (s) for the next meeting. Diane also has spoken with the Deputy State Auditor, Deann Haeffner about the Sappa and Eldorado budgets needing filed. Board approved the Clerk and Treasure filing such budgets. Discussion with County Attorney about creating cemetery districts, vacancies in townships was also addressed. County Attorney will review the statutes.

Christine McIntire, from CASA joined the meeting. She brought to the Board updates on cases managed and volunteers recruiting. JD Schluntz has been appointed the representative from Harlan County.

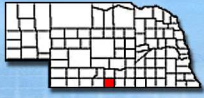
Dustin Will, Dan Duren, from Benefit Management joined the meeting. They would like to discuss/review the county health insurance. They can buy from Blue Cross/Blue Shield directly. They will follow-up with the clerk and attend the April 1<sup>st</sup> meeting for costs/benefits.

County Attorney brought to the Board Resolution 2014-1 for approval. Harlan County Lake is considered an airport (designated by the State of Nebraska) for floating planes. This resolution will create a joint airport zoning board with the City of Alma. (Complete copy is available in the Clerk's office.) Motion made by Hanna 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Meeting with Larry Pelan, NIRMA, C.P.C.U. (underwriting and risk manager) was per phone conference. Discussion was held on vehicle deductible for the county fleet. JD Schluntz would like to remove, and or change coverage/ deductibles for certain vehicles. Larry informed the Board that current coverage is paid up until July 1, 2014. If changes were made they would be for the next year. Discussion was held on \$250.00, \$500.00, or 1000.00 deductible and cost savings. All vehicles must carry the same deductible, no separation is allowed. Larry will work with the Clerk for future deductible changes and inform the Board of the costs.

Deputy County Assessor, Kim Wessels brought to the Board the 2014 Agland values. Kim reported the irrigated class will go up 45%, dry, 49% and grass 40%.

County Attorney and County Clerk discussed the County Court/District Court interlocal agreement. County Clerk feels her office is spending too much time covering for that office. A part time records clerk has been hired in Franklin.



# Harlan County Board Minutes



Darcie Porter, Clerk Magistrate, hopes to be in the Alma Office (4) days a week. County Clerk and Magistrate Porter will review the previous agreement and make any changes. County Clerk will bring it to the next board meeting.

A list of surplus office equipment was reviewed. (furnished by treasure and road dept.) Motion made by Hanna to accept (pending inspection by road committee) 2nd by Dunse. Roll call votes, all ayes. Motion carried.

Discussion was held on County health insurance; also the percentage county will pay. Changes must be approved with the Union also.

Board reviewed a thank you letter from C. B Preston Memorial Library, Clerks/District court reports were approved.

With no one from the public to address the Board Chairman Horwart adjourned the meeting at 3:25pm. Next meeting will be March 18<sup>th</sup> at 10:00 a.m.

Attest

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

(harlancounty.ne.gov)

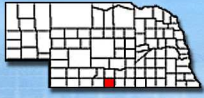
## CLAIMS

### GENERAL FUND

Alamar Uniforms, uniforms, \$211.67; Roger Benjamin, court appt. atty., \$2,745.09; Blue Cross Blue Shield, ins. premium, \$16,262.08; DaLynn Burgeson, mileage, \$114.36; Business World Products, supplies, \$209.76; CHS Agri Service Center, fuel, \$42.46; Carpenter Paper Company, supplies, \$511.60; Cenex Credit Card Dept., fuel, \$1,053.51; Central Dist., Co. Officials Assoc. regist. \$ 200.00; City of Alma, utilities, \$1,569.23; Clerk of District Court, costs, \$ 32.00; Community Internet, internet, \$49.95; Dier, Osborn & Cox, P.C. court. appt. atty. \$1,050.18; Wayne Dietz, reimb, room, \$186.00; Election System Software, supplies, \$75.00; Furnas County Sheriff Office, service fee, \$38.23; Good Samaritan Society, meals, \$828.75; Graham Tire, GI Land, service, \$351.56; Harlan County Clerk, postage, \$5.60; Harlan County Court, costs, \$51.00; Harlan County Extension, expenses, \$883.80 Harlan County Treasurer, postage & phone, \$1,775.93; Hays Pharmacy, medical, \$17.42; Heartland Family Medicine, meds, \$190.64; Hogeland Market, supplies, \$295.63; Holiday Inn, lodging, \$945.45; MIPS Inc., microfilming, data proc., equip. rental, maint. Agree., \$1,149.19; Madison National Life, premium, \$54.59; Mail Finance, maint., agree., \$330.00; Mainstreet Variety, \$21.73; Jacquie Moulton, laundry, \$52.00; NACO, zoning dues, \$30.00; NACO, training, \$ 20.00; NE DOL/Boiler Insp. \$ 122.00; NPPD, utilities, \$554.60; National Patent Analytical Systems, repair, \$224.78; Office Solutions, supplies, \$916.99; Traci Payne, cont. serv. \$900.00; Person, Dewald & Deaver, P.C. L.L. O., court appt. atty. \$ 868.75; Person & McQuay Law Office, phone, \$60.00, rent, \$500.00, contract, \$2,800.00, child support officer, \$1,250.00, postage, \$ 17.45; Platte Valley Comm., service, \$195.00; Dean Preitauer, snow removal, \$160.00; Shell Fleet Plus, fuel, \$895.55; Short Stop, fuel, \$54.38; Pam Spargo fees, \$64.80; State of Nebraska-AS Central, teletype, \$614.60; TAP Publishing, subscription, \$83.95; Tripe Motor Co., service, \$175.38; Trustworthy, supp. \$161.88; UPS, postage, \$36.98; US Bank, supp. \$ 242.30; Verizon Wireless, cell phone, \$100.00; Verizon Wireless, phone, \$307.00; Salary & Wage, \$62,240.65.

### ROAD FUND

Ag Valley CO-OP, fuel, \$380.51; Blue Cross Blue Shield, ins. premium, \$7,977.35; Bosselman Energy, \$ fuel, \$16,739.31; Cat Financial, service, \$2,098.59; Central District Officials Assn, reg, \$40.00; CHS Agri Service Center, supp., \$3,071.01; City of Alma,



# Harlan County Board Minutes



utilities, \$50.43; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Graham Tire Co, tires, \$440.00; Harlan County Treasurer, post. & phone, \$132.14; Hireright, subscription, \$129.00; Holdrege Auto parts, parts, \$74.40; Huntley Service, suppl. \$158.64; John Deere Financial, suppl. \$652.64; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$105.56; Main Street Media, print & pub., \$12.64; Main Street Variety, \$ suppl. \$11.27; Murphy Tractor, supp. \$ 1,074.31; Newman Sign, signs, \$7,223.00; S & W Auto, parts, \$787.23; Stamford Service, fuel, \$243.00; Twin Valleys Public Power District, utilities, \$396.16; US Bank, GPS, \$859.13; Verizon Wireless, cell phone, \$67.36; Village of Republican City, water, \$28.00; White's Auto Glass, services, \$95.00; Salary & Wage, \$26,514.77.

## **WEED FUND**

Central Community College, training & conference, \$120.00; Harlan County Treasurer, phone, \$48.37; Salary, \$500.00.

## **TOURISM FUND**

Main Street Media print, pub, \$96.00; Pat Underwood, website, computer exp., \$ 252.00; Salary, \$900.00.

## **SERVICES FOR AGING**

Harlan County Senior Center, \$1,712.75.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911 surcharges, \$1,108.82.

Newman Signs, signs, \$549.40

## **Harlan County Historical Society**

Historical Society, \$4,803.58

## **Medical Reimbursement**

Nicole Robinson, reim, \$750.00

Kim Wessels, reim, \$1000.00

## **USDA, APHIS Wildlife Services**

Predator Control, \$1835.50



# Harlan County Board Minutes



Supervisors Room, Alma, NE

10:00 am March 18<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday March 18<sup>th</sup> 2014 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Secretary Kelsi Bose, and Cathy House from the Harlan County Journal. County Clerk took all proceedings while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board.

Minutes from March 4<sup>th</sup> 2014 were reviewed. Chairman called for any additions or corrections. Motion was made Metzger, 2<sup>nd</sup> by T. Dietz to accept as written. Roll call votes, all ayes. Motion carried.

County Clerk brought before the Board claims for approval. Discussion was held on the Road Department claim for a pick-up. County attorney said the Road Superintendent "did a good job" following the State bid process. After Board review motion made by Hanna 2<sup>nd</sup> by Dunse to approve claims as submitted. Roll call votes, all ayes. Motion carried.

Harlan County Sheriff, Chris Becker attended the meeting to discuss bids as advertised for a 2014 pick-up. Chris received (1) bid. Motion made by Hanna to accept the bid of \$29,295.00, 2<sup>nd</sup> by Metzger. Roll call votes, all ayes. Motion carried.

Road Department Secretary, Kelsi Bose brought the Board (1) ROW for Source Gas for approval. After board review and discussion, motion made by M. Schultz, 2<sup>nd</sup> by T. Dietz to approve. Roll call votes, Dietz-yes, JD. Schluntz-abstain, M. Schultz-yes, Hanna-yes, Metzger-yes, Dunse-yes, and Horwart-yes. Kelsi also brought Resolution 2014-3 project No. 221-P1-037 for approval. This will lower the speed limit (from 50mph to 35mph) on J Road and East Maple in Orleans. Motion made by T. Dietz, 2<sup>nd</sup> by Metzger to approve. (a complete copy is available in the Clerk's office) Roll call votes, all ayes. Motion carried.

Hospital CEO Manuela Wolf joined the meeting. Supervisor Hanna had previously discussed with Manuela getting the Courthouse 1<sup>st</sup> aid kits. Manuela informed the Board the Hospital has some and will donate these to the Courthouse. Hanna will come up with a total needed. Manuela has been working with the Southern Valley School Board to utilize to Oxford Clinic for sport physicals. Manuela also is considering additional evening hours at the Alma Clinic. Dr. K will reduce down to (3) days a week at the clinic. Manuela is looking for a part-time PA to cover weekends. This will result in some financial savings. Cost report was unavailable and Manuela will bring them at the 2<sup>nd</sup> meeting in April.

Clerk brought the STP Fund/ Bridge Fund Resolution 2014-2 for approval. This creates the necessary committed funds for the Treasure to deposit the allocation from the Dept. of Roads for the STP Funds and Bridge Funds. (A complete copy is available in the Clerk's Office). Clerk called the Department and verified the dollar amounts. Motion was made by Dunse 2<sup>nd</sup> by JD. Schluntz to approve. Roll call votes, all ayes. Motion carried.

Discussion was moved to Clerk's letter from NIRMA. Each Board member had received one. Discussion was held on the \$250.00, \$500.00, and \$1000.00, deductible for the counties motor vehicle fleet. Chairman Horwart called upon



# Harlan County Board Minutes



each Board member for their opinion on making a change. Most were in favor of leaving the coverage as is for now. Supervisor Hanna reviewed the list and the Board instructed the Clerk to add (1) additional vehicle.

At 11:00 am, Dennis McInnes, McInnes Group, (NACO Benefit Services) joined to discuss the future of County health insurance. County officials and employees joined for a discussion. Current plan will phase out, drug card, employee out of pocket expense, network plan coverage were some of the discussion. Dennis will work up a cost for the “bronze” “silver” and “gold” plans for the Board.

With no one from the public to address the Board Chairman Horwart adjourned the meeting at 11:56 am. Next meeting will be April 1<sup>st</sup> at 1:00pm and April 15<sup>th</sup> at 10:00 am.

Attest

Doug Horwart, Chairman

Janet Dietz, County Clerk

(Seal)

([harlancounty.ne.gov](http://harlancounty.ne.gov))

## CLAIMS

### General Fund

Main Street Media, print/pub, \$1,162.28; Shell Fleet Plus, fuel, \$36.37, Twin Valley’s Public Power, util., \$75.55

### Road Equipment Sinking Fund

Husker Auto Group, pick-up, \$18,997.00

### Weed Fund

Husker Auto Group, pick-up, \$7,500.00

### Medical Reimbursement

Shawn Rupp, reim, \$1,000.00; Jay Zimmerman, reim, \$1,000.00



# Harlan County Board Minutes



Supervisor's Room, Alma, Ne

1:00 p.m. April 1, 2014

The Harlan County Board of Supervisors met in regular session Tuesday April 1st, 2014 with Supervisors JD. Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Treasure Diane Grotfeld and Cathy House from the Harlan County Journal. County Clerk took all proceedings while the convened meeting was open to the public.

Chairman Horwart called the meeting to order at and stated that there is a copy of the open meetings law posted in the room and will be followed by the Board.

Minutes from the March 18<sup>th</sup> 2014 were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Metzger, 2<sup>nd</sup> by Hanna to accept as written. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Motion was made by Dietz, 2<sup>nd</sup> by JD Schluntz to approve all but the Orleans Township claim. Roll call votes, all ayes. Motion carried.

Motion was made by Metzger, 2<sup>nd</sup> by Dietz to approve the Orleans Township claim. Roll call votes, all ayes. Motion carried.

Chairman Horwart presented the ROW for Bingo Farms, LLC. After Board review, motion made by Dunse, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried. Second ROW for Woollen Farms was reviewed. Motion was then made by JD. Schluntz 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried.

Chairman Horwart the presented Resolution 2014-4 for approval. This will be for a stop sign at 718 & P Road. JD. Schluntz thought this was a low volume road. (A complete copy of the resolution is available in the Clerk's office) Motion made by Dunse, 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried.

Motion made by Dietz, 2<sup>nd</sup> by Metzger to enter into Board of Equalization. Roll call votes, all ayes. Motion carried. Harlan County Treasure brought before the Board a motor vehicle exemption for Good Samaritan Society. (2001van and a 2003 trailer). Short discussion was held, motion made by JD. Schluntz 2<sup>nd</sup> by Dunse to accept the application. Roll call votes, all ayes. Motion carried.

Motion made by M. Schultz 2<sup>nd</sup> by Dietz to return to regular session. Roll call votes, all ayes. Motion carried.

County Clerk received (1) bid for the courthouse mowing. Chairman Horwart opened the bid from Lakeside Mowing, Alma. Bid submitted was for \$98.00 per mow and \$110.00 per mow and trimming. (this bid amount was same as last year.) Motion made by Hanna to approve the Lakeside Lawn bid 2<sup>nd</sup> by Metzger. Roll call votes all ayes. Motion carried.

County Clerk submitted the monthly District Court, County Clerk, and Veterans report for the Board approval.



# Harlan County Board Minutes



Motion made by Hanna, 2<sup>nd</sup> by M. Schultz to return to Board of Equalization. Roll call votes, all ayes. Motion carried. Deputy County Assessor, Kim Wessels brought to the Board (2) tax list correction # 1235 and # 1236 for approval. This corrected a Cargill printer on a personal property schedule. Chairman Horwart called for a motion to accept, M. Schultz so moved, 2<sup>nd</sup> by Metzger. Roll call votes, all ayes. Motion carried. Motion made by Dietz, 2<sup>nd</sup> by Dunse to return to regular session. Roll call votes, all ayes. Motion carried.

Benefit's Management team, Dustin Will, and Amber Potts joined the meeting to discuss health insurance. They provided the Board with various health/deductible options. Discussion was held on rates, carriers, flex spending, deductibles. They would need at least 45 days to provide a new policy.

A late claim was brought in. After Board review, motion was made by Metzger, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

County Attorney Bryan McQuay and Deputy County Attorney joined the meeting. JD. Schluntz requested a resolution concerning NACO attendance provided by the Deputy County Attorney. Clerk read aloud the following,

## HARLAN COUNTY

### RESOLUTION NO. 2014-5

A RESOLUTION DEFINING ELIGIBILITY TO ATTEND NACO CONFERENCES.

WHEREAS, THE Harlan County Board, controls the Budget for Harlan County and always strives to keep expenditures to a minimum, and

WHEREAS, the County incurs expenses related to mileage, hotels, and meals when an elected official or department head attends a Nebraska Association of County Officials (NACO) conference, and

WHEREAS, the County believes that only those officials that will continue to benefit from the training and education at a NACO conference in the year following the conference should attend the conference.

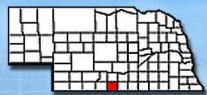
NOW, THEREFORE, BE IT RESOLVED BY THE HARLAN COUNTY BOARD OF SUPERVISORS THAT THIS Board will only pay for the expenses of an elected official or department head that will continue to serve in the year following the conference to attend the NACO conference. Elected officials or department heads that will no longer serve or be employed by the County after January 15 of the following year may attend the conference at their own expense or not at all.

Motion was made by JD Schluntz, to approve. With no second motion, Resolution 2014-5 did not pass. Motion failed.

Deputy County Attorney brought the revised Safety Manual for review. Discussion was held on safety audits, job descriptions, fire, tornado drills and hazardous chemicals.

Short discussion was held on Clerks responsibility with County Court.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 3:39 pm. Next meeting will be April 15<sup>th</sup> at 10:00 am. Safety meeting will follow this meeting. Terry Baxter, with NIRMA will be here for a "fire extinguisher training" on May 9<sup>th</sup>, 2014.



# Harlan County Board Minutes



Attest

Janet Dietz, County Clerk

Chairman, Doug Horwart

([harlancounty.ne.gov](http://harlancounty.ne.gov))

## CLAIMS

### GENERAL FUND

Blue Cross Blue Shield, ins. premium, \$16,262.08; CHS Agri Service Center, fuel, \$14.02; Cenex Credit Card Dept., fuel, \$839.27; City of Alma, utilities, \$1,230.87; Clerk of District Court, fees, \$32.00; Community Internet, internet, \$49.95; Dier, Osborn & Cox, P.C. court appt atty. \$1,345.76; Election System & Software, data proc. \$992.25; F & P Solutions, maint. agree, \$218.93; Good Samaritan Health Systems, meals, \$336.00; Hall County Corrections, safe-keeping, \$ 275.00; Harlan County Extension, expenses, \$1,864.65; Harlan County Health System, meals, \$343.00; Harlan County Treasurer, postage & phone, \$1,047.70; Hays Pharmacy, medical, \$81.40; Hogeland Market, supplies, \$147.66; Lynn Peavey Co. supplies, \$ 42.80; MIPS Inc., data processing, equip. rental, maint. agreements, \$1,316.37; Madison National Life, premium, \$54.59; Main Street Media, printing and publishing, \$168.50; Main Street Variety, supplies, \$23.54; Pam Meisenbach, reg, mileage. \$61.60; Morris Press, voting supplies, \$69.57; Jacquie Moulton, laundry, \$58.50; NPPD, utilities, \$572.97; Nebraska Public Health Environmental Lab, blood test, \$105.00; Office Solutions Associates, supplies \$1,264.10; Traci Payne, cont. serv. \$900.00; Person & McQuay Law Office, phone, \$60.00, rent, \$500.00, Contract, \$2,800.00, child support officer, \$1,250.00; Person, DeWald & Deaver, court. appt. atty. \$1,205.05; Phelps County, cont. serv. veterans, \$3,348.24; Phelps County Sheriff, safe-keeping, \$180.00; Pitney Bowes postage, \$98.97; Platte Valley Comm./Kearney, \$154.99; Quill, supp. \$ 86.97; Region III, 4<sup>th</sup> qtr, \$ 1,784.70; Reliable Pest Control, services, \$120.00; Secretary of State, supp., \$10.00; Short Stop, fuel, 145.56; State of Nebraska-AS Central, teletype, \$614.60; Tripe Motor Co., service, \$478.92; Trustworthy Hardware, keys, \$ 7.56; U S Bank, registration, supplies, meals, \$224.95; Verizon Wireless, cell phone, \$306.21; Salary & Wage, \$ 64,888.50.

### ROAD FUND

AG Valley CO-OP, fuel, \$475.54; Alma Auto Parts, supp. \$42.37; Larry Beahm, refund, row, \$ 100.00; Blue Cross Blue Shield, ins. premium, \$7,977.35; CHS Agri Service Center, fuel, \$3,737.12; Richard Carter, reim, CDL, \$31.00; Cat Financial, parts, \$ 2,098.59; City of Alma, utilities, \$52.93; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; FOXTRAX, gps, \$99.95; Hallin repair, \$10.00; Harlan County Health System, drug test, \$34.90; Harlan County Treasurer, postage & phone, \$144.44; B H Hesemann, supplies, \$61.53; Hireright, subscription, \$42.40; Holdrege Auto Parts, \$182.24; Huntley Service, fuel, \$92.88; John Deere Financial, supp. \$426.19; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$105.56; Main Street Variety, supp. \$59.76; NMC Exchange, supp. \$1,627.86; Nebraska Dept. of Roads, bridge insp. \$2,472.59; Newman Traffic Signs, \$555.00; Overhead Door, shop repair, \$170.00; S & W Auto Parts, supp. \$ 799.54; Stamford Service, fuel, \$241.50; Stern Oil Co. Inc, supp. \$567.87; Tripe Motor, repairs, \$609.05; Twin Valleys Public Power, util. \$568.89; US Bank, supp. \$247.53; Verizon Wireless, cell phone, \$67.38 White's Auto Glass, services, \$65.00; Zee Medical Service, supp. \$397.42; Salary & Wage, \$ 25,929.89.

### WEED FUND

Harlan County Treasurer, phone, \$43.45; NACO/NE WEED ASSN. regs. \$110.00; Salary, \$500.00.

### TOURISM FUND



# Harlan County Board Minutes



Harlan County Treasure, post. \$49.00; Salary, \$900.00.

## **LOTTERY FUND**

CASA 4<sup>th</sup> qtr, \$750.00

## **SERVICES FOR AGING**

Harlan County Senior Center, \$1,712.75.

## **911 EMERGENCY FUND**

City of Holdrege, 911surcharges, \$1,081.62.



# Harlan County Board Minutes



Supervisor's Room, Alma Ne

10:00 a.m. April 15<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday April 15th 2014 with Supervisors Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Absent was JD. Schluntz, and Max Schultz. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Road Superintendent Tim Burgeson. County Clerk took all proceeding while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board.

Minutes from the April 1st 2014 were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Dunse, 2<sup>nd</sup> by Dietz to approve as written. Roll call votes, all ayes. Motion carried.

Clerk presented several claims for approval. Motion made by Dunse, 2<sup>nd</sup> by Metzger to approve. Roll call votes all ayes. Motion carried.

The Office Bar & Grill, Gabe Johnson, came before the Board to request a Special Designated Liquor License, (beer garden) for the Governor's Cup held June 6<sup>th</sup> 2014 Methodist Cove. This would be for the rules & regulations meeting serving from 4:00 p.m. to 12:00 pm. Motion made by Metzger, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried.

Manuela Wolf, CEO Harlan County Hospital joined the meeting. Manuela brought to the Board the January, February and March 2014 financial statements. Manuela reviewed these with the Board. Hospital Board meets tonight and will finalize the letter to the City Of Alma requesting additional funding for the upcoming bond and interest payment.

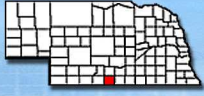
County Road Superintendent Tim Burgeson brought to the Board (2) Right of Way User Agreements. Board reviewed ROW for Tams. Motion made by Metzger 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. Board reviewed ROW for Murdoch. Motion made by Dunse 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried. Discussion was made on changing the ROW forms. Bryan will review the new form. Clerk will add it to the next meeting for approval. Road Superintendent brought to the Board Resolution 2014-6 for approval. (This will reduce the speed limit to 30 mph on Corp Road 16; a complete copy is available in the Clerk's Office). Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried.

Terry Krohn, Two Rivers Public Health Department joined the meeting. Terry discussed the annual report, newsletter, new staff and Harlan county health care rankings. They have a new website, [www.trphd.org](http://www.trphd.org).

Navigators, Bruce Beins, joined the meeting for a Special Designated Liquor License, (beer garden and weigh in) for the Governor's Cup Saturday and Sunday June 7 & 8<sup>th</sup> 2014. Serving hours would be noon to 4:00 pm on both days, located at Navigators, Republican City Ne. Motion made by Metzger, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Mike Clements, NRD, Alma NE came to the Board to discuss ground water allocations, N CORPE Project, Nebraska Cooperative Republican Platte Enhancement Project & the Kansas/Nebraska lawsuit.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 11:41 am. May 2014 Board meetings will be May 6<sup>th</sup> at 1:00 p.m. & May 20<sup>th</sup> at 10:00 am.



# Harlan County Board Minutes



Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

(Seal)

(harlancounty.ne.gov)

## **CLAIMS**

### **General Fund**

Roger Benjamin, Ct. Appt. Atty., fees, \$1,925.80; Bauer-Torrey & Mach Funeral home, transport, \$235.00, Carpenter Reporting, depositions, \$329.00; Central Nebraska Cremation & Mortuary Service, fees, \$275.00; Main Street Media, print/pub, \$483.34; NACT, treas./workshop, \$125.00; Nebraska County Atty. Association, Dues, training, regist, \$615.00; Nebraska Institute of Forensic Sciences, Inc, autopsy, \$1,800.00; Person & McQuay Law Office, fees, \$100.00; Phelps County Sheriff's Office, vehicle storage, \$250.00; Republican Valley Animal Center, P.C., dog bills, \$53.55; Shell Fleet Plus, fuel. \$717.06; Twin Valleys Public Power District, utilities, \$87.55; Zellar Zulauf, carpet, \$2,249.80.

### **Road Fund**

State of Nebraska, unemployment, \$150.95; State of Nebraska, bridge agree. \$247.87.



# Harlan County Board Minutes



Supervisor's Room, Alma NE

Tuesday May 6<sup>th</sup> 2014

The Harlan County Board of Supervisor's met in regular session Tuesday May 6<sup>th</sup> 2014 at 1:00 pm with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Deputy County Attorney Melodie Bellamy, County Treasure Diane Grotfeld, County Assessor Pam Meisenbach, Road Superintendent Tim Burgeson, City of Alma Administrator Doug Wilson and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meeting act posted in the Board room and will be followed by the Board. Clerk Janet Dietz took all proceedings, while the convened meeting was open to the public.

Minutes from the April 15<sup>th</sup> 2014 were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Hanna, 2<sup>nd</sup> by Metzger to accept as written. Roll call votes, all ayes. Motion carried.

Claims were reviewed in the morning. Motion made by Dunse, 2<sup>nd</sup> by Metzger to approve all claims. Roll call votes, all ayes. Motion carried.

Road Superintendent Tim Burgeson brought to the Board the new ROW forms. Board reviewed liked the new forms, there will be no change with the Driveway permits. Clerk will add ROW agreement with Great Plains Communications on the next agenda. Contractor Certificate of Insurance was also discussed.

Road Superintendent and the Road Committee were pleased with the new job applicants. Interviews were conducted. Two applicants were approved by the Road Committee. County Road Superintendent would like to hire Tom Kuhl and Doug Fischer. Motion was then made by Dunse 2<sup>nd</sup> by Hanna to approve the new hires. Roll call votes, all ayes. Motion carried.

Dustin Will from Benefit Management joined the meeting. Dustin provided the Board with an insurance handout with rates/ costs and quotes. County Board will make a decision at a later date.

BOARD OF EQUALIZATION



# Harlan County Board Minutes



Motion was made by Hanna 2<sup>nd</sup> by Dietz to enter into Board of Equalization. Roll call votes, all ayes. Motion carried.

County Treasure brought to the Board a motor vehicle exemption for Good Samaritan Home Health Care. The request is for a 2012 Ford Fusion, used for the health care in the County. After a short discussion, motion was made by Hanna to approve the 2012 Ford Fusion for Good Samaritan 2<sup>nd</sup> by Metzger. Roll call votes, all ayes. Motion carried.

County Attorney brought to discussion the TERC hearing for the JN Company. Bryan would like to “confess judgment” and agree to value the parcel at \$1, 218,500.00. After further discussion motion was made by Hanna, 2<sup>nd</sup> by Metzger to “confess judgment” and value the parcel at \$1,218,500.00 for 2013. Roll call votes, all ayes. Motion carried.

County Assessor brought to the Board (2) tax list corrections. #1237 is corrected personal property. Board reviewed and a motion was made by Dietz 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried. # 1238 is also corrected personal property. Board reviewed and a motion was made by M. Schultz, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried. Motion made by JD Schluntz to return to regular session 2<sup>nd</sup> by M. Schultz. Roll call votes, all ayes. Motion carried.

## REGULAR SESSION

County Attorney furnished to the Board Resolution 2014-7. Harlan County Board is requesting that the City Of Alma NE contribute \$120,000.00 to Harlan County Health Systems to assist Harlan County Health Systems for assistance with the bond payments. (A complete copy is available in the Clerk’s Office). Motion made by JD Schluntz 2<sup>nd</sup> by Hanna. Roll call votes, all ayes. Motion carried.

A short discussion was held on county burial. County Attorney has claims and will submit them at the next meeting.

Discussion was then moved to adopting the County Safety manual. Clerk received new manual from Deputy County Attorney Melodie Bellamy and it has been approved by the County Safety committee. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve the new Harlan County Safety Manual. Roll call votes, all ayes. Motion carried.



# Harlan County Board Minutes



Clerk received a letter from the State of Nebraska, Office of the Chief Information Officer. They are requesting a County Representative for the FirstNet Nationwide Public Safety Broadband Network. This is a public safety broadband network to be built. Clerk informed the Board that Harlan County Sheriff has agreed to be the contact person.

At 2:00 pm the Board moved the meeting to accommodate the group for the Livestock Friendly discussion. (Open meeting act is posted on the wall). Steve Martin from the Nebraska Dept of Ag and Chris Schluntz, Republican City, Nebr. were here to address the Board. Packets were handed out to the Board. Discussion was held on the benefits and economic development to the County. Also local zoning control, DEQ approval, reports due, and Harlan County being a “self-designated” livestock friendly county. Clerk will schedule a public hearing for May 20<sup>th</sup> at 11:00 am supervisor’s room.

At 3:00 pm the meeting was then moved back to the supervisor’s room for the Harlan County Senior Center transportation request. Bonnie Kresser and Doris Brandon from the Senior Center joined the meeting. Boarding’s and attendance have been on the increase. They are looking to implement meals on wheels also. Bonnie presented Resolution 2014-8 asking for \$11,774.00, for the Public Transit System 2014-2015. (A complete copy is available in the Clerk’s office) Motion made by Hanna, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried.

Clerk/District Court reports and a letter from the C.B. Preston memorial Library requesting continued assistance were reviewed. Next meeting will be May 20<sup>th</sup> 2014 at 10:00 am. With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 3:17 pm.

Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

(Seal)

([harlancounty.ne.gov](http://harlancounty.ne.gov))

**Claims:**

**General Fund**



# Harlan County Board Minutes



Alma Volunteer Fire Dept, medical, \$75.00; Shirley Bailey, clerical, \$70.00; Roger Benjamin, ct. appt. atty., \$2,721.10; Blue Cross Blue Shield, ins. premium, \$16,262.08; Business World Products, supplies, \$59.06; CEI Security & Sound, repairs, \$221.75; Carpenter Paper, janitorial; \$198.07; Cenex Credit Card, fuel, \$897.46; City of Alma, utilities, \$815.91; Clerk of District Court, Adams County, mental health Board, \$777.50; Community Internet, service, \$49.95; Consolidated Management Co. meals, \$32.75; Dier, Osborn & Cox, P.C. ct. appt. atty., \$1,350.42; Dugan Business Forms, voting suppl. \$67.29; Eakes, suppl. \$360.83; Election Systems & Software, printing, data proc. \$5,759.07; Electronic Systems, Inc, inspection, \$109.00; FoxTrax, safety equip, \$170.91; Graham Tire ,Grand Island, service, \$193.34; Diane Grotfeld, mileage, NIRMA meeting, \$56.00; Harding & Shultz P.C. L.L.O legal services/union, \$53.00; Harlan County Court, fees, \$102.00; Harlan County Extension, expenses, \$748.58; Harlan County Health Systems, meals \$497.00; Harlan County Sheriff's Office, fees, mileage, \$1,222.46; Harlan County Treasurer, phone, \$1,392.86; Hay's Pharmacy, med, \$15.37 Hogeland's Market, supplies, \$186.47; J&K Lawn, lawn maint, \$720.10; Jeff's Electric, \$687.00; Johnson Controls, repair, \$16,15.68; M & B Business Machine Service, copies, \$139.50; MIPS, data processing, maintenance agreement, microfilming & equipment rental, \$1,241.22; Madison National Life, premium, \$54.59; Main Street Media, printing & publishing, \$83.06; Main Street Variety, \$56.44; Pam Meisenbach, meals, mileage, \$205.31; Miller & Assoc, fees, \$5,160.00; Jacquie Moulton, laundry, \$52.00; NACO, clerk, assessor regis. \$185.00; NPPD, utilities, \$554.60; Nebraska Emergency Services Comm., Assoc. training, \$65.00; Nebraska Juvenile Justice Association, 2014 training, \$125.00; Nebraska Law Enforcement Training Center, lodging/training, \$330.00; Nebraska Planning & Zoning Assoc. regist. \$25.00; Office Solutions Associates, supplies, \$1,578.33; Traci Payne, cont. serv. \$900.00; Person, Dewald & Deaver, P.C. L.L.O, ct. appt. atty., \$2,995.02; Person & McQuay Law Office, contr. services, \$5,417.50; Pitney Bowes-Pitney Power, postage, \$300.00; Pritchard & Abbott, Inc, appraisal cont. \$750.00; Protocall, supp. \$280.00; Shell Fleet plus, fuel, \$980.41; Short Stop, fuel, \$19.40; State of Nebraska, DHHS Licensure unit, renewal, \$36.00; State of Nebr. Orion maint, support, license, \$5,574.00; State of Nebraska-AS Central, data processing & teletype, \$614.60; The Cornhusker, assessor rooms, \$190.00; Tripe Motor Co., service, \$762.18; US Bank, supplies, \$112.44; Verizon Wireless, cell phone, \$306.27; Verizon Wireless, phone, \$100.00; Salary & Wage, \$64,211.08.

## ROAD FUND



# Harlan County Board Minutes



Ag Valley Coop, fuel, \$157.84; Alma Auto Parts, suppl. \$27.99; Blue Cross Blue Shield, ins. premium, \$7,289.77; Blue Tarp Financial, suppl. \$217.44; Bosselman Energy, \$13,619.92; Cat Financial, labor/parts, \$2,098.59; CHS Agri Service Center, fuel & parts, \$2,226.16; City of Alma, utilities, \$52.93; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Figgins Construction Co., INC. cemetery, road, \$13,905.65; FOXTRAX, gps services, \$99.95; Harlan County Treasurer, phone & postage, \$187.04; B.H. Heseman, iron, \$65.64; Hogeland's Market, supplies, \$28.53; Huntley Service, fuel, \$210.24; John Deere Financial parts, \$50.54; M. J. Lubeck, rent, \$150.00; Mips/County Sol. HWY Program, \$105.56; Main Street Variety, suppl. \$9.93; Miller & Assoc. consult. \$4,525.00; NMC Exchange, suppl. \$95.37; Newman Traffic Signs, \$821.40; Quill Corp, suppl. \$240.74; S & W Auto Parts, \$1,054.09; Sign Solutions, suppl. \$262.36; Stamford Service, fuel, \$101.00; T & F Sand & Gravel, \$ 15,570.39; Tripe Motor, suppl. \$321.32; Twin Valley PPD, utilities, \$403.68; US Bank, fuel, \$199.69; Verizon Wireless, cell phone, \$67.40; Village of Republican City, utilities, \$56.50; Zee Medical Service, gloves, \$90.33; Salary & Wage, \$ 26,424.31

## **WEED FUND**

Harlan County Treas., phone, \$45.16; Howard Johnson, weed conf. \$69.99; Main Street Media, publ. \$22.28; Patsy Scott, utility trailer, \$400.00; Salary, \$500.00.

## **TOURISM FUND**

Pat Underwood, mileage reimb, \$ 156.48; Salary, \$900.00.

## **COMMUNICATIONS EQUIPMENT SINKING FUND**

Johnson Controls, heating/air equip, \$28,900.00

## **INHERITANCE TAX**

Estate of Leland Reiss, refund/over pay, \$880.00

## **PREDATOR CONTROL**

USDA/APHIS, predator control, \$965.78

## **SERVICES FOR AGING**



# Harlan County Board Minutes



Harlan County Senior Center, quarterly expenses, \$1,712.75.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911 surcharges, \$1,217.74.



# Harlan County Board Minutes



Supervisors Room, Alma, NE

10:00 am. May 20<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday May 20<sup>th</sup>, 2014 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, County Road Superintendent Tim Burgeson, Manuela Wolf, Harlan County Hospital, Christina McIntire, CASA, and Cathy House from the Harlan County Journal.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the May 6<sup>th</sup>, 2014 meeting were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve as written. Roll call votes, all ayes. Motion carried.

Clerk submitted claims for review. After Board review, motion made by Hanna 2<sup>nd</sup> by M. Schultz to approve as submitted. Roll call votes, all ayes. Motion carried.

Harlan County Hospital CEO, Manuela Wolf joined the meeting. Manuela will bring the financial statements for the last (2) months to the next meeting. Manuela thanked the Board for the financial support in paying the current Bond payment and interest payment. Manuela also thanked Supervisor Hanna for his coordination of finances with the City of Alma and Harlan County in regards to the Bond payment. A new Clinic manager has also been hired.

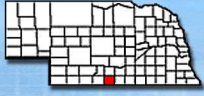
Christina McIntire with CASA joined the meeting. Christina was here to request \$3,000.00 for the next 2014-2015 fiscal year. Christina supplied the Board with projects and stats of the children and services provided. Motion was made by Dunse, 2<sup>nd</sup> by Metzger to accept the Interlocal Agreement with Phelps County. (matching funds from each County) Roll call votes, all ayes. Motion carried.

County Road Superintendent Tim Burgeson, brought to the Board (1) Driveway agreement. 2014-1. Board reviewed the application, motion made by JD. Schluntz, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. Tim then submitted (3) ROW permits for approval. Board reviewed # 2014-1, 2014-2, 2014-3. Motion was made by Hanna, 2<sup>nd</sup> by M. Schultz to approve 2014-1ROW. Roll call votes, all ayes. Motion carried. Motion was made by Metzger, 2<sup>nd</sup> by Dunse to approve 2014-2 ROW. Roll call votes, all ayes. Motion carried. Motion was made by Dietz, 2<sup>nd</sup> by Metzger to approve 2014-3 ROW. Roll call votes, all ayes. Motion carried. (These are filed and kept in the Road Dept.) Clerk congratulated Tim Burgeson on passing his Road Superintendent test.

Clerk presented the Board with Resolution 2014-9, (a complete copy is on file in the Clerk's office.) This will transfer \$64,342.43 from Inheritance Tax Fund, to the Harlan County Hospital Bond Fund. Harlan County Treasure will reimburse \$64,342.43 to the Inheritance Tax Fund when the amount has been collected from taxes. Motion made by Hanna, 2<sup>nd</sup> by Metzger, to approve Resolution 2014-9, Hospital Bond Payment. Roll call votes, all ayes, Motion carried.

County Attorney discussed the unemployment claim that has been filed in the Clerk's Office. Bryan has discussed it with Pamela Bourne Attorney with NIRMA. Short discussion was held, there will be no plans to appeal the claim.

**BOARD OF EQUALIZATION**



# Harlan County Board Minutes



Motion made by Hanna 2<sup>nd</sup> by Dietz to enter into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor presented the Board with (13) property valuations to be applied by the County Board. After Board review, motion made by JD Schluntz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes, motion carried. Motion made by M. Schultz, 2<sup>nd</sup> by Metzger to return to regular session. Roll call votes, all ayes. Motion carried.

## REGULAR SESSION

Clerk presented the Board with the Blue Cross/Blue Shield health insurance rate increase for 2014-2015. A 5% increase will be applied. Contract is due back by May 30<sup>th</sup> 2014. A special meeting/workshop will be held May 29<sup>th</sup> at 1:00 pm for finalization.

At 11:00 am, meeting was moved for the Livestock Friendly Public Hearing. Chairman Horwart opened the Hearing (open meeting act is posted in the room). With approximately 20 in attendance, Chairman Horwart announced that a (5) minute limit on speaking will be allowed. Steve Martin, with Nebraska Department Of Ag asked for Harlan County to support the program. Chris Schluntz, Bill Bose, Larry Bose, Doug Winz all spoke in favor on becoming "Livestock Friendly". Discussion was held on the application, yearly reports. County Attorney suggested the voting be done at the June 3<sup>rd</sup> meeting and to be done by a resolution. Chairman Horwart adjourned the hearing at 11:20 am. (Meeting resumed in the Supervisor's room). With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 11:38 am. A special meeting/workshop will be held May 29<sup>th</sup> at 1:00 p.m. to discuss County Blue Cross/Blue Shield 2014-2015 health insurance.

Attest

Doug Horwart, Chairman

Janet Dietz, County Clerk

([harlancounty.ne.gov](http://harlancounty.ne.gov))

(Seal)

## CLAIMS

### GENERAL FUND

CEI Security & Sound, camera, \$1,338.40; Department of Pathology, St. Louis University, autopsy costs, \$125.00; Janet Dietz, mileage, \$67.20; Jerry Dietz, labor, \$30.00, Primary Election cost, poll workers, mileage, canvass board, \$3,937.85; Main Street Media, print/publ. \$ 207.80; Warren Lingg, labor, \$75.00; Platte Valley, service, \$205.50; Shell Fleet Plus, fuel, \$58.50; Twin Valley Public Power, utilities, \$87.92; Dave Wolf, labor, mileage, \$161.60.

### GAMI FUND

Pruss-Nabity Funeral Home, funeral costs, \$1,550.00;

### ROAD FUND



# Harlan County Board Minutes



First State Bank, JD 770 payment, \$18,458.79

## **Sheriff Equipment Sinking Fund**

Business Elite/Husker Fleet. Vehicle, \$29,295.00

## **HOSPITAL BOND**

Harlan County Treasure, (Corner Stone Bank) bond payment, \$380,447.50



# Harlan County Board Minutes



Supervisors Room, Alma, NE

1:00 p.m. May 29<sup>th</sup>, 2014

The Harlan County Board of Supervisor's held a special meeting to discuss the County's health insurance for the 2014-2015 fiscal year. Supervisor's JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse were in attendance. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Benefit Management team Daniel Duren and Amber Potts were in attendance to review the County's options. Dan and Amber presented the Board with current NACO renewal plan, Blue Pride, CoOpportunity Health. Discussion was held on county paying only for the nonsmoking rate, funding the HSA with \$1000.00 yearly, adding dental to the policy.

After a lengthy discussion, motion was made by Hanna 2<sup>nd</sup> by Dietz, to accept Benefit Management CoOpportunity premium Gold plan with the HSA, effective July 1, 2014. Roll call votes, all ayes. Motion carried.

Benefit management will attend the June 3<sup>rd</sup>, 2014 meeting at 2:30 pm to get the enrollment process started.

Chairman Horwart adjourned the meeting at 3:15 p.m.

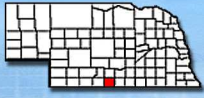
Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

([harlancounty.ne.gov](http://harlancounty.ne.gov))

(Seal)



# Harlan County Board Minutes



Supervisor's Room, Alma NE

**Corrected** Tuesday, June 3<sup>rd</sup> 2014

The Harlan County Board of Supervisors met in regular session Tuesday June 3<sup>rd</sup>, 2014 with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also present were County Clerk Janet Dietz, County Attorney Bryan McQuay, County Road Superintendent Tim Burgeson, Tom Bokenkamp, Ace Eaton Metals, and Cathy House from the Harlan County Journal.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the May 20<sup>th</sup> 2014 and 29<sup>th</sup> 2014 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Metzger, 2<sup>nd</sup> by Hanna to approve as written. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Chairman Horwart pulled the NIRMA insurance claim for 2014-2015. Discussion was held on the 11.8% increase and paying it next budget year. JD Schluntz opposed the idea and wanted to pay it now as the funds are there. Motion was then made by JD Schluntz, 2<sup>nd</sup> by Dunse to approve the NIRMA claim. Roll call votes, M. Schultz- yes, Hanna- no, Metzger-no, Dietz-yes, Dunse-yes, JD. Schluntz-yes, Horwart-no. Motion carried. Motion was then made by Dietz, 2<sup>nd</sup> by Dunse to approve all claims. Roll call votes, all ayes. Motion carried.

Veterans Service Officer, Art Johnson joined the meeting. Art was requested the reappointment of Neil Collins to the Harlan County Veterans Service Committee for the term of July 1, 2014-June 30, 2019. Motion was made by Hanna 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried. Art was also requesting to appoint Aaron Guthrie to complete a vacant term which expires June 30<sup>th</sup> 2015. Motion made by Metzger, 2<sup>nd</sup> by Dietz to approve. Roll call votes all ayes. Motion carried. Art also discussed the distribution of Veterans administration funds in Harlan County. Art also gave a letter of resignation to the Board effective December 31, 2014. Harlan County Board of Supervisor's thanked Art for his 15 years of service.

Harlan County Road Superintendent Tim Burgeson and Tom Bokenkamp, Ace/ Eaton Metal joined the meeting for the annual culvert bid/contract. Prices/contract will be the same as the previous year. Motion made by Hanna 2<sup>nd</sup> by Dunse to accept the new contract. Roll call votes, all ayes. Motion carried. Tim also brought to the Board (1) driveway agreement for approval. After Board review motion made by Metzger, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. Tim also brought to the Board (1) ROW for approval. After Board review, motion made by JD.Schluntz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried. An updated Interlocal Agreement with Franklin County was also reviewed. Motion made by Metzger 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. Board also reviewed the tree and brush removal policy. Motion made by Hanna, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. (A complete copy of these policies are on file in the Road Dept).



# Harlan County Board Minutes



Resolution 2014-11 was reviewed. This will lower the speed limit on Eagle Road to 40 mph. (a complete copy is on file in the Clerk's Office). Motion made by Metzger, 2<sup>nd</sup> by Hanna to approve. Roll call votes, Dunse-no, JD. Schluntz-yes, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, and Horwart-yes. Motion carried.

Sealed gravel bids were opened and read aloud by Chairman Horwart. Bids were submitted from Bladen Sand & Gravel, Overton Sand & Gravel, and T & F Sand /Gravel. Motion was made by Hanna, 2<sup>nd</sup> by M. Schultz to accept all gravel bids. Roll call votes, all ayes. Motion carried.

County Attorney provided the Livestock Friendly Resolution 2014-10 for approval. (a complete copy is on file in the Clerk's office.) Several were in attendance for this. Discussion was held, (this doesn't change Harlan County zoning.) Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, M. Schultz-yes, Metzger-no, Hanna-yes, Dietz-yes, JD. Schluntz-yes, Dunse-yes, Horwart-yes. Chairman Horwart appointed Chris Schluntz to fill out the application/forms.

## BOARD OF EQUALIZATION

Motion was made by Hanna 2<sup>nd</sup> by Dietz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor brought to the Board tax list correction #1239 for approval. After a short discussion, motion made by Dunse, 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried. Motion was then made by Dunse 2<sup>nd</sup> by Metzger, to return to regular session. Roll call votes, all ayes. Motion carried.

Clerk presented the Interlocal agreement with Region 3 Behavioral Health Services for 2014-2015. County match will be \$7,321.67. County Attorney and Supervisor Dunse were in favor of the County offering this service. Motion made by Dunse 2<sup>nd</sup> by Metzger to approve. Roll call vote, all ayes. Motion carried.

Discussion was moved to the resignation of John Nelsen on the Hospital Board. Supervisor Metzger spoke with Carol Calkins of Alma. She will serve the remainder of Nelsen's term. Motion made by Metzger, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Benefit Management joined the meeting. Dan Durin, Dustin Will were in attendance to discuss the final options of the new insurance program. Discussion was held on HSA contribution, dental, employee/county rate. Motion was then made by Hanna, 2<sup>nd</sup> by Metzger to pay \$1,000.00 HSA single, \$1,500.00 family HSA with payment starting July 1, 2014 and then January 1, 2015, County paying 100% of the employee and a 50% county/50% employee on dependent coverage with no buy back. JD wanted to amend to motion as to not pay ahead on the HSA, failed with a lack of a 2<sup>nd</sup>. Roll call votes, JD. Schluntz-no, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes and Horwart-yes. Benefit Management will work with the Clerk to schedule a sign-up day with employees.

Clerk submitted the monthly reports from the District Court and Clerk/Register of Deeds office for approval. With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 3:12 p.m. Next Board meeting will be June 17<sup>th</sup> 2014 at 10:00 am.

Attest:

Janet Dietz, County Clerk

Doug Horwart, Chairman

(SEAL)

(harlancounty.ne.gov)



# Harlan County Board Minutes



## Claims

### General Fund

Alamar Uniforms, \$243.87; Roger Benjamin, court. appt. atty., \$3,928.48; Abby Bills, cont. serv, \$70.00; Blue Cross Blue Shield, ins. premium, \$16,262.08; Buffalo County Sheriff's Office, court costs, \$90.88; Business World Products, suppl., \$1,048.00; Capital Business Systems, copier contract; \$464.00; Cenex Credit Card Dept., fuel, \$654.01; CenTec Cast Metal Products, grave markers, \$745.34; City Of Alma, utilities, \$487.33; Clerk of District Court, Adams County, mental health board \$407.00; Community Internet, service, \$49.95; Dier, Osborn & Cox, court appt. atty., \$1,392.26; Fur & Leather Creations, uniform, \$24.00; GIS Workshop, services, \$21,620.00; Harlan County Court, costs,\$ 34.00; Harlan County Extension, expenses, \$2,949.90; Harlan County Health System, meals, 623.00; Harlan County Treasurer, postage & phone, \$2,505.24; Hays Pharmacy, medical,\$423.14; Hogeland's Market, supplies, \$275.20; Johnson Controls, maint, \$3,057.16; Kim Jones, painting, \$745.00; Justice Data Solutions, support, \$2,100.00; MIPS, data processing, maint. agree. micro & rental, \$1,377.67; Madison National Life, premium, \$54.59; Mail Finance, maint. agree. \$330.00; Main Street Media, print & pub., \$40.69; Main Street Variety, \$2.99; John Meidlinger, PH.D, district court costs, \$600.00; Pam Meisenbach, mileage/meals, \$76.90; Kevin Molzahn, lawn maint, \$550.00 Jacquie Moulton, laundry,\$55.25; NIRMA, insurance, \$28,704.00; NPPD, utilities, \$518.66; Nebr Advance Sheets, subscrip. \$200.00; Office Solutions Associates, supplies, \$1,694.24; PSAN-survey- registration, \$120.00; Traci Payne, cont. serv. \$900.00; Person & McQuay Law Office, monthly exp, \$4,610.00; Phelps County, veterans contract, \$3,348.24; Pitney Bowes, Inc., rental, \$61.19; SCPETR,dues, \$100.00; Shell Fleet Plus, fuel. \$1,038.91; Short Stop, fuel, \$18.60; South Central Economic Development, dues, \$2,500.00; State of Nebraska-AS Central, data processing & teletype, \$614.60; Tripe Motor Co., service, \$1,195.02; Trustworthy Hardware, \$17.17; US Bank, supplies, \$727.99; Verizon Wireless, cell phone, \$306.04; Verizon Wireless, phone, \$50.00; Mark Walsh, permit refund, \$25.00; Kim Wessels, mileage,\$224.00 Zeller-Zulauf, suppl. \$588.00; Salary & Wage, \$68,266.17

### ROAD FUND

Ag Valley Coop, fuel, \$94.95; B'S Enterprises, \$12,240.00; Barco Municipal Products, supplies, \$983.93; Blue Cross Blue Shield, ins. premium, \$6,602.19; Bosselman Energy, fuel, \$15,843.54; Cat Financial, supp. \$2,098.59; CHS Agri Service Center, fuel & parts, \$1830.08; City of Alma, utilities, \$51.68; Curly's Radiator, parts, \$126.20; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; FoxTrax, gps/subsc.\$99.95; Harlan County Health System, drug test, \$34.90;Harlan County Treasurer, phone & postage, \$136.60; B. H Heseman, supplies, \$ 163.55; John Deere Financial, supp.\$2,399.68; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$105.56; Main Street Media, publishing, \$47.59; NIRMA-Insurance, \$35,566.00; Newman Traffic Signs, suppl.\$711.00; Platte Valley Communication, \$159.30; Quill, \$ 362.88; S &W Auto Parts, \$2,471.15; Stamford Service, fuel, \$202.00; Tripe Motor Co. suppl.\$89.16; Twin Valley PPD, utilities, \$309.50; Verizon Wireless, cell phone, \$67.41; Salary & Wage, \$25,022.32

### WEED FUND

Harlan County Treasurer, phone, \$48.21; Holdrege Auto Parts, parts, \$13.10; Van Diest, chemicals, \$960.80; Salary, \$500.00.

### TOURISM FUND



# Harlan County Board Minutes



Harlan County Lake Association, fuel, \$250.00; Salary, \$900.00.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911 surcharges, \$1,111.90

## **SERVICE FOR AGING**

4<sup>TH</sup> QTR Expense - \$ 1,712.75



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday June 17<sup>th</sup>, 2014

The Harlan County Board of Supervisor's and the Harlan County Board of Equalization met in regular session Tuesday June 17<sup>th</sup>, 10:00 am, 2014 with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the June 3<sup>rd</sup> 2014 meeting were reviewed. Chairman called for any additions or corrections. Clerk furnished the corrected minutes. Clerk corrected the insurance amount to 50% county and 50% employee. Motion made by Hanna 2<sup>nd</sup> by Dietz to approve the corrected minutes. Roll call votes, all ayes. Motion carried.

Clerk presented claims for review. JD Schluntz made a motion to approve all the claims but the Miller & Associates claim. Supervisor Dunse requested discussion on the claim for the white rock and the Miller & Associates claim. Chairman Horwart discussed the repairs needed for the courthouse. All three entryways are non ADA compliant and need completely redone. Hanna discussed the Building and Grounds Budget being \$91,000.00 under budget. Miller & Associates completed an engineering study to perform a physical assessment of the Courthouse, correcting the entryways will bring the Courthouse into compliance. JD Schluntz questioned the committee spending ability. Schluntz motion died for a lack of a second. Motion was then made by Hanna 2<sup>nd</sup> by Metzger to approve all claims. Roll call votes, M. Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes, JD Schluntz-no, and Horwart-yes. Motion carried.

Manuela Wolf, CEO Harlan County Hospital joined the meeting. Manuela furnished the board with April/May financials. At budget time Manuela would like to discuss the future bond payment.

Ron Fryda USDA Wildlife Specialist joined the meeting. Ron brought to the board the yearly report. Ron has handled calls pertaining to fox, skunks, and coyotes, along with a positive



# Harlan County Board Minutes



test of rabies on a feral cat. Last year's asking budget was \$7,343.00. The request for 2014-2015 will be \$7,489.00 a slight increase. Motion was made by Hanna, 2<sup>nd</sup> by M. Schultz to approve the USDA Wildlife Services for \$7489.00 for the 2014-2015 budget year. Roll call votes all ayes, Motion carried.

## **BOARD OF EQUALIZATION**

Motion was made by Hanna, 2<sup>nd</sup> by M. Schultz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor Pam Meisenbach brought to the Board, Board Notices, changes in value due to programing malfunction. After Board review, motion made by Hanna 2<sup>nd</sup> by Dietz to accept the valuation corrections. Roll call votes, all ayes. Motion carried. Discussion was held on having protest hearings for Board of Equalization. Board would like to have the County Attorney present. It was agreed to have the "hearings" July 14<sup>th</sup>, 15<sup>th</sup>, 16th, 2014. Board would like to Assessor to bring a "consent agenda" in for approval. Assessor would work with the owner /protestor and come up with a value for the Board to approve. Pam also provided the Board with a (3) year plan of assessment.

Deputy Treasure, Willa Drake brought to the Board a motor vehicle tax exemption for the Good Samaritan Society. After Board review, motion made by Dietz, 2<sup>nd</sup> by JD Schluntz to approve the application for a 2000 van for the Good Samaritan Society. Roll call votes, all ayes. Motion carried. Motion made by M. Schultz to return to regular session 2<sup>nd</sup> by Hanna. Roll call votes, all ayes. Motion carried.

## **REGULAR SESSION**

Sharon Hueftle from South Central Economic Development joined the meeting. Sharon discussed the community projects/grants for Harlan County.

Building and Grounds and Health Insurance resolutions will reschedule. Clerk requested the Health Insurance resolution to be able furnish to the employees and have the employees "sign off" on it and keep it in their personnel file.

Benefit Management team of Dan Duren and Dustin Will joined the meeting. Discussion was held on the HSA and spending. Motion was made by JD. Schluntz, 2<sup>nd</sup> by M. Schultz to



# Harlan County Board Minutes



have Community Bank of Alma administer the HSA accounts. Roll call votes, JD Schluntz-yes, M. Schultz-yes, Hanna-no, Metzger-yes, Dietz-yes, Dunse-yes, and Horwart-yes. Motion carried. Discussion was moved to the life insurance and long term disability insurance. Motion was made by M. Schultz, 2<sup>nd</sup> by Hanna to approve Lincoln Finance Group as the carrier. Roll call votes, all ayes. Motion carried. Discussion was moved to the dental insurance. Motion was made by M. Schultz, 2<sup>nd</sup> by Hanna to approve Ameritas- Standard Insurance for the carrier, with the County to continue to pay at the 70% county and 30% employee. Benefits are structured to be the same. Roll call votes, all ayes. Motion carried.

County Attorney Bryan McQuay suggested the Board move into executive session to discuss the contract negotiations with the Union. Motion was made by Hanna, 2<sup>nd</sup> by Metzger to move into executive session with the Clerk and County Road Superintendent to discuss contract negotiations at 12:08pm. At 12:43 p.m., County Board returned to open session. Motion made by Dietz, 2<sup>nd</sup> by M. Schultz to return to regular session. With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 12:44 pm. Regular County Board meetings in July will be the 1<sup>st</sup> at 1:00 pm and the 15<sup>th</sup> at 10:00am.

Attest, Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

(seal) [harlancounty.ne.gov](http://harlancounty.ne.gov)

## Claims

## General Fund

Buffalo County Sheriff's Department, service fees, \$18.59; Business World Products, supplies, \$22.48; Nick Davis, repair/maint, \$678.50; Janet Dietz, mileage, clerk meeting; \$134.40; Jerald Dietz, tree removal, \$225.00; Harlan County Extension, registrations/fuel/supplies, \$1,642.97; Harlan County Sheriff's Office, service fees, \$18.50; Hasler, treasure postage, \$1000.00; Hogeland's Market, supplies, \$107.86; Holiday Inn, clerk lodging, \$86.95; Linn County Sheriff's Office, service fees, \$30.06; MIPS, Election computer/scanner; \$2,576.04; Main Street Media, publ. \$525.05, Main Street Variety, county court dry cleaning, \$67.50; Miller and Associates, consulting fees, \$1290.00; NACO, assessor workshop regist. \$100.00; Office Solutions, supplies, \$81.74; Shell Fleet Plus, fuel, \$329.65; State of Nebraska-AS Central, data proc. \$166.60; Twin Valleys Public Power District, utilities, 101.96.



# Harlan County Board Minutes



## Road Fund

Bosselman Energy, \$fuel, \$3,328.47; T & F Sand & Gravel, gravel \$51,173.43.

## Tourism Fund

ATC Communications, internet, \$299.40; Pat Underwood, postage, \$17.08.

## Historical Society

Historical Society 4<sup>th</sup> qtr. \$2,046.42



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday July 1st, 2014, 1:00 pm

The Harlan County Board of Supervisor's met in regular session Tuesday July 1st, 2014 with Supervisor's JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceeding while the convened meeting was open to the public.

Minutes from the June 17<sup>th</sup>, 2014 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Hanna 2<sup>nd</sup> by Metzger to approve as written. Roll call votes, all ayes. Motion carried.

The morning was spent auditing claims. Motion made by Dietz 2<sup>nd</sup> by M. Schultz to approve all monthly claims. Roll call votes, all ayes. Motion carried.

Harlan County Road Superintendent, Tim Burgeson brought to the Board the Sign Reflectivity Program. Tim will be implementing the program in the road department. They will do the night time inspections and complete the documentation. Program needs to be completed by the end of 2014. Motion made by Hanna 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried.

Clerk brought to the Board the Employee Health Resolution 2014-12 for approval. This defines what the County offers for health insurance for the County's full time employees. (A complete copy is on file in the Clerk's office.) After Board review, motion made by Dietz, 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Clerk then presented Resolution 2014-13 for review. This will establish a new budget fund known as "The Courthouse Improvement Sinking Fund." Auditor's Contryman Associates recommended establishing such fund to track the future projects, (front steps, west entry, east entry, engineering fees). County Attorney explained these funds will "rollover" each year. JD Schluntz thought this fund was already established. Hanna reported this will better track the improvements at the courthouse and not "co-mingle" with other funds in the budget." Motion made by Hanna 2<sup>nd</sup> by Metzger to approve. Roll call votes, Dietz-yes,



# Harlan County Board Minutes



Dunse-yes, JD Schluntz-no, Max Schultz-yes, Hanna-yes, Metzger-yes, and Horwart-yes. Motion carried. Building and Grounds Committee will report monthly to the Board when the projects have started. (A complete copy is on file in the Clerk's Office)

Clerk then presented Resolution 2014-14. This will transfer \$68,550.00 from the Building and Grounds Fund contained in the General Fund to the Courthouse Improvement Sinking Fund for ongoing projects. This will start for 2014-2015. Motion made by Hanna, 2<sup>nd</sup> by Dietz, to approve. Roll call votes, Dunse-yes, JD Schluntz-no, Max Schultz-yes, Hanna-yes, Metzger-yes, Dietz-yes and Horwart-yes. Motion carried. (A complete copy is on file in the Clerk's office)

Clerk presented Resolution 2014-15. This is the Medical Reimbursement Fund. This will transfer \$35,000.00 from the General Fund to the Medical Reimbursement Fund, to fund the new H.S.A of the new insurance policy. Motion made by JD Schluntz to transfer the \$35,000.00, 2<sup>nd</sup> by Dunse. Roll call votes, all ayes. Motion carried. (A complete copy is available in the Clerk's office)

## **BOARD OF EQUALIZATION**

Motion made by Hanna, 2<sup>nd</sup> by Metzger to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Clerk had notified each protestor by mail.

Protest #1. Dave & Darlene Barwick. No one was present. County Assessor Pam Meisenbach read aloud the protest. This will be a dry land to grass acre correction.

Protest #2. Curtis Scheele. No one was present. County Assessor Pam Meisenbach read aloud the protest. This will be dry land to grass acre change.

County Assessor furnished tax list correction #1240. This is a correction for JN Company. After Board review, motion made by Dunse 2<sup>nd</sup> by Metzger to approve #1240. Roll call votes, all ayes. Motion carried.

County Assessor then brought a valuation to be applied by the Board. This is adding a new garage valuation to a parcel. After Board review, motion made by Metzger, 2<sup>nd</sup> by Hanna to approve, roll call votes, all ayes. Motion carried.

Protest #3. Ronald and Francene Zook. No one was present. County Assessor read aloud the protest. County Assessor furnished photos and the property record card information.



# Harlan County Board Minutes



Assessor reviewed the property, siding, windows; awning and large deck have been added. With no further discussion, motion made by Max Schultz, 2<sup>nd</sup> by Hanna to approve the assessor's recommendation on protests #1,2 & 3. Roll call votes, all ayes. Motion carried. It was decided to hold the remaining Board of Equalization Hearings on July 15<sup>th</sup> 2014 at 1:00 pm. Motion made by Metzger 2<sup>nd</sup> by Dietz to return to regular session, Roll call votes, all ayes. Motion carried.

## REGULAR SESSION

Warren Lingg joined the meeting and provided the Board with updates and expenses from museum in Orleans. They have several projects they are working on. The Board thanked him for coming in.

Clerk presented Resolution 2014-16. (A complete copy is on file in the Clerk's office.) The Board of Supervisors of Harlan County hereby confers authority to each committee of the Board that submits a budget to expend funds or obligate the county to spend funds that has been budgeted for by the County Board. Claims will still be approved by the Board. A lengthy discussion was held. Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried.

No Union Contract communication was received at this time.

Clerk presented the Region 3 county match for 2014-2015. Clerk requested input from Supervisor Dunse as he sits on the Region 3 Board. Dunse highly recommended the program. 2014-2015 County matches will be \$7,321.67 a slight increase of \$182.87. Roll call votes, all ayes. Motion carried.

Board reviewed the letter of engagement from Contrymans for the 2014-2015 budget, Veterans quarterly report, Clerk's & District Court monthly reports.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 3:34 pm.

Attest

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

(seal)



# Harlan County Board Minutes



(harlancountyne.gov)

## Claims

### General Fund

Shirley Bailey, cont. services; \$70.00; Roger Benjamin court appt attorney, \$1,268.60; DaLynn Burgeson, mileage, child support mtg., \$114.36; BTS phone repair, \$45.00; Business World Products, supp. \$125.97; CHS Agri Service Center, fuel, \$17.98; Capital Business Syst., cont. copies, \$181.84; Cenex Credit Card, sheriff, fuel \$1,069.85; City of Alma, utilities, \$434.99; Community Internet, serv, \$49.95; CoOpportunity Health Ins, \$12,525.73; Fur & Leather Creations, patches, \$15.00; Galls, sheriff suppl. \$31.99; Glenwood, suppl. \$9.95; Diane Grotfeld, mileage, Lincoln, \$67.50; Harlan County Extension, suppl. mileage, \$234.00; Harlan County Health Sys. medical & meals, \$1,543.28; Harlan County Treasure, phone, \$2,041.37; Hays Pharmacy, medical, \$273.86; Michael Henry, ct. appt. atty. \$190.32; Hogeland's Market, supp, \$349.05; Kim Jones, painting, \$806.00; M & B Business Mach. service, \$139.50; MIPS, data processing, maint. agree, microfilming & equipment rental, \$1,816.48; Pam Meisenbach, meals, mileage, \$182.18; Jacquie Moulton, laundry, \$68.25; NACO, dues, \$1,152.50; NPPD, utilities, \$1,077.56; Office Solutions Associates, supp, \$859.19; Traci Payne, contr. serv. \$900.00; Person & McQuay Law Office, contr. services, \$5,110.00; Pitney Bowes, Inc, postal machine, \$98.97; Pitney Bowes Global Financial, lease post. machine, \$207.00; Region 3, 1<sup>st</sup> qtr, \$1,830.42; Reliable Pest Control, contr. serv. \$120.00; State of Nebr, As Central, TTY network, \$448.00; The Standard, dental, \$782.03; Tripe Motor Co, service, \$55.00; US Bank, lodging, meals, \$323.37; Verizon Wireless, cell phone, \$306.15; Verizon Wireless, service, \$200.00; Webster County Sheriff Office, fees, \$26.26; Walter F Stephens Jr, suppl. \$102.11; White's Auto/Glass, service, \$236.09; Salary & Wage, \$63,700.09

### ROAD FUND

ACE IRR. & MFG, culverts, \$9,383.08; Ag Valley Coop, fuel, \$400.77; Bladen Sand & Gravel, gravel, \$4,298.21; Broeker Welding, services, \$245.50; CHS Agri Service Center, fuel & parts, \$2,370.23; CAT Financial, repairs, \$ 2,098.59; Cat Financial, new grader payment, \$20,779.28; City of Alma, utilities, \$52.93; CoOpportunity Health, insurance, \$4,540.39; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; FOXTRAX, gps subs. \$1,139.40; Harlan



# Harlan County Board Minutes



Co. Health System, drug test, \$34.90; Harlan County Treasurer, phone, \$146.34; Hireright Solutions, drug test, \$84.80; Holdrege Auto Parts, \$560.57; Huntley Service, supp, \$98.36; Landmark Implement, skid/steer rental \$6,060.00; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$110.84; Main Street Variety, publ. \$42.72; Main Street Variety, supplies, \$13.99; Miller & Associates, traffic studies, \$3,546.75; NMC Exchange, parts, \$57.48; Phelps Memorial Health service, testing, \$216.00; Quality Inn & Suites, room, \$140.00; Quill, suppl. \$64.98; S&W Auto Parts, parts,\$1,852.87; Sign Solutions, suppl. \$62.36; Stamford Service, fuel, \$193.00; Stern Oil Co, suppl. \$2,023.48; The Standard, dental ins, \$371.69; Tripe Motor Co. \$42.15; Twin Valley PPD, utilities, \$148.15; Verizon Wireless, cell, \$67.41; Village of Repub. City, utilities, \$28.30; Salary/Wage,\$27,363.70

## **WEED FUND**

CHS, suppl. \$177.72; Harlan County Treasure, phone, \$52.46; US Bank, suppl. \$68.47; Salary, \$500.00.

**TOURISM FUND** Salary, \$900.00.

## **SERVICES FOR AGING**

Harlan County Senior Center, quarterly expenses, \$1,712.75; South Central NE Area Aging, \$969.00.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911surcharges. \$1,054.90.

## **Medical Reimbursement**

Chris Becker, \$1,000.00; Lynette Brown, \$1,000.00; Community Bank. h.s.a. \$10,750.00; Willa Drake, \$1,000.00; Shawn Rupp, \$750.00.



# Harlan County Board Minutes



Harlan County Supervisor's Room

Tuesday August 5<sup>th</sup> 2014 1:00 p.m.

The Harlan County Board of Supervisor's met in regular session Tuesday August 5<sup>th</sup> with Supervisor's JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also present were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal.

Chairman Horwart called the meeting to order at 1:00 pm and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public. Minutes from the July 15<sup>th</sup> regular and Board of Equalization were reviewed. Chairman Horwart called for any corrections or additions. Motion made by Metzger 2<sup>nd</sup> by Hanna to approve as written minutes. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Motion was made by Dunse 2<sup>nd</sup> by Dietz to approve all claims but the Township claim. Roll call votes, all ayes. Motion carried. Motion made by Metzger 2<sup>nd</sup> by M. Schultz to approve the Township claim, roll call votes, all ayes. Motion carried.

County Road Superintendent Tim Burgeson brought to the Board (1) driveway permit for review. After board review, motion made by Dietz, 2<sup>nd</sup> by Dunse to approve the driveway permit. Roll call votes, all ayes. Motion carried. Discussion was held on NRD water holding permits, traffic counter studies, FoxTrax GPS report, weed inspections, and locating all the cemeteries in Harlan County.

County Assessor Pam Meisenbach entered the meeting. Motion made by Metzger 2<sup>nd</sup> by M. Schultz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. Pam brought before the Board tax list correction #1241, #1242 for approval. This was a personal property correction. Board reviewed and a motion was made by JD Schluntz, 2<sup>nd</sup> by M. Schultz to approve. Roll call votes. All ayes. Motion carried. Tax list correction # 1243 was also reviewed. This is a CPI building in Antelope Township. Motion made by Metzger 2<sup>nd</sup> by Dietz to approve, roll call votes, all ayes. Motion carried. Motion made by Hanna, 2<sup>nd</sup> by Dietz to return to regular session.



# Harlan County Board Minutes



Clerk presented the Substance abuse policy for the Harlan County Senior Center. County Attorney and the Board reviewed and approved the policy.

County Attorney advised to hold the Columbus Hospital bill that had been approved in the morning audit.

Clerk advised the first meeting in November needs to be changed to November 5<sup>th</sup> due to election. County Board agreed. Clerk's/District Court monthly reports were reviewed.

Chanel Choitz, with LIFETEAM critical care transport joined the meeting. This is an air-ambulance that services the area. Chanel provided an informational packet for the Board.

Duane Murdoch, Ron Melbye, Zoning Administrator, joined the meeting. Duane was present to explain the variance he needs to replace a Quonset. Duane had a building damaged in the June storm. Ron had the necessary form to fill out and will go from there.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 2:25pm. Budget workshop will follow after the meeting. Contryman Associates with attend the August 19<sup>th</sup> meeting.

Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

(SEAL) ([harlancounty.ne.gov](http://harlancounty.ne.gov))

## **CLAIMS**

### **GENERAL FUND**

Adams County Clerk, probation costs, \$3,763.00; Roger Benjamin, ct. appt. atty., \$516.40; Business Telecomm Systems, repairs, \$197.89; Richard Calkins, ct. appt. atty. \$13,856.49; Cenex Credit Card Dept., fuel, \$957.88; Central Nebr. County Officials Assoc., registration, \$160.00; City of Alma, utilities, \$419.77; Community Internet, internet, \$49.95; Cooley Bros. Inc, suppl. \$275.36; CoOpportunity Health, ins, \$12,525.73; Dier, Osborn & Cox, P.C. ct. appt. atty. \$805.88; Wayne Dietz, lodging, \$141.08; Eakes Office, maintenance agree., \$207.72; Faith & Hope Counseling, services, \$80.00; Family Advocacy Network, sub. \$1,000.00; FoxTrax Vehicle track., safety equip. \$170.91; Furnas County Sheriff Office, serv. fees, \$18.50;



# Harlan County Board Minutes



Shirley Bailey Gibbs, cont. serv. \$60.00; Harlan County Clerk, fees, \$10.00; Harlan County Court, fees, \$187.00; Harlan County Extension, fuel \$67.79; Harlan County Health System, medical/meals, \$1,081.16; Harlan County Sheriff, fees, \$451.67; Harlan County Treas., post. & phone, \$1,422.27; Hays Pharmacy, medical, \$45.58; Heartland Family Medicine, medical, \$59.64; Hogeland's Market, supplies, \$501.06; Interstate All Battery Center, supp. \$14.47; Johnson Controls maint. repair, \$1,245.22; K-Lawn, spraying, \$179.00; Kibler Copying Inc, court. \$325.27; Lancaster County Court, fees, \$5.25; Lockwood, supp. \$488.32; Logan County District Court, fees, \$4.75; MIPS Inc., microfilming, data proc. equip. rental, maint. agree., \$1,096.28; Main Street Media, publ. \$337.55; Main Street Variety, supplies, \$3.18; Midwest Special Services, transport, \$210.60; Jacquie Moulton, laundry, \$91.00; NPPD, utilities, \$1,517.31; Office Solutions Assoc., supplies \$1,228.88; Traci Payne, cont. services, \$900.00; Person & McQuay Law Office, phone, \$60.00, rent, \$1,000.00, contract, \$2,800.00, child supp. contr., \$1,250.00; Person, DeWald, Deaver ct. appt. atty., \$1,506.76; Phelps County Court, fees, \$1.50; Platte Valley Communications of Kearney, repair, \$115.00; Darcie Porter, office mini blinds, \$51.33; Protocall, supplies, \$315.00; RepCo Marketing, Inc suppl. \$40.50; Shell Fleet Plus, fuel, \$852.77; Short Stop, fuel, \$53.44; State of Nebraska AS Central, data processing, \$611.60; Stenger Plumbing, repair, \$60.00; The Standard, dental ins, \$782.03; Tripe Motor Co., service, \$445.09; Trustworthy Hardware, supplies, \$21.99; U S Bank, supplies, \$214.98; Verizon Wireless, cell phone, \$305.85; Walter F Stephens, suppl. \$150.44; Salary & Wage, \$66,815.10.

## ROAD FUND

AG Valley Co-op \$ fuel, \$50.17; Bladen Sand & Gravel, gravel, \$5,456.83; Bosselman Energy, fuel, \$14,822.74; Business Telecomm Systems, repairs \$197.89; Cat Financial serv/supp. \$2,098.59; CHS Agri Service Center, fuel & supplies, \$1,183.04; Central Dist. Co Officials Assoc. regist. \$40.00; City of Alma, water, \$50.43; CoOpportunity, health ins, \$4,540.39; Cross Dillon Tire, tires, \$4,800.00; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; James Durbin, shop repairs, \$930.00; Harlan County Treasurer, phone, \$130.72; B.H. Hesemann Shop, welding, \$69.45; John Deere Financial, parts, \$244.85; Loup Valley Lighting, \$1,643.40; Metrocount, traffic counter, \$ 1,198.00; M. J. Lubeck, rent, \$150.00; NMC Exchange, suppl. \$16,333.70; Newman Traffic Signs, \$3,470.80; Powerplan, lease grader, \$3,200.00; Ok Tire, suppl. \$882.00; Quill, supplies, \$56.48; S&W Auto Parts, parts, \$974.78; Stamford Service, fuel, \$146.15; T & F Sand & gravel, gravel, \$37,349.20; The



# Harlan County Board Minutes



Standard, dental, \$371.69; Twin Valleys Public Power District, utilities, \$156.21; Verizon Wireless, cell phone, \$67.38; Village of Republican City, water, \$56.92; Whites Auto Glass, windshield, \$125.00; Yant Equipment, fuel pump repairs, \$714.30; Salary & Wage, \$28,814.43.

## **WEED FUND**

CHS, fuel, \$249.52; Harlan County Treas. Phone, \$47.23; Verizon Wireless, cell phone, \$22.33; Salary, \$500.00.

## **TOURISM FUND**

Salary, \$900.00.

## **PREDATOR CONTROL**

USDA, APHIS. \$379.41

## **COURTHOUSE EQUIPMENT SINKING FUND**

Office Solutions, Treas. office files, \$1,229.67

## **SERVICES FOR AGING**

Harlan County Senior Center, expenses, public transit, \$1,112.75, Community Action, \$600.00.

## **911 EMERGENCY FUNDS**

City of Holdrege, \$1,214.33; Newman Signs, \$89.50

## **LOTTERY FUND**

CASA, quarterly expense, \$750.00



# Harlan County Board Minutes





# Harlan County Board Minutes



Supervisor's Room, Alma NE

Tuesday August 19<sup>th</sup>, 2014-10:00 am

The Harlan County Board of Supervisor's met in regular session Tuesday August 19<sup>th</sup> with Supervisor's Max Schultz, JD Schluntz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, County Road Superintendent Tim Burgeson and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the August 5<sup>th</sup> meeting were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Hanna, 2<sup>nd</sup> by Metzger to accept as submitted. Roll call votes, all ayes. Motion carried.

Clerk presented the Board with claims. After Board review, motion made by M. Schultz, 2<sup>nd</sup> by Metzger to approve the claims. Roll call votes, all ayes. Motion carried.

Manuela Wolf, Harlan County Hospital CEO, joined the meeting with the monthly financials. Discussion was held on the Hospital making the bond payment and interest payment this year. Manuela explained that it will be discussed at the Hospital Board meeting tonight. Manuela was here to also request the reappointment of Wayne Lutjeharms to the Hospital Board of Trustee's. This is a six year appointment that will expire July 31<sup>st</sup>, 2017. Motion made by JD. Schluntz to approve, 2<sup>nd</sup> by M.Schultz. Roll call votes, all ayes. Motion carried.

Clerk presented the request from Ron Melbye, Harlan County Zoning Administrator to reappoint Brad Skiles to the Zoning Board. Motion made by Dunse, 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried.

Harlan County Attorney, Bryan McQuay provided Resolution 2014-16- A for discussion. Clerk needed clarification of the Road Superintendent's use of the County pick up being a taxable benefit. This will declare the Harlan County Road Superintendent on call and the vehicle is a public safety vehicle and said use is the vehicle is provided by the Harlan County Board of Supervisor's to meet his job requirements. (A complete copy is available in the Clerk's office) Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried. Agreement for Legal Services to Establish Paternity and Collect Child Support with



# Harlan County Board Minutes



the Person & McQuay Law Office was reviewed.(a complete copy is available in the Clerk's Office)Motion made by Dietz, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried.

Diane Grotfeld, Harlan County Treasure joined the meeting to surplus the old under counter cabinet's from her office. Motion made by Metzger, 2<sup>nd</sup> by Dunse to approve. Roll call votes, all ayes. Motion carried.

Office inventory was reviewed from the Clerk's Office, County Attorney's and Building and Grounds. Motion made by Dunse 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried.

Clerk presented resolution 2014-17 for approval. This is a resolution in support of the South Central Economic Development District boundary change to add Howard County. Motion made by Dietz, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Clerk presented the Board with a letter from the Orleans Library for review.

With no one from the public to address the board, Chairman Horwart adjourned the meeting at 10:53. Am. Budget workshop will be at 1:00 pm today with Contrymans. September meetings will be held on September 2<sup>nd</sup> and September 16<sup>th</sup> (meeting will also be a budget hearing.)

Attest

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

(seal)(harlancounty.ne.gov)

Claims

General Fund

Roger Benjamin, court appt. Atty, \$297.90; CHS sheriff, fuel, \$265.68; Richard Calkins, court appt. Atty, \$178.50; Harlan County Sheriff, fees, \$172.28; Main Street Media, pub, \$230.68;



# Harlan County Board Minutes



Phelps County Sheriff, fees, \$180.00; Shell Fleet Plus, sheriff, fuel, \$69.52; Twin Valley Public Power, utilities, \$122.89



# Harlan County Board Minutes



Supervisor's Room, Alma Ne

Tuesday September 2nd, 2014 1:00 pm.

The Harlan County Board of Supervisor's met in regular session Tuesday September 2nd with Supervisors' Max Schultz, JD Schluntz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz and Gary Dunse. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the August 19<sup>th</sup> meeting were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Hanna to accept the minutes as submitted 2<sup>nd</sup> by Metzger. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Motion made by Dunse, 2<sup>nd</sup> by Dietz to approve claims. Roll call votes, all ayes. Motion carried.

County Road Superintendent, Tim Burgeson brought to the Board (2) Driveway agreements for approval. After Board review, motion made by Dietz, 2<sup>nd</sup> by M. Schultz to approve driveway agreements 2014-#2 and 2014-#3 (these are kept on file in the road department). Roll call votes, all ayes. Motion carried. Discussion turned to surplus old road signs and used culverts. Some individuals have expressed interest in purchasing old signs. Tim will find a "scrap value" for the signs and scrap out the old used culverts. Motion made by Hanna, 2<sup>nd</sup> by JD Schluntz to surplus old signs and culverts. Roll call votes, all ayes. Motion carried. Board then reviewed the Inventory sheets for the Road and Weed Departments. Motion made by Dunse 2<sup>nd</sup> by Hanna to approve the Weed and Road inventory. Roll call votes, all ayes. Motion carried.

County Assessor, Pam Meisenbach brought to the Board the Mineral Contract with Pritchard and Abbott for approval. Contract is for 2015-2016 and \$750.00 per year. Motion made by Hanna 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Clerk brought to the Board the (3) year Planned Service Agreement with Johnson Controls. (This is the company that have installed the new heating and air system) Supervisor Hanna explained to the Board that this company changes filters, services the whole courthouse and system in the basement. Motion made by Hanna 2<sup>nd</sup> by Metzger to approve the (3) year contract. Roll call votes, all ayes. Motion carried.

Discussion turned to appoint/hire the Harlan County NIRMA contact person. Clerk has been doing this upon the recommendation/appointment from NIRMA. Discussion was held on paying the Clerk for this extra duty. County Attorney checked with the Attorney General Office and doesn't appear to be any clear guidance on additional pay. Clerk requested clarification on the additional pay for the County Sheriff for Emergency Manager and Surveyor for bridge inspections. County Attorney thought there could be an overlap in duties and pay with those positions. Discussion was moved to opening the position to other



# Harlan County Board Minutes



courthouse employees. Clerk had requested clarification from Beth Farrell, Nacone legal counsel, it appears a few but not all counties pay some additional fees. To the best of her knowledge, additional pay has not been challenged under the constitutional provisions. Motion was made by JD Schluntz to table this for (2) weeks, 2<sup>nd</sup> by Hanna. Roll call votes, all ayes. Motion carried.

Representatives from Murphy's Tractor stopped in and introduced a new employee.

Clerk presented the Resolution 2014-17 for approval. This instructs the Road Superintendent to perform a traffic study on 707 road for ½ mile west of the intersection from F road and 724 road for a ½ mile west of the intersection from road C and to provide recommendations on the closure of said roads. (A complete copy is available in the Clerk's Office.) Motion made by Hanna, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried.

Clerk presented the Harlan County Levy resolution 2014-18 for approval. This will allocate the levy authority requested to each political subdivision. (A completed copy is available in the Clerk's Office) discussion was held on township boards and cemetery districts and the need for mowing in the cemeteries. County Attorney will look into this. Neil Collins will be attending the next Board meeting to discuss cemeteries. Motion made by Metzger, 2<sup>nd</sup> by Hanna to approve the levy resolution. Roll call votes, all ayes. Motion carried.

Board reviewed all county office inventories for 2014. Motion made by Metzger 2<sup>nd</sup> by Dunse to approve, roll call votes, all ayes. Motion carried.

Supervisor Hanna discussed the old issue of the township graders and plows since adopting the county road unit system. County Attorney will review.

Clerk provided the monthly Clerk and District Court reports. County Sheriff quarterly report was also reviewed.

Clerk provided the Board with copies of the preliminary Budget and Tax request for 2014-2015. With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 2:36 pm. Budget Hearing and Notice of Final Tax Request will take place Tuesday September 16<sup>th</sup> at 11:00 am, Harlan County Supervisor's room, Harlan County Courthouse.

Attest

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman

(harlancounty.ne.gov)

**Claims**

**General Fund**



# Harlan County Board Minutes



Betsy Ross Flags, \$178.00; Abby Bills, cont. services, \$40.00; Lee Bose, mileage, \$7.84; Buffalo County Sheriff's Office, fees, \$18.50; Business Telecommunications, maint, \$572.00; Business World Products, supplies, \$10.23; Richard Calkins, court appt Atty., \$1,571.25; City of Alma, utilities, \$439.21; Community Internet, service, \$49.95; Contryman- budget prep, \$5,700.00; Co Oportunity Health Insurance, \$11,294.94; Dier, Osborn & Cox, court appt. Atty., \$861.26; Dugan Business Forms, \$135.35; Eakes, maint. agree. \$323.30; Eisenhart & Farquhar , Attorneys at law, court appt. Atty, \$1,720.44; Harlan County Clerk, fees, \$32.00; Harlan County Extension supplies, \$92.01; Harlan County Health System, medical, \$59.00; Harlan County Health System, meals, medical, \$542.15; Harlan County Treasure, phone, postage, \$1,421.78; Michael Henry, court. appt Atty, \$90.25; Hogeland's Market, supplies, \$95.62; Holiday Inn, Kearney, assessor workshop, \$239.85; Paul Horwart, mileage, \$16.24; Johnson Control's maint. agree. \$10,789.00; Kibler Copying, Inc, \$182.16; Verlyn Lewis, mileage, \$30.24; Maul Finance, maint. agree. \$330.00 MIPS, data processing, maint. agreement., microfilming & equip. rental, \$1,096.28; Main Street Variety, supplies, \$4.99; Pam Meisenbach, meals, mileage, \$67.99; Mid-Nebraska Individual Services, \$3,423.00; NPPD, utilities, \$1,421.81; Nebraska State Bar Association, \$35.00; Office Solutions Associates, supplies, \$732.05; Traci Payne, cont. serv. \$900.00; Person Dewald Deaver Law Firm, court appt. Atty, \$940.00; Person & McQuay Law Office, contr. services, \$5,185.00; Pfeil Bros, Lawncare, \$187.75; Platte Valley Comm., service, \$38.50; Nicole Robinson, laundry, \$13.00; Shell Fleet Plus, fuel, \$1,080.32; Brad Skiles, mileage, \$12.32; State of Nebraska-AS Central, data processing & teletype, \$614.60; Ray Stewart, tree trim. \$1,100.00; The Lincoln National Life, life/disability; \$347.25; The Standard, dental ins, \$702.52; Those Blasted Signs, signs, \$415.00; Tripe Motor Co., service, \$343.68; US Bank, supplies, \$373.88; Verizon Wireless, cell phone, \$305.77; White's Auto Glass, repair, \$500.00; Salary & Wage, \$66,071.92

## ROAD FUND

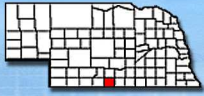
Ace Irrigation & MFG, supplies, \$8,843.74; Ag Valley Coop, fuel, \$101.75; Alma Auto Parts, parts, \$32.74; Bladen Sand & Gravel, gravel \$1,083.40; Bosselman Energy, fuel, \$25,370.26; Cat Financial, repairs, \$2,098.59; CHS Agri Service, parts, \$1,955.24; City of Alma, utilities, \$52.93; CoOportunity Health Insurance, \$4,540.39; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Harlan County Health Systems, drug test, \$34.90; Harlan County Treasurer, phone, \$131.83; Hogeland's Market, supplies, \$14.04; Holdrege Auto Parts, supplies, \$18.19; Jim's Ok Tire, repair, \$275.00; John Deere financial, parts, \$1,722.12; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$221.68; NMC Exchange, parts, \$2,776.04; Powerplan, supplies, \$25,587.65; S&W Auto Parts, parts, \$260.93; Stamford Service, fuel, \$202.90; The Lincoln National Life Ins. \$149.75; The Standard Dental, ins. \$371.69; Twin Valley PPD, utilities, \$186.12; Verizon Wireless, cell phone, \$67.34; Salary & Wage, \$26,746.22

## WEED FUND

CHS, fuel, \$106.95; Harlan County Treasure, phone, \$49.86; Salary, \$500.00.

## TOURISM FUND

Salary, \$900.00.



# Harlan County Board Minutes



## **SERVICES FOR AGING**

Harlan County Senior Center, qtr. exp., \$1,712.75

## **911 EMERGENCY FUNDS**

City of Holdrege, 911 surcharges, \$1,098.40.

## **Medical Reimbursement**

Wayne Dietz, \$1,000.00



# Harlan County Board Minutes



Supervisors Room, Alma, NE

Tuesday, September 16th, 2014

The Harlan County Board of Supervisors met in regular session Tuesday September 16<sup>th</sup> with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also present were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from September 2<sup>nd</sup> 2014 were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Dietz 2<sup>nd</sup> by M. Schultz to approve as written. Roll call votes, all ayes. Motion carried.

Clerk presented the Board with claims. Per County Attorney Bryan McQuay he advised to withhold the Columbus Community Hospital bill. County Attorney has sent a letter to clear up the matter. After Board review, motion made by Hanna, 2<sup>nd</sup> by Metzger to approve the claims as submitted. Roll call votes, all ayes. Motion carried.

Tim Burgeson, County Road Superintendent presented to the Board (2) ROW user agreements. (after review one ROW is not signed) Motion made by Hanna 2<sup>nd</sup> by M. Schultz to approve the Bose Row. Roll call votes, all ayes. Motion carried. County Road Superintendent discussed with the Board discontinuing the NEMA/FEMA application from the storm damage in June 2014. It is requiring too much time and odds of getting any money are slim. It would require considerable amount of time from the Road department and or hire someone to remove the roadside tree piles. All Board members agreed for the Road Superintendent to sign off and discontinue the process.

Harlan County Hospital CEO, Manuela Wolf joined the Board meeting. Manuela brought to the Board the monthly financials and a request to reappoint Rick Calkins to the Board. During the financial discussion JD Schluntz questioned if the Hospital could pay the Bond payment, and requested the last year's receipts. Manuela discussed the resignation of Jennifer Taylor, PA-C and are in the process of finding a replacement. Discussion move to the reappointment of Rick Calkins to the Board. Motion made by Hanna 2<sup>nd</sup> by Metzger to



# Harlan County Board Minutes



reappoint Rick Calkins to the Harlan County Hospital Board for (6) year term. Roll call votes, JD Schluntz- abstain, Max Schultz-yes, Hanna-yes, Metzger-yes- Dietz-yes, Dunse-yes, and Horwart-yes. Motion carried.

Neil Collins came before the Board to discuss rural cemetery mowing, maintenance, and funding. County Attorney Bryan McQuay discussed the problem of having non active township Boards and the need to form cemetery districts so that some form of funding is available. Method of funding could possibly be the Keno funds. Forming a cemetery district requires a petition with 50% signing and a public hearing. (for each township having a cemetery.) County Attorney will get the information out to the public through the Harlan County Journal.

Lyle Martin joined the meeting to discuss a minimum road maintenance and water flowage problem. Lyle had planted grass, upper water flow has washed out his dams. No solutions were available at this time.

At 11:00 am Chairman Horwart opened the Budget Hearing. JD Schluntz stated he will not vote for this budget. JD supplied the Board with some other options to purchase road grades other than going into debt. Discussion was held on depleting the Inheritance Tax Fund. County Attorney advised that if the Budget is not approved at this time (with the deadline being September 20, 2014) Supervisors could be charged with a misdemeanor and removed from office. Hanna stated that all County offices would like increased funding if we were to deplete the Inheritance tax fund. Hanna also spoke of the County's lids on levy and allowable spending. At 11:29 am Chairman Horwart closed the Budget Hearing. Clerk read aloud Resolution 2014-19 for approval. This resolution appropriates income necessary to finance authorized expenditures for Harlan County.( A complete copy is on file in the Clerk's Office). Motion made by Hanna to approve Resolution 2014-19, adopting the 2014-2015 Budget with the additional 1% allowable Board increase in restricted funds subject to the lid limitation. (Clerk posted the Budget hearing in the Harlan County Courthouse, Alma Post Office, and Hogeland's Market 7 days prior to hearing.) 2<sup>nd</sup> by Metzger. Roll call votes, Dietz-yes, Dunse-yes, JD Schluntz-no, M. Schultz-yes, Hanna-yes, Metzger-yes, and Horwart-yes. Motion carried.



# Harlan County Board Minutes



Clerk read aloud Resolution 2014-20. (this resolution is for setting the final tax request for 2014-2015. (A complete copy is available in the Clerk's Office). Motion made by Metzger 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Clerk presented a letter from Art Johnsen, Veteran Service Officer rescinding his resignation in June 2014. His intent is to still provide assistance to Harlan County thru the current inter-local with Phelps County. County Board accepted.

## **BOARD OF EQUALIZATION**

Motion made by Dunse 2<sup>nd</sup> by JD Schluntz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Treasure, Diane Grotfelt brought to the Board a motor vehicle exemption. After a short discussion, motion made by Hanna, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried. Motion was then made by Hanna, 2<sup>nd</sup> by M. Schultz to return to regular session. Roll call votes, all ayes. Motion carried.

## **REGULAR SESSION**

Bill Bunger, Franklin County Board VA Chairman, and Steve Hogeland Franklin County Board Chairman and Don Tegtman , Furnas County Commissioner joined the meeting. (there were also several other Veterans present). They are concerned with having no Veterans Service Officer in their counties and would like to combine the (3) in Harlan County. Circumstances have changed in Phelps County and they would like to employ Marge Melroy (3 1/2) days a week here in Harlan County. Several other Veterans voiced their concerns with the future of services for their county. County Attorney Bryan McQuay informed the group that Harlan County has a current inter-local with Phelps County. Nothing was decided at this time.

JD Schluntz brought to the board the discussion of terminating the current telephone contract with frontier and negotiating a new one. Chairman Horwart asked if JD was willing to do all the "leg work" as the Clerk does not have the time. Motion made by JD Schluntz 2<sup>nd</sup> by Hanna, not to extend the contract. Roll call votes, all ayes. Motion carried.

County Attorney Bryan McQuay discussed the termination of Township Boards. With the election cycle now, discussion will be held on making them inactive and proceeding with forming cemetery districts.



# Harlan County Board Minutes



County Sheriff, Chris Becker joined the meeting to discuss the office staff shortage. He currently has (2) employees, Sheriff feels the current low hourly wage prevent him from getting the staff needed. Chris provided the Board with various costs/solutions. Chris would like to pay the “graveyard shift “\$13.00 per hour to start and increase the daytime manager wage. County Board agreed for Chris “to do what you have to do” to get the staffing needed and keep the jail open.

County Road Superintendent brought back in the ROW 2014-2 for Peterson Livestock for approval. After Board review, motion made by Dunse, 2<sup>nd</sup> by Dietz to approve. Roll call votes, all ayes. Motion carried.

Chairman Horwart adjourned the meeting at 12:45 pm.

Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

(seal)

## CLAIMS

### General

Roger Benjamin, Ct. appt. Atty, fees; \$1,498.30; CHS Agri Service, fuel, \$36.00; Cenex Credit Card, fuel, \$791.56; Dier, Osborn, & Cox, Ct appt. Atty, fees, \$217.88; Main Street Media, printing, \$224.11; Maggie McConnell, cont. labor, \$66.00, NSA & POAN Conference, training, \$120.00; Shell Fleet Plus, fuel, \$435.28; Twin Valley Public Power, utilities, \$117.46.

### Salaries

#### General Fund

Supervisors- Chairman (1) \$933.12/mo., (6) at \$849.79/mo., County Clerk, Clerk of District Court, Election Commissioner, Register of Deeds, (1) at \$3,177.48/mo., County Treasurer, (1) \$3,177.48/mo., County Assessor (1) at \$3,177.48/mo., County Deputy (3) \$2,567.67/mo., County Attorney (1) at \$3,589.18/mo., Deputy County Attorney, (1) at \$1,666.67/mo., County Surveyor (1) at \$1,958.21/mo., County Sheriff (1) at \$3,812.97/mo., Deputies (3) at \$17.70/hr., Office Manager/Dispatcher (1) at \$13.96, Dispatchers (1) at \$12.00/hr., (1) at \$11.67/hr., (1) at \$11.33/hr., Civil Defense Officer (1) at \$636.54/mo., Home Extension Aid (1) at \$2,410.86, Administrative Secretary (1) at \$2,140.00/mo., Clerical



# Harlan County Board Minutes



at \$2,054.12/mo., Clerical (1) at \$11.33/hr., (1) at \$11.00/hr., Laundry Labor \$7.82/hr., Planning & Zoning Administrator, part time (1) at \$500.00/mo., Tourism Director, \$900.00/mo.

## Road Fund

Highway Superintendent (1) at \$3,700.00/mo., Road maintenance employees, (5) \$15.00/hr., (4) at \$14.00, clerical (1) at \$11.67/hr.

## Weed Fund

Director (1) at \$900.00/mo.



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

1:00 pm October 7<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday October 7th with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also present were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Deputy County Attorney Melodie Bellamy, Road Superintendent Tim Burgeson and Cathy House from the Harlan County Journal. Also attending were Daniel Duren, Dustin Will, with Benefit Management, Bill Boyer, Frank Murphy with Murphy Tractor, Kyle Larson with NMC Cat. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board.

Minutes from the September 16<sup>th</sup> meeting were reviewed. Chairman called for any additions or corrections. Motion made by Hanna 2<sup>nd</sup> by Dietz to approve as written. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Chairman called for any discussion. Motion made by Metzger 2<sup>nd</sup> by Dunse to approve the claims. Roll call votes, all ayes. Motion carried.

Harlan County Road Superintendent Tim Burgeson brought to the Board (1) ROW permit for review. After review and discussion, motion made by Hanna 2<sup>nd</sup> by Dietz to approve the Frontier Communication's ROW agreement. Roll call votes, all ayes, Motion carried. Road Superintendent then discussed the noxious weed spraying with the Corp of Engineers. Spraying is complete for Harlan County Lake. Road Superintendent also completed (2) traffic studies. Traffic study was completed at 707 and F Road then ½ mile west and 724 C Road and ½ mile west. Discussion was held on closing the roads and holding a public hearing. Meeting moved to opening the sealed bids for the motor graders. Chairman Horwart opened the sealed bid from Murphy's tractor. Bid #1 is for a 2015 John Deere 770 G Motor Grader. Bid price is \$227,956 with allowance of \$48,000.00 for the 2001 John Deere 770 CH. Bid # 2 is for a 2015 John Deere 770 GP (Grade Pro) Motor Grader. Bid price is \$241,394.00 with allowance of \$48,000.00 for the 2001 John Deere 770 CH. Sealed bid from NMC CAT was opened. Bid # 1 is for a 2014 Caterpillar, model 140 M3. Bid price is \$253,457.00 with a trade in allowance of \$40,725.00 for the John Deere 770 CH. Bid #2 is for a 2014 Caterpillar 12 M3. Bid price is \$234,860.00 with a trade in allowance of \$40,725.00. A short discussion was held on warranty, horsepower and specs. A decision will be made at the October 21<sup>st</sup> 2014 meeting at 11:00 am.

Benefit Management, Daniel Duren and Dustin Will joined the meeting to review the County health insurance updates. They provided the Board with a summary of the previous Blue Cross Blue Shield rates vs the CoOpportunity rates. The County should have an annual savings of over \$76,000.00.

The Board thanked them for all they have done and look forward to continued coverage.

County Treasurer Diane Grotfeld came to the Board to discuss the Sheriff's distress warrant and report on unpaid and unsold real estate. Treasurer also reported that \$63,342.63 from the Inheritance fund transfer (for the hospital bond interest) has been repaid. Hospital Bond Fund now has a balance of \$49,473.85. Discussion turned to the letter the Clerk's/Treasure's office received concerning the AIR Carrier Tax Refunds with Atlantic Southeast Airlines.



# Harlan County Board Minutes



Refunds were for the 2006, 2007, 2008, and 2009 tax year with a total amount of \$638.04 due to the State Treasury Management Division in Lincoln. Motion made by Metzger 2<sup>nd</sup> by Hanna to approve the Air Carrier tax refund of \$638.04. Roll call votes, all ayes. Motion carried.

County Treasurer presented the Board with Resolution 2014-21. This directs the Harlan County Treasurer to issue tax sale certificates to the County covering delinquent taxes upon such parcels of real estate. (a complete copy is available in the Clerk's Office) Motion made by Dunse 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried.

Delores Konert joined the meeting with concerns of the County "taking over" the cemeteries. County board assured her that is not their intention after the article in the Harlan County Journal. County Board is only interested in maintaining the abandoned and unkempt cemeteries.

Bryan Osborn, Veterans service committee member from Phelps County entered the meeting and wished to talk to the Board. Discussion was held on the current interlocal with Phelps County. Harlan County Board is pleased with the current interlocal and wishes to continue it. Franklin and Furnas County are looking for a Veterans Service officer. Bryan suggested having a public forum meeting in Holdrege to discuss veteran's services. He will let the Clerk's Office know when/where the meeting is.

Harlan County Extension Agent Tony Anderson came to the Board to discuss vacancies on the Extension Board. Tony will run the ad in the Harlan County Journal with submissions turned into the Clerk's Office. Vacancies are in the Supervisor's District #3 and #4.

Committee report from Supervisor Lonny Hanna discussed phase 5 coil replacements in the courthouse. Project will start in late November. Lonny was given the go ahead on the project.

Monthly reports were reviewed from the Clerk, District Court, and Veterans Offices, and County Sheriff. Zoning administrator provided a Nebraska Livestock siting process draft letter for Board review.

With no one from the public to address the board, Chairman Horwart adjourned the meeting at 3:20 p.m. Next meeting will be October 21<sup>st</sup> at 10:00 am

Attest:

Janet Dietz, County Clerk

Doug Horwart, Chairman

(SEAL)

## Claims

## General Fund

Roger Benjamin, Ct. appt Atty, fees, \$1,343.60; Melodie Bellamy, phone (3) months, \$80.00; DaLynn Burgeson, meals, mileage, \$147.04; Business Telecommunications, service, \$302.00; Business World Products, Supplies, \$660.00; City Of Alma, utilities, \$ 286.88; Community Internet, service, \$49.95; Co Oportunity Health, health ins, \$10,774.59; Dier, Osborn & Cox, court appt. Atty., \$1,003.76; Janet Dietz, cell phone, mileage, central district GI, \$283.04; Eakes, supplies, \$179.08; ES & S, election data processing,



# Harlan County Board Minutes



\$929.25; Electronics Systems, insp. \$40.00; Emerald City Legal Support Service, server fee,\$55.00; Harlan County Court, costs, \$232.75; Harlan County Extension, expenses, \$1,336.29; Harlan County Health System, \$721.00; Harlan County Treasurer, postage & phone, \$1,728.24; Hays Pharmacy, supplies, \$40.50; Hogeland's Market, supplies, \$196.99; Holdrege Daily Citizen adv. \$32.00; Jeff's Electric, maint., repair \$32.50; Kearney County Clerk, District Judge cost, \$7,613.02; Pam Meisenbach, Central Dist. mileage, \$100.80; Midtown Holiday Inn, child support, \$150.00; MIPS, data processing, maintenance agreement, microfilming & rental, \$1,163.78; Main Street Media, printing & publishing, \$55.80; Main Street Variety, \$18.33; Morgan Farquahr, attorney, legal fees, \$450.48; NPPD, utilities, \$1,202.53; NE DOL/Boiler inspection, fee,\$61.00; Office Solutions, supplies, \$1,386.70;Professional Surveyor Assn, fees, \$140.00; Traci Payne, cont. serv. \$981.00; Person Dewald & Deaver, Atty. fees, \$2,921.76; Person & McQuay Law Office, monthly exp, \$5,626.00; Phelps County, interlocal/veterans, \$3,448.94; Pitney Bowes, Inc. lease, \$207.00; Pitney Bowes, postage, \$103.97; Platte Valley Comm. Kearney, services, \$2,314.75; Protocol, supplies, \$280.00; Region 3, mental health service act, \$1830.42; Reliable Pest Control, services, \$120.00; Republican Valley Animal Center, animals, \$24.80; Nicole Robinson, laundry, \$48.75; Shell Fleet Plus, fuel, \$559.54; Short Stop, fuel, \$15.01; State of Nebraska-AS Central, data processing & teletype, \$614.60; State Treasury Management Division, airline refund, \$638.04; The Lincoln National Life, life/disability ins, \$334.30; The Standard, dental ins, \$637.93; Tripe Motor Co., service, \$99.67; Trustworthy Hardware, supplies, \$99.92; US Bank, supplies, \$998.84; US Post Office, postage/election, \$35.70; Verizon Wireless, cell phone, \$305.71; Walter F Stephens's, supplies, \$297.14 ; Weld County Sheriff's Office, fees, \$44.72; Salary & Wage, \$70,308.38.

## ROAD FUND

Ag Valley Coop, fuel, \$129.42; Barco Municipal Products, supplies, \$1,887.57; Bladen Sand & Gravel, gravel, \$6,619.99; Cat Financial. Repairs, \$2,098.59; CHS Agri Service Center, fuel & parts, \$974.15; City of Alma, utilities, \$50.43; Co Oportunity health ins, \$4,540.39; James R. Dietz, retirement, \$25.00; Wayne Dietz, Inspct. Bridges, \$ 1,650.00; Willis Dietz, retirement, \$14.40; First State Bank, payoff grader, #40971 G,\$72,022.45; Harlan County Treasurer, phone, \$131.92; Hireright Solutions, \$ 42.40; Holdrege Auto Parts, equip, \$416.86; Lacial Equipment, supplies, \$872.98; Hogeland's Market, supplies, \$ 13.10; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$110.84; Main Street Variety, \$ 37.63; NMC Exchange LLC, supplies, \$ 2,483.51; Newman Traffic Signs, \$41.24; Paddington Service station, supplies, \$146.18; Platte Valley Communication, \$ 272.25; PowerPlan supplies, \$10,671.08; Quill, \$ 25.98; S &W Auto Parts, \$624.62; Stamford Service, fuel, \$212.00; T & F Sand & Gravel, gravel, \$51,518.64; The Lincoln National Life Ins. \$149.75;The Standard, dental ins, \$371.69;Tripe Motor, supplies, \$94.60; Twin Valleys, utilities, \$129.16; Verizon Wireless, cell phone, \$67.34; Village of Republican City, utilities, \$56.50; Salary & Wage, \$30,257.18.

## WEED FUND

CHS, parts, \$56.99; Harlan County Treasurer, phone, \$48.20; Verizon Wireless, cell phone, \$22.49; Nebraska Weed Control Assn., training, \$120.00; Salary, \$1,500.00.

## TOURISM FUND

Salary, \$900.00.

## CASA/ Lottery Fund



# Harlan County Board Minutes



Quarterly expense Oct/Dec. \$ 750.00

## **SERVICES FOR AGING**

Harlan County Senior Center, quarterly expenses, \$1,537.30.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911 surcharges, \$2,093.53.



# Harlan County Board Minutes



Supervisors Room, Alma NE

Tuesday, October 21st, 2014

The Harlan County Board of Supervisor's met in regular session Tuesday October 21st 2014 at 10:00 am with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, County Road Superintendent Tim Burgeson, Suzanne Lans from Harlan County Hospital and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. County Clerk Janet Dietz took all proceedings, while the convened meeting was open to the public.

Minutes from the October 7th, 2014 meeting were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Metzger 2<sup>nd</sup> by Hanna to accept minutes as written. Roll call votes, all ayes. Motion carried.

County Clerk presented claims to the Board. After Board review, motion made by Hanna 2<sup>nd</sup> by M. Schultz to pay claims. Roll call votes, all ayes. Motion carried.

Sue Lans, Comptroller with Harlan County Hospital brought to the Board current monthly financials, and cash liability recap for review. Discussion was held on Hospital inpatient counts, clinic visits, cost reports and roof repairs.

County Road Superintendent brought to the Board (2) Right of Way agreements for approval. ROW 2014-#4 and 2014- #5 were presented. (these are kept on file in the Road Department) After Board review, motion made by M. Schultz, 2<sup>nd</sup> by Dunse to approve both ROW agreements. Roll call votes, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-yes, JD. Schluntz-abstain, (one of these permits is his), M. Schultz-yes, and Horwart-yes. Motion carried. Tim brought to the Board his annual NDOR- SSAR end of year report for approval. Short discussion was held, followed by a motion by Dunse, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried.

Old Business brought to the Board; County Road Superintendent brought to the Board (2) Resolutions 2014-#22 and 2014-#23. Both resolutions will set a public hearing for November 18<sup>th</sup> at 11:30 am to discuss whether 724 road for a ½ mile west and whether 707 road for ½ mile west should be closed. (a complete copy of the resolutions are kept in the Clerk's office) Motion was made by Dietz, 2<sup>nd</sup> by Dunse to approve resolution #22 and #23 for public hearing. Roll call votes, all ayes. Motion carried.

Several Veterans' Committee members (Harlan, Furnas, and Phelps counties) joined the meeting to discuss future needs for the Veteran's. Aaron Guthrie from Alma spoke to the Board. Concern is what Franklin and



# Harlan County Board Minutes



Furnas counties will have for Veteran's Service Officer. Discussion was held on combining the (3) counties of Harlan, Franklin, and Furnas with Harlan County being the "hub". Harlan County currently has a valid inter-local with Phelps County and wishes to remain with that inter-local. Current VSO officer for Harlan and Phelps counties is Art Johnsen and this Board is pleased with the services at this time. Discussion was held on having "sub committee's from the various counties meet and try to come up with a solution for all. County Board thanked them for coming in.

Old Business; meeting moved to accepting the Motor Grader Bids. Caterpillar and Murphy reps were in attendance. Road Superintendent and the Road Committee had met and reviewed the specs and the bids. Chairman Horwart called for any discussion or questions. Road Superintendent would like to accept the bid #2, the Caterpillar 12-M3. Discussion was held on weight, horsepower, etc. Motion was then made by JD. Schluntz, to buy the M3 for \$234,860.00 with the trade allowance of \$40,725.00, for a cost of \$194,135.00, 2<sup>nd</sup> by Dietz. Roll call votes, all ayes. Motion carried.

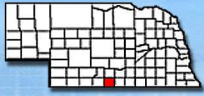
County Attorney and County Sheriff joined the meeting. County Attorney requested to move into Executive session to discuss personnel, and for the protection of the public interest. Motion made by M. Schultz, 2<sup>nd</sup> by Hanna to move into executive session at 11:06 am. Roll call votes, all ayes. Motion carried. At 11:20 am. Board returned to regular session with a motion made by JD Schluntz, 2<sup>nd</sup> by Hanna. Roll call votes, all ayes. Motion carried.

## **BOARD OF EQUALIZATION**

Motion was made by Hanna 2<sup>nd</sup> by Dietz to enter into Board of Equalization. Roll call votes, all ayes. Motion carried. County Treasurer brought to the Board application/exemption for the Colonial Villa in Alma. Vehicles are 1994 Chevy pick-up and a 2012 Dodge van used for transportation. Chairman Horwart called for any discussion. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve. Roll call votes, all ayes. Motion carried. Motion made by Metzger 2<sup>nd</sup> by Dietz to return to regular session. Roll call votes, all ayes. Motion carried.

## **REGULAR SESSION**

Clerk presented the Board with Contryman Associates, P.C. audit engagement letter. This will be for the 2015 (\$12,000)-2016(\$12,200) and 2017 (\$12,400) years. JD Schluntz would like to take bids or have the State of Nebraska do the audit. Clerk stated that there is a good working relationship and Contryman staff is very helpful. JD Schluntz made a motion to postpone the contract for (3) months. Motion failed for a lack of a second. Motion was then made by Hanna to accept Contryman Associates 2015, 2016, 2017 audit engagement 2<sup>nd</sup> by Metzger. Roll call votes, JD Schluntz-no, M. Schultz-no, Hanna-yes, Metzger-yes, Dietz-yes, Dunse-no and Horwart-yes. Motion carried.



# Harlan County Board Minutes



Chairman Horwart adjourned the meeting at 11:33 a.m. Next meeting will be Wednesday November 5<sup>th</sup> at 1:00 pm due to the Election.

Attest:

Janet Dietz, County Clerk

Doug Horwart, Chairman

(Seal)

## Claims:

### General Fund

Clerk of District Court, fees, \$32.00; Janet Dietz, mileage, Kearney , Nirma conf/training, \$61.60; Hasler, postage, \$500.00; Main Street Media, publishing, \$982.86; Shell Fleet Plus, fuel, \$358.87; Twin Valley Public Power District, utilities,\$116.62.



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday November 5<sup>th</sup>, 2014

The Harlan County Board of Supervisor's met in regular session Tuesday November 5<sup>th</sup>, 2014 with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, Deputy County Attorney Melodie Bellamy, Road Secretary Kelsi Bose, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceeding while the convened meeting was open to the public.

Minutes from the October 21<sup>st</sup>, 2014 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Metzger, 2<sup>nd</sup> by Dunse to approve as written. Roll call votes, all ayes. Motion carried.

The morning was spent auditing claims. Motion was made by Dietz, 2<sup>nd</sup> by Hanna to approve claims. Roll call votes, all ayes. Motion carried.

County Road Secretary, Kelsi Bose attended the meeting as Road Superintendent was attending county weed training. No ROW or Driveway permits were supplied. Kelsi brought to the Board the Caterpillar 12-M3 Finance agreement for review. Road Committee and Road Superintendent had met and discussed the (3) year, (4) year, or (5) year lease, with interest rate of 2 & ¼%. Budget payments and accelerated payments were discussed. Motion was made by Hanna to accept the (5) year lease. JD. Schluntz reviewed the previous months minutes where the motion was "to buy" as the county can't borrow money. JD Schluntz suggested using the "various budgeted" funds to pay for the grader. Deputy County Attorney suggested that option would be a "wrongful purchase" according to the state statute **23-312. Insufficient funds; compliance with budget; wrongful purchase, effect.** Except in an emergency, which the county board shall declare by resolution, no order for delivery on a contract on open market order for personal property or services for any county department or agency shall be awarded until the county clerk is satisfied that the unencumbered balance in the fund concerned, in excess of all unpaid obligations, is sufficient to defray the cost of such order or contract or the county clerk is satisfied that the purchase is one contemplated in the terms of the county budget as set up by the county board. Whenever any officer, office, department, or agency of the county government shall purchase or contract for any personal property or services contrary to the County Purchasing Act, such order or contract shall be void. The county officer or the head of such department or agency shall be personally liable for the costs of such order or contract and, if already paid for out of county funds, the amount may be recovered in the name of the county in an appropriate action.

**Source:** Laws 1943, c. 57, § 8, p. 230; R.S.1943, § 23-324.06; R.S.1943, (1983), § 23-324.06; Laws 1985, LB 393, § 12.

Deputy County Attorney advised with a wrongful purchase, Board members could be liable for the grader purchase. Deputy County Attorney also advised that if the County Clerk would determine towards the



# Harlan County Board Minutes



“end of budget” that there is unencumbered funds in the budget, additional or extra payments could be made. Hanna’s motion was the 2<sup>nd</sup> by Metzger. Roll call votes; Dietz-yes, Dunse-yes, JD. Schluntz-no, M. Schultz-yes, Hanna-yes, Metzger-yes, and Horwart-yes. Motion carried.

Discussion was moved to resolutions on vacating or closing roads. Deputy County Attorney advised on vacating, land reverts back to owner, and closing, in which the county would still be liable and still have to maintain. Road Superintendent and County Board will review and decided which route to do.

Mark Hedrick, with Washington National Insurance came to the Board with a request to meet with the County employees. Mark discussed options/plans and setting up meeting times. Mark will contact the road department and Clerk for scheduling.

Meeting moved to the Taylor Manor Subdivision request. Ron Melbye, Harlan County Zoning Administrator, joined the meeting to answer any questions. Harlan County Planning Commission has met approving the request and recommending approval of the subdivision application by the Harlan County Board. Clerk presented Resolution 2014-24 requesting a public hearing on said subdivision. ( a completed copy is available in the Clerk’s office) Motion was made by Hanna, 2<sup>nd</sup> by Metzger to approve Taylor Manor Subdivision public hearing set for December 2<sup>nd</sup> 2014 at 2:30 pm. Roll call votes, all ayes. Motion carried.

Extension Agent Tony Andersen joined the meeting to request appointments to the Harlan County Extension Board in Supervisor’s Districts (3) and (4). Clerk has received (2) names. Dea Wilson for District #3, and Mary Jo Radil for District #4. Motion made by Hanna, 2<sup>nd</sup> by Metzger, to accept the applications. Roll call votes, all ayes. Motion carried.

County Treasurer Diane Grotfelt brought to the Board a claim for repayment of American Recovery Reinvestment Act funds. (Title V-D) This will repay to the Dept. of Health and Human Services. Repayment is for \$259.22. Motion made by Dietz, 2<sup>nd</sup> by Dunse to make the repayment. Roll call votes, all ayes. Motion carried.

County Clerk presented the Board with a fee report from the District Court and County Clerk/ Register of Deeds.

Old business brought up by Max Schultz. Max is concerned with Contryman’s performing both the audit and budget, possibly being a “conflict of interest”. Deputy County Attorney discussed it being a “grey area” as rural areas have limited choices.

Chairman Horwart adjourned the meeting at 2:39 p.m. Next meeting is November 18<sup>th</sup> at 10:00 am.  
(harlancounty.ne.gov)

Attest,

Janet Dietz, Harlan County Clerk

Doug Horwart, Chairman



# Harlan County Board Minutes



## CLAIMS

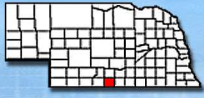
### General Fund

Anderson, Klein, Swan & Brewster, court appt. atty. fees, \$389.50; Jeff Artz, mileage, \$5.00; Shirley Bailey, clerical, \$210.00; Bauer-Torrey & Mach Funeral Home, transport, \$260.00; Melodie Bellamy, cell phone, \$20.00; Roger Benjamin, court appt. atty. \$342.00; Kelsi Bose, mileage, \$11.20; Lee Bose, mileage, \$7.84; Business World Products, supplies, \$55.91; CEI Security, service, \$545.00; Carpenter Paper Co, supplies, \$684.64; Cenex Credit Card Card, fuel. \$1,559.02; Central Nebraska Cremation & Mortuary Service, fees, \$275.00; City Of Alma, utilities, \$237.00; Clerk of District Court, fees, \$32.00; Community Int.-Megavision, \$49.95; Co-Oportunity Health, ins, \$10,812.49; Dept Health Human Serv. refund, AARA, \$259.22; Janet Dietz, cell-phone, \$45.00; ES & S, ballots, \$8,333.79; Eakes, maint. \$124.05; FoxTrax, equip. \$170.91; Harlan County Court, \$117.00; Harlan County Extension, \$1,251.59; Harlan County Health System, meals, \$497.00; Harlan County Sheriff's Office, service fees, \$37.00; Harlan County Treasurer, phone, \$2,108.89; Hogeland's Market, supplies, \$ 97.47; Holdrege Electric, maint. \$150.00; Lancaster County Sheriff, service fees, \$19.18; Linda Lewton, mileage, \$11.76; M & B Business Machine Service, copies, \$ 139.50; MIPS, data proc., \$1,096.28; John Maas Construction repairs, \$122.50; Main Street Media, pub, \$43.20; Pam Meisenbach, reimb, mile. \$210.84; NACO, training, \$1,320.00; NPPD, utilities, \$778.11; NAPA Auto Parts, parts, \$129.00; Nebraska Institute of Forensic Sciences, INC, autopsy, \$1,800.00; New Victorian Suites, TERC room, \$129.98; Office Solutions, supplies, \$1,077.49; Traci Payne, cont.serv. \$1,019.00; Person & McQuay Law Office, phone, rent, salary, \$6,000.94; Protocall, supplies, \$140.00; Republican Valley Animal Center, dogs, \$75.20; Nicole Robinson, laundry, \$35.75; Shell Fleet plus, fuel, \$250.83; Short Stop, fuel, \$35.37; State of NE-As Central, data proc. \$614.60; Taser International, cameras; \$1,213.76; The Lincoln National Life, ins, \$330.03; The Standard, ins. \$615.69; Tripe Motor Inc. service. \$152.80; U. S. Bank, supplies, \$306.66; Verizon, phone, \$305.84; Kim Wessels, meals, \$21.28; Salary & Wage, \$68,694.56

### ROAD FUND

AG Valley, supplies, \$18.94; Bosselman Energy, fuel \$14,884.96; Cat Financial, repairs, \$2,098.59; CHS Agri Service, supplies, \$1,596.87; City of Alma, utilities, \$51.43; Co-Oportunity Health ins, \$4,540.39; James Dietz, retirement, \$ 25.00; Willis Dietz, retirement, \$ 14.40; Harlan County Treasurer, phone, \$133.10; Holdrege Auto Parts, \$148.38; Huntley Service, parts, \$8,053.29; John Deere Financial, parts, \$1,076.88; M J Lubeck, rent, \$150.00; MIPS, program, \$110.84; Main Street Media, ads, \$16.00; Main Street Variety, supplies, \$11.07; Mid West Service & Sales, fence, \$955.62; NACO, regist. \$120.00; NMC Exchange, supplies, \$733.58; Newman Traffic Signs, signs, \$2,990.00; Northern Safety Co, supplies, \$1,733.38; Overhead Door, \$205.00; Quill Corp, supplies, \$416.84; RoadRunner Tire, tires, \$407.00; Rowekamp, mnt/support, \$333.00; S & W Auto parts, supplies, \$ 696.16; Stamford Services, fuel, \$ 126.00; The Lincoln National Life Ins. \$149.75; The Standard- dental ins. \$371.69; Tripe Motor Co. supplies, \$42.15; Twin Valleys Public Power Dist. Elec. \$152.75; Verizon, phone, \$ 67.36; Village of Republican City, water, \$ 28.15; White's Auto Glass, \$ 557.04; Salary & Wage, \$ 29,663.50

### WEED FUND



# Harlan County Board Minutes



CHS, supplies, \$4.17; Harlan County Treas., phone, \$49.63; Main Street Media; ad, \$142.50; Salary, \$750.00.

## **TOURISM FUND**

Pat Underwood, computer expense, \$419.24; Bulldog, LLC computer updates, \$35.00; Salary, \$ 900.00.

## **Predator Control**

USDA-APHIS, \$549.59

## **SERVICES FOR AGING**

Harlan County Senior Center, Public transit, \$ 937.30; Community action, \$ 600.00

## **911 Emergency Funds**

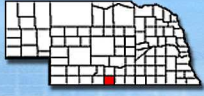
City of Holdrege, \$ 1,184.97

## **Communication Equip Sinking Fund**

Modern Kitchens, desk, cabinet's court room, \$3,155.00; MAAS Construction labor, \$2,034.57

## **Lottery Fund**

Safe Center, domestic, \$1,000.00



# Harlan County Board Minutes



## Supervisors Room

10:00 a.m. November 18<sup>th</sup>, 2014

The Harlan County Board of Supervisors met in regular session Tuesday November 18<sup>th</sup> 2014 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk, Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, Clyde Lueking, Jerry Lueking, Carissa Uhrmacher, Manuela Wolf and Cathy House from the Harlan County Journal.

Chairman Horwart called the meeting to order at 10:00 am and stated that there is a copy of the open meetings law posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from the November 5<sup>th</sup> 2014 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Metzger to accept as written, 2<sup>nd</sup> by Dietz. Roll call votes, JD Schluntz- no, M. Schultz- yes, Hanna-yes, Metzger-yes, Dietz, yes, Dunse-yes and Horwart-yes. Motion carried.

Clerk submitted claims for approval. After all Board members reviewed, motion made by Hanna, 2<sup>nd</sup> by M. Schultz to accept claims as submitted. Roll call votes, all ayes. Motion carried.

County Road Superintendent Tim Burgeson joined the meeting. No ROW or Driveway permits were submitted. Tim submitted Resolution 2014-25 and 2014-26 for approval. 2014-25 is a resolution for a public hearing on vacating 707 Road beginning at F Road. (a complete copy is on file in the Clerk's office) Resolution 2014-26 is a resolution for a public hearing on vacating of 724 Road beginning at C road and proceeding west for ½ mile. (a complete copy is available in the Clerk's office.) Discussion followed. Clyde and Jerry Lueking were present and requested that the road in Spring Grove Township maintained and kept open. Closing the section of road would be a hardship for them to transport equipment. Motion was made by Dietz, 2<sup>nd</sup> by Hanna to adopt Resolution 2014-25. Roll call votes, all ayes. Motion Carried. Motion was then made by Dietz, 2<sup>nd</sup> by Hanna to adopt Resolution 2014-26. Roll call votes, Metzger-yes, Dietz-yes, Dunse-yes, JD. Schluntz-no, M. Schultz-no, Hanna-yes, Horwart-yes, Motion carried. Chairman Horwart announced the public hearing for both Resolutions will be December 16<sup>th</sup> at 11.00 am. Road Department will notify the landowners and advertised both resolutions in the Harlan County Journal for (3) weeks.

Carissa Uhrmacher, with South Central Partnership Regional Consortium. (Justice Grant Funding from the Nebraska Crime Commission,) Carissa provided the Board with the 2014-2015 County aid allocations. Nine (9) counties work together to provide services to juveniles in the justice system. A total of \$204,226.00 is allocated for the (9) counties. Alma Teammates and CASA are among the service organizations in Harlan County. Motion was made by Hanna 2<sup>nd</sup> by JD. Schluntz to accept the Memorandum Of Understanding regarding Juvenile Services. Roll call votes, all ayes, Motion carried.

Manuela Wolf, CEO, Harlan County Hospital joined the meeting. Manuela thanked the Clerk for attending the previous Hospital Board meeting to "swear in" all the Hospital Board members. Manuela informed the Board that Dr. Nolan May, M.D an orthopedic surgeon with New West Sports Clinic will offer an outpatient



# Harlan County Board Minutes



clinic in the Hospital starting in December, 2014. Manuela also provided the Board with last month's financials report.

County Assessor, Pam Meisenbach joined the meeting to request an Addendum to the Mineral Appraisal Contract. County Attorney reviewed the contract and discussion led to the use of Commissioners instead of Supervisors. Assessor was directed to call and see if supervisors could be added instead of commissioners.

County Treasurer, Diane Grotfeld joined the meeting to discuss 2014 distress warrants she will provide to the Harlan County Sheriff. Treasurer also provided a list to the Board members. Treasurer informed the Board she is required to do this per State Statute.

County Sheriff, Chris Becker joined the meeting to surplus the 2003 and 2006 Chevy Impala's. Discussion was held on value and advertising. Motion was made by Metzger 2<sup>nd</sup> by Dunse to surplus the 2003 and 2006 Chevy Impalas. Roll call votes, all ayes, motion carried.

County Assessor returned to the meeting after calling on the addendum to the mineral contract and substituting Supervisors in the contract is ok. Motion was made by Metzger 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes.

Chairman called for any old business. JD. Schluntz questioned how the Insurance agents get on the agenda and why they come on county time. Clerk informed the Board they contact her office and are put on the agenda. Clerk would like a written policy to follow as it is time consuming for her office.

With no one from the public to address the Board, Chairman Horwart adjourned the meeting at 11:28 am. December meetings will be on the 2<sup>nd</sup> at 1:00pm and 16<sup>th</sup> at 10.00am.

(harlancounty.ne.gov)

Attest

Janet Dietz, County Clerk

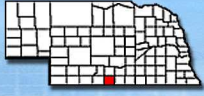
Doug Horwart, Chairman

## GENERAL FUND

Bauer-Torrey & Mach Funeral Home, services, \$430.00; Central Nebraska Cremation & Mortuary Service, fees, \$275.00; Nebraska Institute of Forensic Sciences, Inc, autopsy, \$1,800.00; Deborah Cooley, transcript, fees, \$87.00; Jerry Dietz, labor, election, \$20.00; Jeffrey Fine ,court refund, \$82.00 ;Main Street Media, publ. \$739.35; Shell Fleet Plus, fuel, \$66.29; Twin Valley Public Power, utilities, \$94.15; Dave Wolf, labor, mileage, election, \$186.80; Woods & Aitken L.L.P., attorney services, \$1,335.50; Election Boards, \$4,055.87.

## ROAD FUND

Cat Financial –new grader payment, \$25,000.00;

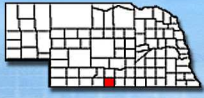


# Harlan County Board Minutes



## Courthouse Equipment Sinking Fund

Glenwood, computer, repair, \$2,462.45



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday December 2<sup>nd</sup>, 2014

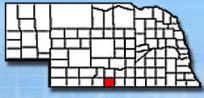
The Harlan County Board of Supervisor's met in regular session Tuesday December 2<sup>nd</sup> 2014 at 1:00 pm with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also in attendance were County Clerk Janet Dietz, Road Superintendent Tim Burgeson, Lance Harter, Oak Creek Engineering, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meeting act posted in the Board room and will be followed by the Board. Clerk Janet Dietz took all proceedings, while the convened meeting was open to the public.

Minutes from the November 18<sup>th</sup>, 2014 were reviewed. Chairman Horwart called for any additions or corrections. Motion made by Metzger, 2<sup>nd</sup> by Hanna to accept as written. Roll call votes, all ayes. Motion carried.

Claims were reviewed in the morning. Motion made by Dunse, 2<sup>nd</sup> by Dietz to approve all claims. Roll call votes, all ayes. Motion carried.

Road Superintendent Tim Burgeson brought to the Board (1) ROW agreement 2014- #6. After Board review, motion made by M. Schultz, 2<sup>nd</sup> by Hanna to approve. Roll call votes, all ayes. Motion carried. Road Superintendent then introduced Lance Harter, Oak Creek Engineering. (formerly with Miller & Associates.) Lance wished to inform the Board that he has ventured out on his own forming a new business working with municipalities. Discussion was held on Dept. of Roads Major Bridge program, making the bridge south of Stamford a high priority, and the engineering studies. County Board thanked Lance for coming in.

Discussion moved to the Clerk, Treasure, and Assessor's office closing at noon on December 24, 2014. County Assessor joined the meeting requesting the "holiday time off" for employees. General consensus from the Board was no in closing the entire courthouse. Clerk discussed the County Board may set courthouse hours but elected officials may set their own office hours. (Per Nebraska Association of County Officials County Board



# Harlan County Board Minutes



Handbook). Clerk will close her office at noon on the 24<sup>th</sup> the Assessor and Treasure will follow with employees using vacation time. Road Dept, Sheriff's office will remain open.

Frontier Telephone contract was discussed. Several attempts to contact a service rep have been uneventful. Treasure is having difficulty in the billing with rates increasing. Discussion was held to have each office receive the telephone bill. Supervisor Hanna has reached out by phone to Frontier and will try again.

Jessica Hendricks, Community Liaison with Congressman Adrian Smith's office joined the meeting. Jessica discussed with the Board, regulation rewind and tax reform. Jessica asked for any input from the Board, highway money and less regulations were discussed.

Monthly reports were reviewed from the County Clerk and District Court.

Taylor Manor/Schmidt Subdivision public hearing was moved to the community room due to large attendance. Clerk provided a sign in sheet for those wishing to speak. County Zoning Administrator, Ron Melbye was also in attendance. At 2:30 pm Chairman Horwart opened the public hearing as advertised in the Harlan County Journal, Harlan County website and as by mail notifications. Tim and Lamar Schmidt spoke about the lots, the need for more development at the lake, and the benefit to the County. Attorney Luke Deaver provided the attendees with proposed covenants for the subdivision. Open discussion was held on road/traffic/parking and water issues. County Zoning Administrator, Ron Melbye discussed the Planning and Zoning Commission had met and approved the subdivision unanimously. Most attendees spoke in favor of the subdivision. At 2:58 pm Chairman Horwart adjourned the public hearing. County Board will make a decision at the December 16<sup>th</sup> 2014 meeting at 10:30 am.

Meeting was moved back into the supervisor's room where Chairman Horwart adjourned the meeting at 3:04 pm.

Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

(Seal)

(harlancounty.ne.gov)



# Harlan County Board Minutes



## Claims

### General Fund

Aristocrat Processing Serving, fees, \$60.00, Melodie Bellamy, cell phone, \$20.00; CHS Agri Service Center supplies, \$8.99; City of Alma, utilities, \$607.44; Community Internet, service, \$49.95; Contryman, audit, \$11,800.00; CoOpportunity, health ins, \$11,026.08; Dier, Osborn & Cox, P.C., atty. Fees, \$956.26; Janet Dietz, cell phone, \$45.00; ETS Development Group, data proc. \$1,035.04; Diane Grotfeld, mileage, \$117.60; Lonny Hanna, vacuum, \$219.99; Harlan County Court, fees, \$136.00; Harlan County Extension, fuel, supplies, \$496.55; Harlan County Health Systems, meals, \$133.00; Mail Financial Services., maint agree., \$330.00; Harlan County Treasurer, phone/postage \$1,608.98; Hogeland's Market, supplies, \$266.12; Jeff's Electric, maint./repair, \$341.00; Kearney Hub, sub. \$145.60; MIPS, data proc. maint, microfilming, \$1,096.28; Main Street Media, print. & pub. \$43.70; Main Street Variety, supp. \$ 4.49; Matthew Bender & Co. supp. \$66.08; Pam Meisenbach, meals, mileage, \$154.74; Kevin Molzahn, yard maint. \$1,980.00; Morris Press, elec. supp. \$67.22; NPPD, utilities, \$525.40; Office Solutions Associates, supplies, \$1,395.28; Traci Payne, cont.serv.\$950.00; Person Dewald & Deaver, atty. fees, \$2,432.00; Person & McQuay Law Office, contr. services, \$5,239.00; Redfield & Co, supp. \$601.50; S & W Auto Parts, supp. \$4.65; Shell Fleet plus, fuel, \$250.83; Short Stop, fuel, \$70.16; State of Nebraska-AS Central, data proc. & teletype, \$599.60; The Lincoln National Life, ins, \$342.94; The Standard, dental ins, \$675.69; Tripe Motor Co., service, \$770.01; Trustworthy, supp. \$179.36; US Bank, supplies, \$427.92; Verizon Wireless, cell phone, \$367.65; Salary & Wage, \$67,292.76.

### ROAD FUND

Ag Valley Coop, fuel, \$81.67; Barco Municipal Products, supp. \$4,279.94; Bladen Sand & Gravel, gravel, \$10,909.97; Bosselman Energy, fuel, \$19,205.55; Cat Financial, repairs, \$2,098.59; CHS Agri Service Center, fuel & parts, \$5,222.58; CoOpportunity, ins. \$4,095.09; Cross-Dillon Tire, tires/parts; \$4,295.20; City of Alma, utilities, \$51.43; ; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Doug Fischer, \$CDL, \$57.50; Harlan County Health Systems, drug screen \$ 69.80; Harlan County Treasurer, phone & post office key, \$152.95; Jim's Ok Tire Store, supp. \$8,267.00; Midwest Service & Sales, supp. \$105.00; Nebraska Transport Co, supp. \$337.32; Northern Safety Co. supp. \$123.46; Overton Sand &



# Harlan County Board Minutes



Gravel Co, supp. \$3,426.45; Platte Valley Communications, radio, \$213.82; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$110.84; Main Street Variety, supp. \$60.58; Paulsen, INC, \$105.48; Powerplan, skid steer, \$942.17; S& W Auto Parts, \$2,595.15; Stamford Service, fuel, \$240.00; Stern Oil Co. Inc, fuel, \$ 2,390.64; T & F Sand & Gravel, gravel \$40,017.10; The Lincoln National Life, ins, \$136.21; The Standard, dental ins. \$349.45; Twin Valley PPD, utilities, \$160.25; Verizon Wireless, cell phone, \$67.36; Wood Options, supp. \$616.50; Salary & Wage, \$ 25,105.92.

## **WEED FUND**

Nebr. Weed Central Assoc. dues, \$125.00; Harlan County Treasurer, phone, \$ 53.58; Salary, \$750.00.

## **TOURISM FUND**

Harlan County Treasure postage, 49.00; P.C. Medic, repair, \$80.00; Pat Underwood, Salary, \$900.00.

## **SERVICES FOR AGING**

Harlan County Senior Center, quarterly expenses, \$1,537.30.

## **911 EMERGENCY FUNDS**

City of Holdrege, 911surcharges, \$1,096.20. Newman Signs, signs, \$83.60

## **Medical Reimbursement**

Community Bank, H.S.A contribution, \$10,250.00



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday December 16<sup>th</sup>, 2014

The Harlan County Board of Supervisor's met in regular session Tuesday December 16<sup>th</sup> 2014 at 10:00 am with JD Schluntz, Lonny Hanna, Rodney Metzger, Traci Dietz, Doug Horwart, and Gary Dunse. Absent was Max Schultz. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, Road Superintendent Tim Burgeson, and Cathy House from the Harlan County Journal. Chairman Horwart called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings, while the convened meeting was opened to the public.

Minutes from the December 2<sup>nd</sup> 2014 meeting were reviewed. Motion made by Dunse 2<sup>nd</sup> by Metzger to accept as written. Roll call votes, all ayes. Motion carried. (M. Schultz, absent).

Claims were presented by the Clerk. (Road Department is working on getting a correct amount for the Caterpillar bill). After Board review, motion made by Hanna, 2<sup>nd</sup> by Metzger to approve all claims. (minus parking fees) Roll call votes, all ayes. Motion carried.

Manuela Wolf, Harlan County Hospital, CEO joined the meeting. Manuela provided the board with the current monthly financials. Harlan County Hospital will have a Winterfest on January 23rd, 2015 at the Johnson Center in Alma.

County Road Superintendent Tim Burgeson brought to the Board (1) Driveway agreement. After Board review motion made by Dietz, 2<sup>nd</sup> by Dunse to approve DR 2014-#3. Roll call votes, all ayes. Motion carried. Tim brought to the board an updated version of the ROW agreement. Board reviewed the forms and verbally agreed for its usage. Tim reported on his noxious weed office evaluation. Tim received a perfect score. Tim reported Sappa Creek clean-out funding has been reduced. Discussion moved to Tim's carry over on vacation, completing the road reflectivity at night, other road employees helping with the studies, paying overtime.

At 10:30 meeting moved to the Taylor Manor Subdivision. Chairman Horwart called for any discussion. JD Schluntz motioned to approve the Taylor Manor Subdivision, 2<sup>nd</sup> by Dunse. Roll call votes, all ayes. Motion carried.

Clerk presented the Harlan County Public Transit drug policy. County Attorney/County Board reviewed it earlier this year. Motion was made by Metzger 2<sup>nd</sup> by Hanna to approve the Harlan County Public Transit drug policy. Roll call votes, all ayes. Motion carried.



# Harlan County Board Minutes



Discussion moved to the Frontier Telephone bill. Clerk had contacted Frontier Reps and a meeting was set up. Meeting was held Monday 15<sup>th</sup> 2014 with Dan Pabian from Columbus, NE. Hanna informed the Board Dan is reviewing the bills and will come up with corrected bills and refunds. Dan will come back and will review a new contract.

JD Schluntz reported on having U.S. Cellular for phone service. They offer a flat fee and unlimited minutes. Discussion was held on whether it would be compatible with the current system. JD would like to demo U.S. Cellular in the Extension Office.

Meeting was then moved to the Court Room for the Public Hearings.

At 11:00 am Chairman Horwart opened the Public Hearings for Road 707 and F Road and Road 724 and C as advertised in the Harlan County Journal, posted in the Courthouse and landowners were notified by mail.

Public Hearing 707 and F Road started with Bryan Lubeck stating he would like to see the road remain open for hauling water. Jerry and Clyde Lueking, and Marsha Uehling were in attendance also. Per discussion, it was preferred the “road” remain open, but not for “public travel”. Discussion led to vacating the road back to land owners to remove the County liability, adding a gate across the road, making it a private drive.

Public Hearing for Road 724 and C Road began with Clyde Lueking preferring it remain open for better accessibility for equipment travel. Clyde furnished the Board with a bid of \$3200, for “ruffing out the trees” and making the road passable. Discussion was held on the fence put in on the County ROW, making it private road vs a public road, State requirements. Chairman Horwart called for any more discussion. Chairman Horwart then closed the public hearing at 11:20 am. County Board will decide at the January 6<sup>th</sup> 2015 meeting at 2:00 pm.

Meeting was then moved back to the Supervisor’s room.

Chairman Horwart discussed with the Board attending the Phelps County Board of Supervisor’s meeting in January to review the inter local Veterans Service agreement. Three Harlan County members will be attending the Phelps County meeting, they will bring back a new inter local for the Harlan County Board to review. January 2015 supervisors meetings will be the 6<sup>th</sup> at 1:00pm, 13<sup>th</sup> at 10:00 am (reorganizational meeting) and 20<sup>th</sup> at 10:00am. Swearing in new officials will be January 7<sup>th</sup> at 8:45 in the Court room with Judge Hoeft.

(harlancounty.ne.gov)



# Harlan County Board Minutes



Attest

Janet Dietz, County Clerk

Doug Horwart, Chairman

## Claims:

General Fund; Anderson, Klein, Swan & Brewster, court appt Atty. \$323.00; Roger Benjamin, court app, Atty. \$525.90; Buffalo County District Court, certification fee, \$2.50; Dier, Osborn & Cox, P.C, court app. Atty. \$462.26, Janet Dietz, mileage/Naco meeting, \$267.12; Glenwood, computer repair, \$299.00; Diane Grotfeld, mileage/Naco Meeting, \$93.00; Harlan County Clerk, checks, \$97.68; Hays Pharmacy, medical, \$40.19; Johnson Controls, maint/repair, \$1,318.00; Hilton Omaha, lodging, Naco Conference, \$2064.00; Main Street Media, publication, \$328.28; Ron Melbye, mileage/ Naco meeting, \$267.12; Person & McQuay Law Office, certified copy, \$3.00; Shell Fleet Plus, fuel, \$580.12; Twin Valley Public Power, utilities, \$85.32.

Road Fund; Hilton Omaha, Naco conference lodging, \$258.00; Nebraska Machinery Company, parts/labor, \$24,323.23.